

OFFICIAL MINUTES
OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF LITTLE FERRY, NEW JERSEY
ANNUAL REORGANIZATION MEETING
HELD ON JANUARY 7, 2016 AT 7:00 P.M.

**MAYOR MAURO D. RAGUSEO CALLED THE MEETING TO ORDER
AT 7:05 P.M.**

PLEDGE OF ALLEGIANCE: Councilman Anzalone led the Pledge of Allegiance.

INVOCATION BY: Reverend Paul Bruno of Evangel Christian Church gave the Invocation.

SUNSHINE STATEMENT:

Authorization to hold this meeting was approved by resolution adopted at a meeting of the Mayor and Council held on December 8, 2015. Adequate notice of this meeting was transmitted to The Record and the Star Ledger on December 15, 2015 and posted on the Bulletin Board outside of the Borough Clerk's Office as provided by the Open Public Meetings Act.

**BERGEN COUNTY CLERK JOHN S. HOGAN CERTIFIED THE
MUNICIPAL ELECTION RESULTS**

THE OATH OF OFFICE WAS ADMINISTERED TO:

<u>NAME</u>	<u>POSITION</u>	<u>TERM ENDING DECEMBER 31ST</u>
Mauro D. Raguseo	Mayor	2019
Ronald Anzalone	Councilman	2018
George J. Muller	Councilman	2018

County Executive James Tedesco administered the Oath of Office to Mayor Mauro Raguseo.

Assemblyman Gary Schaer administered the Oath of Office to Councilman Ronald Anzalone.

Assemblywoman Marlene Caride administered the Oath of Office to Councilman George Muller.

ROLL CALL: Present: Mayor Mauro D. Raguseo, Councilman Ronald Anzalone, Councilwoman Roberta Henriquez, Councilman Stephen Lanum, Councilman George Muller, Councilman Thomas Sarlo, Councilwoman Peggy Steinhilber
Absent: None

CITIZENS HEARING:

Mayor Raguseo entertained a motion to open Citizens Hearing:

Motion by: Councilman Muller

Second by: Councilwoman Henriquez

All ayes

Freeholder Vice Chair Tracy Zur came forward and presented certificates to Mayor Raguseo, Councilman Anzalone and Councilman Muller on behalf of the Board of Chosen Freeholders.

Councilwoman Henriquez came forward and presented Mayor Raguseo, Councilman Anzalone and Councilman Muller with gifts on behalf of the Little Ferry Democratic Club.

There being no one else wishing to speak, Mayor Raguseo entertained a motion to close Citizens Hearing:

Motion by: Councilman Muller

Second by: Councilman Anzalone

All ayes

2016 BY-LAWS:

Mayor Raguseo entertained a motion for the Adoption of the 2016 By-Laws.
(Resolution No. 1)

Motion by: Councilwoman Henriquez

Second by: Councilman Muller

All ayes

Mayor Raguseo called for nominations for Council President for the year 2016.

Motion by: Councilman Muller to nominate Councilwoman Henriquez as

Council President, Seconded by: Councilman Anzalone

All ayes

Mayor Raguseo entertained a motion to close nominations for Council President.

Motion by: Councilman Muller, Seconded by: Councilman Anzalone

All ayes

Mayor Raguseo entertained a motion to vote on Councilwoman Henriquez as Council President.

Motion by: Councilman Muller

Second by: Councilman Anzalone

Roll Call: Ayes: Anzalone, Henriquez, Lanum, Muller, Sarlo, Steinhilber

Nays: None

Absent: None

Freeholder Chair Tracy Zur administered the Oath of Office to Council President Henriquez.

Mayor Raguseo read the following appointments for the year 2016 and asked for confirmation where required.

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
<u>WORKING FOREMAN OF BUILDINGS AND GROUNDS</u>			
Mark Loesner	1/7/16	1 Year	12/31/16
<u>WORKING FOREMAN OF PARKS AND RECREATION</u>			
Gary DeFilippis	1/7/16	1 Year	12/31/16
<u>WORKING FOREMAN OF SEWERS AND DRAINAGE</u>			
Michael Monforte	1/7/16	1 Year	12/31/16
<u>DEPUTY TAX COLLECTOR</u>			
Anna Morolla	1/7/16	1 Year	12/31/16
<u>TAX SEARCH OFFICER</u>			
Anna Morolla	1/7/16	1 Year	12/31/16
<u>BOROUGH ATTORNEY/TAX APPEAL ATTORNEY/RENT LEVELING BOARD ATTORNEY/LABOR ATTORNEY</u>			
Joseph Monaghan	1/7/16	1 Year	12/31/16
<u>BOROUGH ENGINEER</u>			
Job & Job	1/7/16	1 Year	12/31/16
<u>BOROUGH AUDITOR</u>			
Lerch, Vinci & Higgins	1/7/16	1 Year	12/31/16

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
<u>BONDING ATTORNEY</u>			
McManimon, Scotland & Baumann	1/7/16	1 Year	12/31/16
<u>FINANCIAL ADVISOR</u>			
Phoenix Advisors	1/7/16	1 Year	12/31/16
NW Financial Group	1/7/16	1 Year	12/31/16
<u>BOROUGH PLANNER</u>			
Remington, Vernick & Arango Engineers	1/7/16	1 Year	12/31/16
Clarke Caton Hintz	1/7/16	1 Year	12/31/16
<u>SPECIAL PROJECTS/CAPITAL ENGINEER</u>			
Remington, Vernick & Arango Engineers	1/7/16	1 Year	12/31/16
<u>MUNICIPAL ARCHITECT</u>			
Arcari & Iovino	1/7/16	1 Year	12/31/16
DMR Architects	1/7/16	1 Year	12/31/16
<u>ENERGY CONSULTANT</u>			
Gabel Associates	1/7/16	1 Year	12/31/16
<u>SOUTH BERGEN MUNICIPAL JOINT INS. FUND COMMSSIONER</u>			
Administrator	1/7/16	1 Year	12/31/16
George Muller, Alt.	1/7/16	1 Year	12/31/16
Thomas Sarlo, Alt.	1/7/16	1 Year	12/31/16
<u>BERGEN JIF/MEL RISK MANAGEMENT CONSULTANT</u>			
GJEM Insurance Agency, Inc.	1/7/16	1 Year	12/31/16
<u>LICENSED COLLECTION SYSTEM OPERATOR</u>			
Harry N. Tuvel	1/7/16	1 Year	12/31/16
<u>CODE ENFORCEMENT OFFICER</u>			
Gino Tessaro	1/7/16	1 Year	12/31/16

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
<u>ELECTRICAL INSPECTOR</u>			
Manuel Fernandez	1/7/16	1 Year	12/31/16
<u>ZONING OFFICER</u>			
Richard Bolan	1/7/16	1 Year	12/31/16
<u>CERTIFIED FLOOD PLAIN MANAGER</u>			
Richard Bolan	1/7/16	1 Year	12/31/16
<u>FIRE OFFICIAL – FIRE PREVENTION BUREAU</u>			
William Holley	1/7/16	1 Year	12/31/16
<u>FIRE INSPECTORS</u>			
Thomas Uzzalino	1/7/16	1 Year	12/31/16
Anthony DiBlasio	1/7/16	1 Year	12/31/16
Ed Frey	1/7/16	1 Year	12/31/16
William Weber	1/7/16	1 Year	12/31/16
Robert Knobloch	1/7/16	1 Year	12/31/16
Leo Morolla	1/7/16	1 Year	12/31/16
<u>HOOK & LADDER CO. NO. 1 CHIEF DRIVER</u>			
Robert Cordasco	1/7/16	1 Year	12/31/16
<u>HOOK & LADDER CO. NO. 1 ASST. CHIEF DRIVER</u>			
John D’Amico	1/7/16	1 Year	12/31/16
<u>HOSE CO. NO. 1 CHIEF DRIVER</u>			
Ronald Anzalone	1/7/16	1 Year	12/31/16
<u>HOSE CO. NO. 1 ASST. CHIEF DRIVER</u>			
Steven Iurato	1/7/16	1 Year	12/31/16
<u>BOARD OF FIRE OFFICERS SECRETARY</u>			
Brian Busico	1/7/16	1 Year	12/31/16
<u>COMMUNICATIONS OFFICER</u>			
Albert DiCosimo	1/7/16	1 Year	12/31/16
<u>TRAINING/SAFETY OFFICER</u>			
Alfred Gerber III	1/7/16	1 Year	12/31/16

