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*Borough of Little Ferry*

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201-641-9234 201-641-1957 FAX  
[www.littleferrynj.org](http://www.littleferrynj.org)

December 24, 2012

Re: Your property assessment after Superstorm Sandy

Dear Property Owner:

The State of New Jersey governs tax assessment throughout the State and Borough has been waiting on final guidance on how to deal with damage caused by Superstorm Sandy. Please keep in mind that these guidelines have been established by the State.

The following are the guidelines for assessment reductions as promulgated by the NJ Division of Taxation in regards to Sandy:

- If you have principally completed repairs and you are in your home by January 1, 2013, you are not eligible for an assessment reduction
- If by January 1, 2013 the repairs have not been principally completed, then please fill out the enclosed questionnaire and return it via the methods set forth below
- In regards to the enclosed form, your property is required to be inspected by the Borough to determine the percentage of damage that has not been repaired; this inspection is required and the inspector must be allowed to enter the property
- Please read carefully the other requirements that the State is imposing on the following sheets.

I understand that time is short involving the required information. You can mail the form and supporting documentation to Borough Hall, fax it to 201-641-1957 or scan and email it to: [sandyassessment@littleferrynj.org](mailto:sandyassessment@littleferrynj.org). This email address is temporary and only for this information.

The deadline for the information to be submitted is January 10, 2013. This is a hard deadline; the information must be received in Borough Hall by this date and not just post marked. Borough Hall is open until 4:30 PM. As per the State, the failure to submit the information so that it is received by the Borough on or before January 10, 2013 will act as a complete bar to any request for a temporary decrease in your assessment related to the storm.

Sincerely,  
George Reggo, Tax Assessor

**ASSESSMENT REVIEW FORM - for Tax Year 2013**  
**MATERIAL DAMAGE FROM STORM (Hurricane Sandy)**

Owner's Name: \_\_\_\_\_ Town: \_\_\_\_\_  
 Property Location: \_\_\_\_\_ Block: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Lot: \_\_\_\_\_  
 Cell / Alt. Phone: \_\_\_\_\_ Qual: \_\_\_\_\_

*In accordance with Statute NJSA 54:4-35.1 dealing with Material Depreciation of Structure between October 1 and January 1, please complete this form and supply any supporting documentation concerning your property. This form must be returned to the Tax Assessor of your municipality by Thursday, January 10, 2013. A copy of your PROPERTY RECORD CARD can be obtained from the Assessor in order for you to better describe any damage to your property. For the purpose of this form - Property Damage refers to damage to STRUCTURES that have been assessed. Tree damage and landscaping items are not considered in the assessment.*

1. Property Type: Residential  Commercial  Farm   
 2. Damage Source: Flood  Wind  Tree / Debris   
 3. Buildings Affected: Primary  Accessory   
 4. Damage Type: External  Internal

5. Damage Description:  
*(Provide a brief description of the extent of the damage)*  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Estimated Repair Cost (if known): \_\_\_\_\_  
 7. Cost Estimate Provided by: \_\_\_\_\_  
 8. Estimated Time to Complete: \_\_\_\_\_  
 9. Has Repair Work Been Started: \_\_\_\_\_  
 10. Have You Applied for FEMA Aid: \_\_\_\_\_ Amount Granted: \_\_\_\_\_  
 11. Have You Received Insurance Est.: \_\_\_\_\_ Amount Granted: \_\_\_\_\_  
 12. Supporting Docs Attached (List): \_\_\_\_\_  
*(Provide any supporting documents relating to the damage, including insurance and/or construction estimates)*  
 13. Photographs Attached (# of Pics): \_\_\_\_\_  
 14. Other Comments / Considerations: \_\_\_\_\_

Submission of this form does not automatically imply there will be a resulting change in your property assessment. Material Depreciation will be evaluated on a case by case basis. Repairs that have been principally completed by January 1st will not be considered for assessment reduction.

Any assessment reduction that may occur resulting from Storm Damage will take effect as of January 1, 2013. However, your 1st & 2nd quarter tax payments will remain as billed when you received your tax bill this past summer. Any resulting tax adjustment will not take effect until the 3rd quarter of 2013 (retroactive to January 1st.). Questions in this regard should be directed to the Municipal Tax Collector.

If an assessment reduction is granted due to material damage from the storm, the property will likely be subject to a future ADDED ASSESSMENT upon completion of the restoration work. The Added Assessment will be prorated beginning the 1st of the month following completion of the work. A separate Tax Bill is generated for Added Assessments in October.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_