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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OFFICE OF EMERGENCY MANAGEMENT DEPUTY COORDINATORS

Police Commissioner	1/7/16	1 Year	12/31/16
John C. Schwedhelm	1/7/16	1 Year	12/31/16
Jennifer Ali	1/7/16	1 Year	12/31/16
Richard Bolan	1/7/16	1 Year	12/31/16

OFFICE OF EMERGENCY MANAGEMENT COUNCIL

Mauro D. Raguseo	1/7/16	1 Year	12/31/16
Peggy Steinhilber	1/7/16	1 Year	12/31/16
William Holley	1/7/16	1 Year	12/31/16
Ronald Anzalone	1/7/16	1 Year	12/31/16
George Muller, Council Rep. Administrator	1/7/16	1 Year	12/31/16

RECYCLING CO-ORDINATOR

William Holley	1/7/16	1 Year	12/31/16
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MEDICAL PRONCEMENT OFFICERS

Imelda Guerra	1/7/16	1 Year	12/31/16
Cheryl DeFilippis	1/7/16	1 Year	12/31/16
Caren Remsa	1/7/16	1 Year	12/31/16
Erin Aguilar	1/7/16	1 Year	12/31/16

PROSECUTOR

Michael Purvin	1/7/16	1 Year	12/31/16
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ALTERNATE PRIMARY PROSECUTOR

Elsbeth J. Crusius	1/7/16	1 Year	12/31/16
Thomas Quirico	1/7/16	1 Year	12/31/16

ALTERNATE PUBLIC DEFENDER

Daniel McNerney	1/7/16	1 Year	12/31/16
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VIOLATIONS CLERK

Amy Way	1/7/16	1 Year	12/31/16
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LIBRARY BOARD MEMBERS

Barbara Brunck	1/7/16	5 Year	12/31/20
Roberta Henriquez, Coun Rep	1/7/16	1 Year	12/31/16
Frank Scarafile, School Supt.	1/7/16	Fulfilling Unexpired Term	12/31/17

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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LIBRARY BOARD – MAYOR’S REPRESENTATIVE

*Mayor’s Appt.

Lori Mudry	1/7/16	1 Year	12/31/16
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RENT LEVELING BOARD – COUNCIL REPRESENTATIVE

Roberta Henriquez	1/7/16	1 Year	12/31/16
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RENT LEVELING BOARD – LANDLORD REPRESENTATIVE

Robert Aitken	1/7/16	2 Year	12/31/17
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NJ CLEAN COMMUNITIES COORDINATOR

William Holley	1/7/16	1 Year	12/31/16
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RELOCATION ASSISTANCE COMMITTEE

Richard Bolan	1/7/16	1 Year	12/31/16
Administrator	1/7/16	1 Year	12/31/16
Ralph Verdi	1/7/16	1 Year	12/31/16
William Holley	1/7/16	1 Year	12/31/16
Robert Aitken	1/7/16	1 Year	12/31/16

GREEN TEAM MEMBERS

Mayor or Councilperson Designee	1/7/16	1 Year	12/31/16
Borough Administrator	1/7/16	1 Year	12/31/16
DPW Superintendent	1/7/16	1 Year	12/31/16
Library Director	1/7/16	1 Year	12/31/16
Supt. of Schools or Designee	1/7/16	1 Year	12/31/16
A.J. Joshi (citizen)	1/7/16	1 Year	12/31/16
Bill Gates (business)	1/7/16	1 Year	12/31/16
Clarke Caton Hintz	1/7/16	1 Year	12/31/16

PUBLIC AGENCY COMPLIANCE OFFICER

Barbara Maldonado	1/7/16	1 Year	12/31/16
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RECORDS CUSTODIAN

Barbara Maldonado	1/7/16	1 Year	12/31/16
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AFFIRMATIVE ACTION OFFICER

Administrator	1/7/16	1 Year	12/31/16
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<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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ADA COMPLIANCE OFFICER

Administrator	1/7/16	1 Year	12/31/16
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PLANNING BOARD/ZONING BOARD – COUNCIL REPRESENTATIVE

Ronald Anzalone-Class 3	1/7/16	1 Year	12/31/16
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Mayor Raguseo entertained a motion to vote upon the aforesaid appointments.

Motion by: Councilman Lanum

Second by: Councilman Muller

Roll Call: Ayes: Anzalone, Henriquez, Lanum, Muller, Sarlo, Steinhilber

Nays: None

Absent: None

MAYOR'S APPOINTMENTS - NO CONFIRMATION NECESSARY

**MAYOR RAGUSEO MADE THE FOLLOWING APPOINTMENTS FOR
THE YEAR 2016:**

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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PLANNING BOARD/ZONING BOARD

Mauro D. Raguseo – Class 1	1/7/16	4 Year	12/31/19
James Avillo-Mayor's Desig	1/7/16	at will	
Gino Tessaro – Class 2	1/7/16	1 Year	12/31/16
Alan Soojian – Alt. 1	1/7/16	2 Year	12/31/17
Sabino Giannotte – Alt. 3	1/7/16	2 Year	12/31/17

BOROUGH HISTORIAN

Steven Royka	1/7/16	1 Year	12/31/16
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**HACKENSACK MEADOWLANDS MUNICIPAL–MAYORS
COMMITTEE**

Mauro D. Raguseo	1/7/16	1 Year	12/31/16
Administrator	1/7/16	1 Year	12/31/16
Thomas Sarlo	1/7/16	1 Year	12/31/16
Roberta Henriquez	1/7/16	1 Year	12/31/16

PUBLIC INFORMATION OFFICER

Administrator	1/7/16	1 Year	12/31/16
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<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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**MAYOR'S TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY
COMMITTEE**

Mauro D. Raguseo	1/7/16	1 Year	12/31/16
Roberta Henriquez	1/7/16	1 Year	12/31/16
Kathy Muller	1/7/16	1 Year	12/31/16

Agenda
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MAYOR'S PROPERTY DEVELOPMENT COMMITTEE

Samuel Darata	1/7/16	at will
James Avillo	1/7/16	at will
Ronald Anzalone	1/7/16	at will
Steven Gerard	1/7/16	at will
Ralph Verdi	1/7/16	at will
William Holley	1/7/16	at will
Marty Loesner	1/7/16	at will
George Zilocchi	1/7/16	at will

REBUILD BY DESIGN – CITIZENS ADVISORY COMMITTEE

Roberta Henriquez	1/7/16	1 Year	12/31/16
James Avillo	1/7/16	1 Year	12/31/16
Regina Coyle	1/7/16	1 Year	12/31/16
A.J. Joshi	1/7/16	1 Year	12/31/16
Donald Smith	1/7/16	1 Year	12/31/16

LIQUOR LICENSE APPLICATION COMMITTEE

Barbara Maldonado	1/7/16	1 Year	12/31/16
Ralph Verdi	1/7/16	1 Year	12/31/16
Joseph Monaghan	1/7/16	1 Year	12/31/16

COMMITTEE ASSIGNMENTS

THE FOLLOWING ARE COMMITTEE ASSIGNMENTS FOR THE YEAR 2016. NO CONFIRMATION REQUIRED EXCEPT FOR POLICE COMMISSIONER.

Mayor Raguseo called for nominations for Police Commissioner for the year 2016.

Council President Henriquez nominated Councilman Sarlo for Police Commissioner, motion seconded by Councilman Muller.

All ayes.

Mayor Raguseo entertained a motion to close nominations for Police Commissioner.

Motion by: Councilman Muller, Seconded by: Council President Henriquez
All ayes

Mayor Raguseo entertained a motion to vote on Councilman Sarlo as Police Commissioner.

Motion by: Council President Henriquez, Seconded by: Councilman Muller

Roll Call: Ayes: Anzalone, Henriquez, Lanum, Muller, Sarlo, Steinhilber

Nays: None

Absent: None

Emergency Services – Police

Commissioner - Thomas Sarlo
Members - George Muller
Ronald Anzalone

Emergency Services – Fire

Chairperson – Ronald Anzalone
Members - Thomas Sarlo
Stephen Lanum

DPW, Buildings, Grounds, Roads, Parks & Playgrounds

Chairperson – Ronald Anzalone
Members – George Muller
Stephen Lanum

Finance

Chairperson – George Muller
Members – Ronald Anzalone
Thomas Sarlo

Policy, Personnel

Chairperson - Roberta Henriquez
Members – Thomas Sarlo
Peggy Steinhilber

COMMITTEE ASSIGNMENTS continued:

Parks, Recreation, Playgrounds, Bicycles

Chairperson – Peggy Steinhilber
Members - Stephen Lanum
Thomas Sarlo

Insurance/FEMA

Chairperson – George Muller
Members - Roberta Henriquez
Stephen Lanum

Flood Mitigation

Chairperson – Stephen Lanum
Members – Ronald Anzalone
Thomas Sarlo

Senior Citizens

Chairperson – Roberta Henriquez
Members - Stephen Lanum
Peggy Steinhilber

Building Department

Chairperson – Stephen Lanum
Members - Ronald Anzalone
George Muller

RESOLUTIONS:

Mayor Raguseo entertained a motion to vote on Resolution Nos. 38 through 71.

Motion by: Council President Henriquez

Second by: Councilman Anzalone

Roll Call: Ayes: Anzalone, Henriquez, Lanum, Muller, Sarlo, Steinhilber

Nays: None

Absent: None

38. Designation of Official Newspapers for the Borough of Little Ferry

39. Establishing Delinquent Interest Charges (Tax Rate)

RESOLUTIONS continued:

40. Establishing Official Depositories
41. Resolution Authorizing Approved Signatures on Borough Accounts/Necessary Disbursements of Funds
42. Municipal Court Bail Trust Account
43. Municipal Court Trust Fines and Cost Account
44. Borough Trust Accounts
45. Petty Cash Account – Tax Collector’s Office
46. Authorizing C.F.O. to Invest Municipal Funds
47. Appointment of Special Police Sergeant – Bruce Spain
48. Appointment of Class 1B Special Law Enforcement Officers
49. Cash Management Plan
50. Appointment of Crossing Guards
51. Establishing Meeting Dates – Mayor and Council Meetings for 2016
52. Check Signatures
53. Resolution Adopting Policy Governing the Use of Electronic Communications Between Municipal Officials Discussing Borough Business
54. Open Public Meetings Act (Five Minute Rule)
55. Temporary Budget Appropriations for 2016
56. Civil Rights Policy
57. Change Funds – Building Department & Municipal Court
58. Recreation Fees – 2016
59. Entering into an Agreement with eRevival LLC for Free Collection of Electronic Recycling for Borough Residents and Businesses
60. Appointment of Renee Calabrese to the Position of Deputy Registrar
61. Service Charge for Checks Returned for Insufficient Funds
62. Supporting Mutual Aid Plan and Rapid Deployment Force
63. Authorizing Vehicle License to M.A.B. Cars, Inc. II for the Sale/Purchase: Exchange of New, Secondhand or Used Vehicles
64. Appointment of George Shihanian, Jr. to the Little Ferry Police Department
65. Appointment of Michael Lee to the Little Ferry Police Department
66. Authorizing the Execution of an Agreement with The Canning Group
67. Appointment – Walter Rossi – “Reserve Member” of Little Ferry Fire Department, Hook & Ladder Company No. 1
68. Claims Resolution
69. Appointing Lori Mudry as the Temporary Purchasing Agent for the Borough of Little Ferry as per the guidelines in LFN 2012-9
70. Authorizing Release of Remaining Escrow for Developer’s Agreement Liquor License Financial Review & Planning/Zoning Board to Palermo’s Wholesale, Inc.
71. Amending Professional Services Contract for the Losen Slote Self Cleaning Grate

STATE OF THE BOROUGH ADDRESS BY MAYOR RAGUSEO

(see attached)

COMMENTS FROM THE COUNCIL

The Council congratulated Mayor Raguseo, Councilman Anzalone and Councilman Muller on being reelected. They congratulated the new officers to be sworn in and wished all in attendance a happy and healthy New Year. Council President Henriquez thanked the Council for the opportunity to serve as Council President again.

SWEARING IN OF POLICE OFFICERS GEORGE SHIHANIAN, JR. & MICHAEL LEE

Borough Attorney Joseph Monaghan swore in newly appointed Police Officers George Shihanian, Jr. and Michael Lee.

SWEARING IN OF FIRST AID CORPS CAPTAIN JESSE TAM, 1ST LIEUTENANT JENNIFER ALI, 2ND LIEUTENANT JEANNINE EBENAU, 3RD LIEUTENANT WENDY LAVERSO & OFFICERS: PRESIDENT SEAN KENNEDY, VICE PRESIDENT JACKIE MCCORMICK & SECRETARY JENNIFER CORDASCO

Borough Attorney Joseph Monaghan swore in 1st Lieutenant Jennifer Ali, 3rd Lieutenant Wendy Laverso and President Sean Kennedy.

First Aid Corps Captain Jesse Tam, 2nd Lieutenant Jeannine Ebenau, Vice President Jackie McCormick and Secretary Jennifer Cordasco were unable to attend the meeting.

Mayor Raguseo asked all who have been appointed to the Boards or other positions in the Borough to please rise and be sworn in by the Borough Attorney.

BENEDICTION BY: Reverend Paul Bruno of Evangel Christian Church gave the Benediction.

Since there being no other business to be discussed, Mayor Raguseo entertained a motion to adjourn.

Motion by: Council President Henriquez

Second by: Councilman Lanum

All ayes

Meeting adjourned at 8:12 p.m.

Minutes transcribed by and respectfully submitted by Borough Clerk Barbara Maldonado. I hereby certify the foregoing Minutes to be a true account of the Reorganization Meeting of the Mayor and Council held on January 7, 2016.

A handwritten signature in cursive script that reads "Barbara Maldonado". The signature is written in black ink and is positioned above a horizontal dashed line.

Barbara Maldonado, Borough Clerk

State of the Borough Address

Thank you all for being here tonight. It means a lot to me as I begin my 3rd term as your Mayor and my 16th year of service to the residents of Little Ferry. I am thankful and humbled by the overwhelming support the voters of Little Ferry gave to our team in this past election. I congratulate my running mates, Councilman Muller and Councilman Anzalone. Two outstanding public servants who deserved to win re-election. This was perhaps my proudest electoral victory in all these years of public service because despite the avalanche of money spent to defame my character and our community, the voters of Little Ferry stood with us with nearly 70% of the vote. Your confidence in me and our team inspires me to work even harder to accomplish the goals we set out to make our community stronger.

I thank my parents, my family and friends for their unwavering support and patience during the campaign and throughout my years of service. And a special thank you to my biggest cheerleader our First Lady, my wife Valerie and my greatest inspiration, my daughter Violet. I love you both very much.

The long campaign is over, but the work continues. In this New Year and during this new term, we will build on the achievements we made in 2015, and we will move full speed ahead toward our goals.

In 2015, we witnessed a year of tremendous progress in Little Ferry. Our flood mitigations projects were in full swing. The completion of the PSE&G gas main replacement program, the installation of a new elevated generator at the Willow Lake pump station, the beginning of the comprehensive ditch cleaning effort, the construction of a new pump station at the old Circle on Route 46, the receipt of grants for a self cleaning grate at the Losen Slote, and back flow preventers at the Hackensack River. We saw the improvements to parks and playgrounds with new walking trails at Indian Lake and a new playground at Main Street. We observed the beginning of new construction projects on Route 46 and Bergen Turnpike replacing old dilapidated buildings with new tax revenue producing businesses. We celebrated the beginning of the end of nearly two years of construction on Route 46 which created safer, improved roadways and a revamped bridge. We benefited from Little Ferry's inclusion in the NFIP Community Rating System which earned us a 15% reduction in flood insurance premiums. We cheered, what no one thought was possible after years of fighting, the end of Little Ferry's

decades old burden of sending your tax money to other communities in the Meadowlands because of an archaic formula.

There is more work to be done . In 2016, we will continue to focus on raising property values by bringing in new tax reducing revenue from smart development along Route 46 and our waterfront beginning with the transformation of the Valley Fair site. We will continue to fight for every grant we can get to improve our infrastructure and construct flood mitigation projects with the grants we received. We will finally see the enhancements of our football and baseball fields, paid for by a grant, with drainage systems, turf, lighting and fencing. We will work to finalize the accreditation of our police department by the NJ State Association of Chiefs of Police, and bring the department in line with recommended ranking officer position standards. The safety and security of our residents will always be a top priority. We will work to continue to beautify every area of our community with enhanced curb appeal, landscaping, and signage. We will make Little Ferry shine, and promote our community as a great place to live, work and raise a family.

We have an ambitious agenda and I know we can once again reach our goals. Our success in the past, has been due to the passion and dedication of each council member, whom I am grateful to serve with. But the real credit goes to the hardworking employees and volunteers of every department of this Borough. Whether it be the Staff at Borough Hall and the Court, the Police Department, the DPW, the Fire Department, and EMS- there dedication to public service is why we are successful and we are so very thankful to them.

Making our borough prosper, is not solely the responsibility of a few local elected officials, rather it must be our collective task. It takes a village to improve a village. I encourage all residents to get involved. Whether it be as a coach, emergency services volunteer, a member of the many town committees and organizations, or simply as a resident who attends town meetings, we all need to do our part.

The State of our Borough is strong and improving every day. I am confident, that if we all work together there is nothing we can't accomplish. I am honored to be your Mayor, and I will work every day to continue to make you proud.

You have given me your votes, now I ask for your prayers for another successful term.

Thank You and God Bless Little Ferry!

AGENDA
ANNUAL REORGANIZATION MEETING
OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF LITTLE FERRY, NEW JERSEY
HELD ON JANUARY 7, 2016 AT 7:00 P.M.

MAYOR MAURO D. RAGUSEO CALLS THE MEETING TO ORDER

PLEDGE OF ALLEGIANCE:

INVOCATION BY: Reverend Paul Bruno of Evangel Christian Church

SUNSHINE STATEMENT:

Authorization to hold this meeting was approved by resolution adopted at a meeting of the Mayor and Council held on December 8, 2015. Adequate notice of this meeting was transmitted to The Record and the Star Ledger on December 15, 2015 and posted on the Bulletin Board outside of the Borough Clerk's Office as provided by the Open Public Meetings Act.

CERTIFICATION OF MUNICIPAL ELECTION RESULTS BY BERGEN COUNTY CLERK JOHN S. HOGAN

THE OATH OF OFFICE IS ADMINISTERED TO:

<u>NAME</u>	<u>POSITION</u>	<u>TERM ENDING DECEMBER 31ST</u>
Mauro D. Raguseo	Mayor	2019
Ronald Anzalone	Councilman	2018
George J. Muller	Councilman	2018

ROLL CALL: Mayor Mauro D. Raguseo, Councilman Ronald Anzalone, Councilwoman Roberta Henriquez, Councilman Stephen Lanum, Councilman George Muller, Councilman Thomas Sarlo, Councilwoman Peggy Steinhilber

CITIZENS HEARING:

Motion to Open Citizens Hearing:

Invitation to Speak

Motion to Close Citizens Hearing:

2016 BY-LAWS:

A member of the Governing Body shall move for the Adoption of the 2016 By-Laws (annexed hereto). Resolution No. 1

Mayor Raguseo will call for nominations for Council President for the year 2016:

Nominations:

Motion to Close:

Vote/Roll Call:

Mayor Raguseo will read the following appointments for the year 2016 and will ask for confirmation where required.

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
<u>WORKING FOREMAN OF BUILDINGS AND GROUNDS</u>			
Mark Loesner	1/7/16	1 Year	12/31/16
<u>WORKING FOREMAN OF PARKS AND RECREATION</u>			
Gary DeFilippis	1/7/16	1 Year	12/31/16
<u>WORKING FOREMAN OF SEWERS AND DRAINAGE</u>			
Michael Monforte	1/7/16	1 Year	12/31/16
<u>DEPUTY TAX COLLECTOR</u>			
Anna Morolla	1/7/16	1 Year	12/31/16
<u>TAX SEARCH OFFICER</u>			
Anna Morolla	1/7/16	1 Year	12/31/16
<u>BOROUGH ATTORNEY/TAX APPEAL ATTORNEY/RENT LEVELING BOARD ATTORNEY/LABOR ATTORNEY</u>			
Joseph Monaghan	1/7/16	1 Year	12/31/16
<u>BOROUGH ENGINEER</u>			
Job & Job	1/7/16	1 Year	12/31/16
<u>BOROUGH AUDITOR</u>			
Lerch, Vinci & Higgins	1/7/16	1 Year	12/31/16
<u>BONDING ATTORNEY</u>			
McManimon, Scotland & Baumann	1/7/16	1 Year	12/31/16

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
<u>FINANCIAL ADVISOR</u>			
Phoenix Advisors	1/7/16	1 Year	12/31/16
NW Financial Group	1/7/16	1 Year	12/31/16
<u>BOROUGH PLANNER</u>			
Remington, Vernick & Arango Engineers	1/7/16	1 Year	12/31/16
Clarke Caton Hintz	1/7/16	1 Year	12/31/16
<u>SPECIAL PROJECTS/CAPITAL ENGINEER</u>			
Remington, Vernick & Arango Engineers	1/7/16	1 Year	12/31/16
<u>MUNICIPAL ARCHITECT</u>			
Arcari & Iovino	1/7/16	1 Year	12/31/16
DMR Architects	1/7/16	1 Year	12/31/16
<u>ENERGY CONSULTANT</u>			
Gabel Associates	1/7/16	1 Year	12/31/16
<u>SOUTH BERGEN MUNICIPAL JOINT INS. FUND COMMISSIONER</u>			
Administrator	1/7/16	1 Year	12/31/16
George Muller, Alt.	1/7/16	1 Year	12/31/16
Thomas Sarlo, Alt.	1/7/16	1 Year	12/31/16
<u>BERGEN JIF/MEL RISK MANAGEMENT CONSULTANT</u>			
GJEM Insurance Agency, Inc.	1/7/16	1 Year	12/31/16
<u>LICENSED COLLECTION SYSTEM OPERATOR</u>			
Harry N. Tuvel	1/7/16	1 Year	12/31/16
<u>CODE ENFORCEMENT OFFICER</u>			
Gino Tessaro	1/7/16	1 Year	12/31/16
<u>ELECTRICAL INSPECTOR</u>			
Manuel Fernandez	1/7/16	1 Year	12/31/16
<u>ZONING OFFICER</u>			
Richard Bolan	1/7/16	1 Year	12/31/16

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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CERTIFIED FLOOD PLAIN MANAGER

Richard Bolan	1/7/16	1 Year	12/31/16
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FIRE OFFICIAL – FIRE PREVENTION BUREAU

William Holley	1/7/16	1 Year	12/31/16
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FIRE INSPECTORS

Thomas Uzzalino	1/7/16	1 Year	12/31/16
Anthony DiBlasio	1/7/16	1 Year	12/31/16
Ed Frey	1/7/16	1 Year	12/31/16
William Weber	1/7/16	1 Year	12/31/16
Robert Knobloch	1/7/16	1 Year	12/31/16
Leo Morolla	1/7/16	1 Year	12/31/16

HOOK & LADDER CO. NO. 1 CHIEF DRIVER

Robert Cordasco	1/7/16	1 Year	12/31/16
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HOOK & LADDER CO. NO. 1 ASST. CHIEF DRIVER

John D'Amico	1/7/16	1 Year	12/31/16
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HOSE CO. NO. 1 CHIEF DRIVER

Ronald Anzalone	1/7/16	1 Year	12/31/16
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HOSE CO. NO. 1 ASST. CHIEF DRIVER

Steven Iurato	1/7/16	1 Year	12/31/16
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BOARD OF FIRE OFFICERS SECRETARY

Brian Busico	1/7/16	1 Year	12/31/16
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COMMUNICATIONS OFFICER

Albert DiCosimo	1/7/16	1 Year	12/31/16
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TRAINING/SAFETY OFFICER

Alfred Gerber III	1/7/16	1 Year	12/31/16
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<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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OFFICE OF EMERGENCY MANAGEMENT DEPUTY COORDINATORS

Police Commissioner	1/7/16	1 Year	12/31/16
John C. Schwedhelm	1/7/16	1 Year	12/31/16
Jennifer Ali	1/7/16	1 Year	12/31/16
Richard Bolan	1/7/16	1 Year	12/31/16

OFFICE OF EMERGENCY MANAGEMENT COUNCIL

Mauro D. Raguseo	1/7/16	1 Year	12/31/16
Peggy Steinhilber	1/7/16	1 Year	12/31/16
William Holley	1/7/16	1 Year	12/31/16
Ronald Anzalone	1/7/16	1 Year	12/31/16
George Muller, Council Rep.	1/7/16	1 Year	12/31/16
Administrator	1/7/16	1 Year	12/31/16

RECYCLING CO-ORDINATOR

William Holley	1/7/16	1 Year	12/31/16
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MEDICAL PRONCEMENT OFFICERS

Imelda Guerra	1/7/16	1 Year	12/31/16
Cheryl DeFilippis	1/7/16	1 Year	12/31/16
Caren Remsa	1/7/16	1 Year	12/31/16
Erin Aguilar	1/7/16	1 Year	12/31/16

PROSECUTOR

Michael Purvin	1/7/16	1 Year	12/31/16
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ALTERNATE PRIMARY PROSECUTOR

Elsbeth J. Crusius	1/7/16	1 Year	12/31/16
Thomas Quirico	1/7/16	1 Year	12/31/16

ALTERNATE PUBLIC DEFENDER

Daniel McNerney	1/7/16	1 Year	12/31/16
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VIOLATIONS CLERK

Amy Way	1/7/16	1 Year	12/31/16
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LIBRARY BOARD MEMBERS

Barbara Brunck	1/7/16	5 Year	12/31/20
Roberta Henriquez, Coun Rep	1/7/16	1 Year	12/31/16
Frank Scarafile, School Supt.	1/7/16	Fulfilling Unexpired Term	12/31/17

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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LIBRARY BOARD – MAYOR’S REPRESENTATIVE

*Mayor’s Appt.

Lori Mudry	1/7/16	1 Year	12/31/16
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RENT LEVELING BOARD – COUNCIL REPRESENTATIVE

Roberta Henriquez	1/7/16	1 Year	12/31/16
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RENT LEVELING BOARD – LANDLORD REPRESENTATIVE

Robert Aitken	1/7/16	2 Year	12/31/17
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NJ CLEAN COMMUNITIES COORDINATOR

William Holley	1/7/16	1 Year	12/31/16
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RELOCATION ASSISTANCE COMMITTEE

Richard Bolan	1/7/16	1 Year	12/31/16
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Administrator	1/7/16	1 Year	12/31/16
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Ralph Verdi	1/7/16	1 Year	12/31/16
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William Holley	1/7/16	1 Year	12/31/16
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Robert Aitken	1/7/16	1 Year	12/31/16
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GREEN TEAM MEMBERS

Mayor or Councilperson Designee	1/7/16	1 Year	12/31/16
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Borough Administrator	1/7/16	1 Year	12/31/16
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DPW Superintendent	1/7/16	1 Year	12/31/16
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Library Director	1/7/16	1 Year	12/31/16
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Supt. of Schools or Designee	1/7/16	1 Year	12/31/16
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A.J. Joshi (citizen)	1/7/16	1 Year	12/31/16
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Bill Gates (business)	1/7/16	1 Year	12/31/16
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Clarke Caton Hintz	1/7/16	1 Year	12/31/16
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PUBLIC AGENCY COMPLIANCE OFFICER

Barbara Maldonado	1/7/16	1 Year	12/31/16
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RECORDS CUSTODIAN

Barbara Maldonado	1/7/16	1 Year	12/31/16
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AFFIRMATIVE ACTION OFFICER

Administrator	1/7/16	1 Year	12/31/16
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APPOINTEE & OFFICE APPOINTMENT DATE LENGTH OF TERM EXPIRATION

ADA COMPLIANCE OFFICER

Administrator	1/7/16	1 Year	12/31/16
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PLANNING BOARD/ZONING BOARD – COUNCIL REPRESENTATIVE

Ronald Anzalone-Class 3	1/7/16	1 Year	12/31/16
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Mayor Raguseo will entertain a motion to vote upon the aforesaid appointments.

MAYOR’S APPOINTMENTS - NO CONFIRMATION NECESSARY
MAYOR MAKES THE FOLLOWING APPOINTMENTS FOR THE YEAR 2016:

APPOINTEE & OFFICE APPOINTMENT DATE LENGTH OF TERM EXPIRATION

PLANNING BOARD/ZONING BOARD

Mauro D. Raguseo – Class 1	1/7/16	4 Year	12/31/19
James Avillo-Mayor’s Desig	1/7/16	at will	
Gino Tessaro – Class 2	1/7/16	1 Year	12/31/16
Alan Soojian – Alt. 1	1/7/16	2 Year	12/31/17
Sabino Giannotte – Alt. 3	1/7/16	2 Year	12/31/17

BOROUGH HISTORIAN

Steven Royka	1/7/16	1 Year	12/31/16
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HACKENSACK MEADOWLANDS MUNICIPAL–MAYORS COMMITTEE

Mauro D. Raguseo	1/7/16	1 Year	12/31/16
Administrator	1/7/16	1 Year	12/31/16
Thomas Sarlo	1/7/16	1 Year	12/31/16
Roberta Henriquez	1/7/16	1 Year	12/31/16

PUBLIC INFORMATION OFFICER

Administrator	1/7/16	1 Year	12/31/16
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MAYOR’S TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY COMMITTEE

Mauro D. Raguseo	1/7/16	1 Year	12/31/16
Roberta Henriquez	1/7/16	1 Year	12/31/16
Kathy Muller	1/7/16	1 Year	12/31/16

<u>APPOINTEE & OFFICE</u>	<u>APPOINTMENT DATE</u>	<u>LENGTH OF TERM</u>	<u>EXPIRATION</u>
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MAYOR'S PROPERTY DEVELOPMENT COMMITTEE

Samuel Darata	1/7/16	at will
James Avillo	1/7/16	at will
Ronald Anzalone	1/7/16	at will
Steven Gerard	1/7/16	at will
Ralph Verdi	1/7/16	at will
William Holley	1/7/16	at will
Marty Loesner	1/7/16	at will
George Zilocchi	1/7/16	at will

REBUILD BY DESIGN – CITIZENS ADVISORY COMMITTEE

Roberta Henriquez	1/7/16	1 Year	12/31/16
James Avillo	1/7/16	1 Year	12/31/16
Regina Coyle	1/7/16	1 Year	12/31/16
A.J. Joshi	1/7/16	1 Year	12/31/16
Donald Smith	1/7/16	1 Year	12/31/16

LIQUOR LICENSE APPLICATION COMMITTEE

Barbara Maldonado	1/7/16	1 Year	12/31/16
Ralph Verdi	1/7/16	1 Year	12/31/16
Joseph Monaghan	1/7/16	1 Year	12/31/16

COMMITTEE ASSIGNMENTS

THE FOLLOWING ARE COMMITTEE ASSIGNMENTS FOR THE YEAR 2016. NO CONFIRMATION REQUIRED EXCEPT FOR POLICE COMMISSIONER.

Mayor Raguseo will call for nominations for Police Commissioner for the year 2016:

Nominations:

Motion to Close:

Vote/Roll Call:

Emergency Services – Police

Commissioner - *Thomas Darbo*
Members - George Muller
Ronald Anzalone

COMMITTEE ASSIGNMENTS continued:

Emergency Services – Fire

Chairperson – Ronald Anzalone
Members - Thomas Sarlo
Stephen Lanum

DPW, Buildings, Grounds, Roads, Parks & Playgrounds

Chairperson – Ronald Anzalone
Members – George Muller
Stephen Lanum

Finance

Chairperson – George Muller
Members – Ronald Anzalone
Thomas Sarlo

Policy, Personnel

Chairperson - Roberta Henriquez
Members – Thomas Sarlo
Peggy Steinhilber

Parks, Recreation, Playgrounds, Bicycles

Chairperson – Peggy Steinhilber
Members - Stephen Lanum
Thomas Sarlo

Insurance/FEMA

Chairperson – George Muller
Members - Roberta Henriquez
Stephen Lanum

Flood Mitigation

Chairperson – Stephen Lanum
Members – Ronald Anzalone
Thomas Sarlo

COMMITTEE ASSIGNMENTS continued:

Senior Citizens

Chairperson – Roberta Henriquez
Members - Stephen Lanum
Peggy Steinhilber

Building Department

Chairperson – Stephen Lanum
Members - Ronald Anzalone
George Muller

PRESENTATION OF BADGE TO POLICE COMMISSIONER

RESOLUTIONS:

NOTE: Resolutions will be voted upon as one unit in accordance with the consent agenda. One full set of the Resolutions in their entirety have been provided for the public's knowledge on the table – please do not remove this set.

Mayor Raguseo will entertain a motion to vote upon the following Resolutions:

RESOLUTIONS:

38. Designation of Official Newspapers for the Borough of Little Ferry
39. Establishing Delinquent Interest Charges (Tax Rate)
40. Establishing Official Depositories
41. Resolution Authorizing Approved Signatures on Borough
Accounts/Necessary Disbursements of Funds
42. Municipal Court Bail Trust Account
43. Municipal Court Trust Fines and Cost Account
44. Borough Trust Accounts
45. Petty Cash Account – Tax Collector's Office
46. Authorizing C.F.O. to Invest Municipal Funds
47. Appointment of Special Police Sergeant – Bruce Spain
48. Appointment of Class 1B Special Law Enforcement Officers
49. Cash Management Plan
50. Appointment of Crossing Guards
51. Establishing Meeting Dates – Mayor and Council Meetings for 2016
52. Check Signatures
53. Resolution Adopting Policy Governing the Use of Electronic Communications
Between Municipal Officials Discussing Borough Business

RESOLUTIONS continued:

54. Open Public Meetings Act (Five Minute Rule)
55. Temporary Budget Appropriations for 2016
56. Civil Rights Policy
57. Change Funds – Building Department & Municipal Court
58. Recreation Fees – 2016
59. Entering into an Agreement with eRevival LLC for Free Collection of Electronic Recycling for Borough Residents and Businesses
60. Appointment of Renee Calabrese to the Position of Deputy Registrar
61. Service Charge for Checks Returned for Insufficient Funds
62. Supporting Mutual Aid Plan and Rapid Deployment Force
63. Authorizing Vehicle License to M.A.B. Cars, Inc. II for the Sale/Purchase: Exchange of New, Secondhand or Used Vehicles
64. Appointment of George Shihanian, Jr. to the Little Ferry Police Department
65. Appointment of Michael Lee to the Little Ferry Police Department
66. Authorizing the Execution of an Agreement with The Canning Group
67. Appointment – Walter Rossi – “Reserve Member” of Little Ferry Fire Department, Hook & Ladder Company No. 1
68. Claims Resolution
69. Appointing Lori Mudry as the Temporary Purchasing Agent for the Borough of Little Ferry as per the guidelines in LFN 2012-9
70. Authorizing Release of Remaining Escrow for Developer’s Agreement Liquor License Financial Review & Planning/Zoning Board to Palermo’s Wholesale, Inc.
71. Amending Professional Services Contract for the Losen Slote Self Cleaning Grate

STATE OF THE BOROUGH ADDRESS BY MAYOR RAGUSEO

COMMENTS FROM THE COUNCIL

SWEARING IN OF POLICE OFFICERS GEORGE SHIHANIAN, JR. & MICHAEL LEE

SWEARING IN OF FIRST AID CORPS CAPTAIN JESSE TAM, 1ST LIEUTENANT JENNIFER ALL, 2ND LIEUTENANT JEANNINE EBENAU, 3RD LIEUTENANT WENDY LAVERSO & OFFICERS: PRESIDENT SEAN KENNEDY, VICE PRESIDENT JACKIE MCCORMICK & SECRETARY JENNIFER CORDASCO

Mayor Raguseo will ask all who have been appointed to the Boards or other positions in the Borough to please rise and be sworn in by the Borough Attorney.

BENEDICTION BY: Reverend Paul Bruno of Evangel Christian Church

MOTION TO ADJOURN: _____ **TIME:** _____ **P.M.**

RESOLUTION NO. 1

BY-LAWS
OF THE COUNCIL OF THE BOROUGH OF LITTLE FERRY

ARTICLE I

RULES OF ORDER

The deliberations of the Council shall be governed by “Robert Rules of Order”, except when the same are in conflict with the Laws of the State of New Jersey or these By-Laws, in which event said “Robert Rules of Order” shall be in applicable.

ARTICLE II

MAYOR

SECTION 1

The Mayor shall preside over the deliberations of the Council and shall conduct the meetings thereof. The Mayor shall also participate in the determination of the Borough affairs to the extent permitted by statute.

SECTION 2

The Mayor shall on all occasions preserve order and decorum, and shall cause the removal of all persons who interrupt the orderly proceedings of the Council.

SECTION 3

When two or more Councilpersons shall request recognition at the same time, the Mayor shall name the one entitled to the floor.

SECTION 4

The Mayor shall decide all questions of order without debate subject to an appeal to the Council, and may call upon the Council for the opinion of the Council upon any questions or order.

SECTION 5

The Mayor shall be ex-officio member of all committees, both standing and special, and shall be informed in advance of all meetings of such committees.

SECTION 6

The Mayor shall serve as the liaison between the Council and all Boards, Committees, Agencies or Organizations except as herein assigned to a specific Council Committee for liaison purposes unless otherwise precluded by law.

SECTION 7

In the absence of the Mayor, or if the Mayor is unable to perform his duties, the Council President (or, in the Council President's inability to act, the Council Member having the longest term of service) shall act as Mayor, as provided by statute.

ARTICLE III

MEETINGS

SECTION 1

The Governing Body shall hold an annual meeting during the first seven (7) days of January of any year, which meeting will be held within the Borough and at such time and place as the Governing Body may by resolution direct.

SECTION 2

That at the aforesaid meetings the Governing Body shall fix the time and place for holding Regular Meetings during the ensuing year, which time and place shall not be changed except by resolution adopted at a Regular Meeting.

SECTION 3

At the annual meeting, the Council will elect one of its members as Council President to serve for one year and until the next annual meeting.

SECTION 4

The Mayor shall, when necessary, call special meetings of the Council; in case of the Mayor's neglect or refusal, any four members of the Council may call such meetings at such time and place in the Borough as they may designate, and in all cases of special meetings, reasonable advance notice, considered to be of forty-eight (48) hours, except in case of emergency, shall be given in person to all members of the council, or left at their place of residence.

SECTION 5

Three Councilmen and the Mayor, and in the absence of the Mayor, four (4) Councilmen shall constitute a quorum.

SECTION 6

If no quorum be present at any meeting, then no meeting shall take place for any purpose and any new meeting shall be scheduled as set forth in Section 2 of this Article.

SECTION 7

Upon demand of one member of the Governing Body or when ordered by the Mayor, or when directed by Statute or upon demand of one member of the Council, a roll call vote shall be taken and the yeas and nays entered in the Minutes of the Meeting.

ARTICLE IV

COMMITTEES

SECTION 1

The Mayor shall appoint all committee members.

SECTION 2

The Standing Committees, appointed by the Mayor are appointed to expedite and facilitate the work of the Council; but only within statutory limits as the entire Council is held responsible for any or all of its acts performed within the scope of authority.

A. A Standing Committee shall:

- 1. Meet when requested by the chairperson of the Committee, or a majority of the committee, and all members thereof shall participate actively in the Committee deliberations, performances of duties and the formulation of its recommendation to the Council.**
- 2. Each Committee shall meet at a minimum at least two (2) times each year.**
- 3. Plan, study, direct, make commitments within budgetary limitations subject to approval of the governing body pursuant to the Local Public Contracts Law, and carry on the routine activities for which it has primary responsibility.**
- 4. Perform such acts as may be assigned to it by the Council.**
- 5. Report and make recommendations to the Council regarding its responsibilities and activities.**

B. Except as provided above, a Standing Committee shall not:

- 1. Exceed its budgetary appropriations without prior approval of the Governing Body and subject to all New Jersey Contract and budget laws.**
- 2. Make promises or commitments to anyone which directly, or by inference, bind the Governing Body.**
- 3. Act in such manner or make decisions, which set precedent, or violate established Council policy.**

SECTION 3

Special Committees may be appointed by the Mayor for purposes other than those included in the duties of the Standing Committee.

SECTION 4

- 1. In case of death, resignation, removal from office or incapacity to serve as any committee Chairperson, the mayor shall name the successor Chairperson or any other member of the Committee.**
- 2. The Mayor may change existing Committee assignments and/or Chairperson when it is in the best interest of the Borough to do so.**

ARTICLE V

BILLS, CLAIMS and VOUCHERS

SECTION 1

All bills or claims against the Borough shall be in writing, fully itemized, sworn to as required by Statute and present to the Treasurer on such forms as the Borough shall provide for that purpose. No bills or claims shall be approved by the Borough Council for final payment unless the same shall have been received in the office of the Treasurer at least four (4) days prior to the regular meeting at which payment is approved.

SECTION 2

- A. All bills and claims must be supported by a certification that the goods were received in good order, or that the services were satisfactorily rendered, and the same are in accordance with the agreed specification and price. Such certification shall be made by the responsible person accepting the same on behalf of the Borough, and who may be held accountable therefore. Each such bill or claim shall then be carefully reviewed, checked and approved for budget charge and classification by or under the direction of the Borough official or department head responsible for the budget item affected.**
- B. All checked vouchers with supporting papers attached shall be presented to the Council Committee having primary interest in the matter. Each such voucher shall be reviewed, and if approved in writing by the Chairman or a majority of the committee having jurisdiction over the activity or matter for which the expenditure was incurred, it shall then be referred to the Finance Committee.**
- C. The Finance Committee shall examine all vouchers previously approved by the appropriate Committee or Committees and shall indicate its approval on each such voucher prior to submitting it to the Council for authorization to pay the same.**

D. All vouchers so approved shall be referred back to the Treasurer.

SECTION 3

- A. All vouchers recommended for payment shall be presented to the Council by the Treasurer at any appropriately advertised Council Meeting**
- B. Vouchers shall be considered by the Council which shall approve the same, except that said Council may reject any claim presented to it stating the reason for such rejection. Any rejected claim shall be referred back to the Borough Clerk with such instructions as the Council may give at the time of disapproval.**
- C. Authorization to draw the checks and pay the amounts of the approved Vouchers shall be by resolution of the Council.**

ARTICLE VI

SEAL

SECTION 1

The Seal of the Borough shall be as hereinafter impressed.

SECTION 2

The Seal shall be in the custody of the Clerk and shall be impressed on all appropriate documents or papers.

ARTICLE VII

AMENDMENTS

SECTION 1

- A. The Council may propose amendments to these By-Laws, at any Regular Meeting or adjourned Regular Meeting.**
- B. The Council will then appoint a Special committee of three (3) members of the Council to consider the proposed amendments, and in addition may submit any other suggested changes within 60 days of such appointment.**

ARTICLE VIII

CONSENT AGENDA

No item may be placed on a Consent Agenda unless the Council unanimously agrees that it in non controversial and unanimously consent to said item being voted upon in said Consent portion of the Agenda.

ARTICLE IX

ADOPTION and TERM

SECTION 1

The By-Laws shall be adopted by Resolution of the Council concurred in by a majority of the Council.

SECTION 2

The By-Laws shall become effective immediately after adoption and shall remain in effect until the council or a succeeding Council shall amend, supplement or otherwise modify the same.

APPROVED: 
Mauro D. Raguseo, Mayor

ATTEST: 
Barbara Maldonado, Borough Clerk

DATED: January 7, 2016

Motion By: Councilwoman Henriquez

Second By: Councilman Muller

Ayes: Anzalone, Henriquez, Lanum, Muller, Sarlo, Steinhilber

Nayes: None

Absent: None

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 2

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

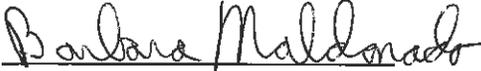
**Re: A RESOLUTION APPOINTING MARK LOESNER AS WORKING
FOREMAN OF BUILDING AND GROUNDS**

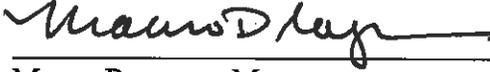
WHEREAS, the Borough of Little Ferry has the need to appoint a Working Foreman of Building and Grounds: and

WHEREAS, it is in the best interest of the Borough of Little Ferry residents to appoint Mark Loesner to the position of Working Foreman of Building and Grounds with compensation as set forth in the Memorandum of Agreement between the Borough of Little Ferry and Local 2326 (UAW).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Mark Loesner is hereby appointed to the position of Working Foreman of Buildings and Grounds from the date of this resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to the Payroll Clerk and Superintendent of the DPW.


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 3

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

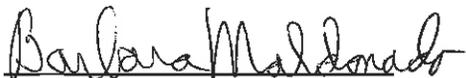
**Re: A RESOLUTION APPOINTING GARY DEFILIPPIS AS WORKING
FOREMAN OF PARKS AND RECREATION**

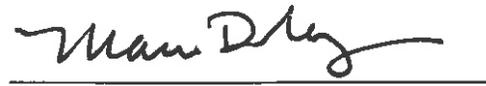
WHEREAS, the Borough of Little Ferry has the need to appoint a Working Foreman of Parks and Recreation: and

WHEREAS, it is in the best interest of the Borough of Little Ferry residents to appoint Gary DeFilippis to the position of Working Foreman of Parks and Recreation with compensation as set forth in the Memorandum of Agreement between the Borough of Little Ferry and Local 2326 (UAW).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Gary DeFilippis is hereby appointed to the position of Working Foreman of Parks and Recreation from the date of this resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to the Payroll Clerk and Superintendent of the DPW.


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 4

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

**Re: A RESOLUTION APPOINTING MICHAEL MONFORTE AS WORKING
FOREMAN OF SEWERS AND DRAINAGE**

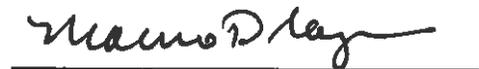
WHEREAS, the Borough of Little Ferry has the need to appoint a Working Foreman of Sewers and Drainage: and

WHEREAS, it is in the best interest of the Borough of Little Ferry residents to appoint Michael Monforte to the position of Working Foreman of Sewers and Drainage with compensation as set forth in the Memorandum of Agreement between the Borough of Little Ferry and Local 2326 (UAW).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Michael Montforte is hereby appointed to the position of Working Foreman of Sewers and Drainage from the date of this resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to the Payroll Clerk and Superintendent of the DPW.


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 5

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

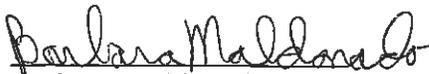
RE: APPOINTMENT OF DEPUTY TAX COLLECTOR AND TAX SEARCH OFFICER

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby appoint Anna Morolla to the following positions for the year 2016:

Deputy Tax Collector
Tax Search Officer

BE IT FURTHER RESOLVED that both appointments are a 1 year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for these positions shall be set forth in the current salary ordinance.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 6

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
BOROUGH ATTORNEY/TAX APPEAL ATTORNEY/RENT LEVELING
BOARD ATTORNEY/LABOR ATTORNEY**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Borough Attorney, Tax Appeal Attorney, Rent Leveling Board Attorney and Labor Attorney for the year 2016, to provide legal services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk's office on December 10, 2015 at 10:30 a.m.; and

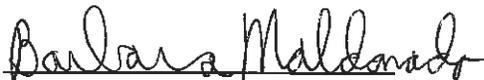
WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Joseph Monaghan is hereby appointed as Borough Attorney, Tax Appeal Attorney, Rent Leveling Board Attorney and Labor Attorney for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Attorney, Tax Appeal Attorney, Rent Leveling Board Attorney and Labor Attorney for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Ragusco, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 7

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
BOROUGH ENGINEER**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Borough Engineer for the year 2016, to provide engineering services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid Law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

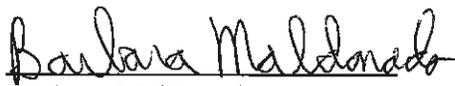
Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Job & Job is hereby appointed as Borough Engineer for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Engineer for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 8

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
BOROUGH AUDITOR**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Borough Auditor for the year 2016, to provide auditing services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

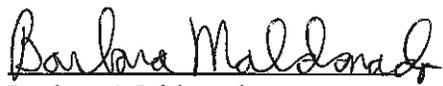
Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Lerch, Vinci & Higgins is hereby appointed as Borough Auditor for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

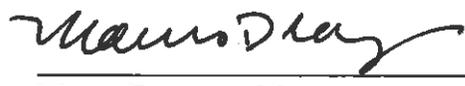
BE IT FURTHER RESOLVED that the award of the contract for Borough Auditor for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 9

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
BOND COUNSEL**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Bond Counsel for the year 2016, to provide legal services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that McManimon, Scotland & Baumann is hereby appointed as Bond Counsel for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

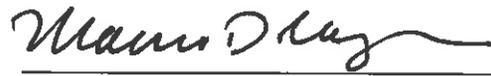
BE IT FURTHER RESOLVED that the award of the contract for Bond Counsel for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 10

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
FINANCIAL ADVISOR**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Financial Advisor for the year 2016, to provide management advice on fiscal matters which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

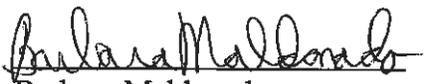
Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Phoenix Advisors and NW Financial Group are hereby appointed as the Financial Advisors for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the award of the contract for Financial Advisor for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 11

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
BOROUGH PLANNER**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Borough Planner for the year 2016, to provide planning services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

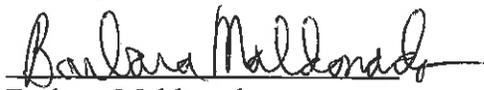
Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Remington, Vernick & Arango Engineers and Clarke Caton Hintz are hereby appointed as the Borough's Planners for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Planner for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

BM

DATE: January 7, 2016

RESOLUTION #: 12

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
SPECIAL PROJECTS/CAPITAL ENGINEER**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Special Projects/Capital Engineer for the year 2016, to provide engineering services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

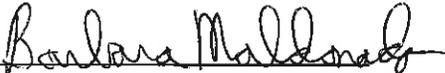
Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Remington, Vernick & Arango Engineers is hereby appointed as Special Projects/Capital Engineer for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the award of the contract for Special Projects/Capital Engineer for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

BM

DATE: January 7, 2016

RESOLUTION #: 13

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
MUNICIPAL ARCHITECT**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Municipal Architect for the year 2016, to provide architectural services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

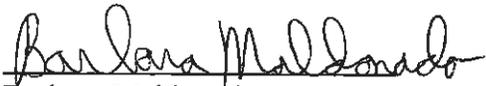
Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Arcari & Iovino and DMR Architects are hereby appointed as Municipal Architect for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

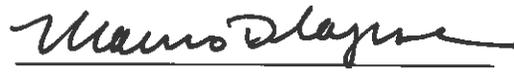
BE IT FURTHER RESOLVED that the award of the contract for Municipal Architect for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 14

MOTION BY: C/M Lanum

SECONDED BY: C/M Muller

BA

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
ENERGY CONSULTANT**

WHEREAS, the Borough of Little Ferry has a need to engage the services of an Energy Consultant for the year 2016, to provide energy consulting services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the

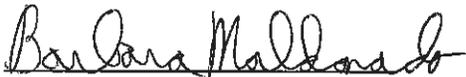
Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Gabel Associates is hereby appointed as Energy Consultant for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

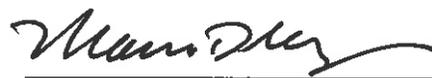
BE IT FURTHER RESOLVED that the award of the contract for Energy Consultant for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 15

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

**RE: A RESOLUTION APPOINTING THE SOUTH BERGEN MUNICIPAL JOINT
INSURANCE FUND COMMISSIONER AND ALTERNATE COMMISSIONERS**

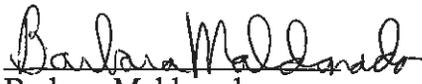
WHEREAS, the Borough of Little Ferry is a member of the South Bergen Municipal Joint Insurance Fund for coverages of claims against the Borough; and

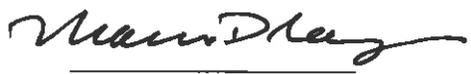
WHEREAS, it is necessary for the Mayor and Council to appoint a Fund Commissioner and Alternate Fund Commissioners to represent the Borough on an annual basis; and

WHEREAS, the Mayor and Council hereby appoint the Borough Administrator as the Insurance Fund Commissioner for the Calendar Year of 2016; and

WHEREAS, the Mayor and Council hereby appoint Councilman George Muller and Councilman Thomas Sarlo as the Alternate Fund Commissioners for the Calendar Year of 2016.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Little Ferry hereby confirm the above stated appointments to represent the Borough of Little Ferry in the South Bergen Municipal Joint Insurance Fund for a term of one year with term to expire on 12/31/16.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 16

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
RISK MANAGER**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Risk Manager for the year 2016, to provide risk management services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015; and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m.; and

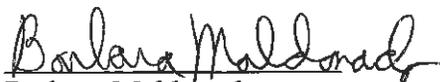
WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the professional’s

knowledge of the Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that GJEM Insurance Agency is hereby appointed Risk Manager for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the award of the contract for Risk Manager for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.



Barbara Maldonado
Borough Clerk



Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 17

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

**RE: A RESOLUTION REAPPOINTING HARRY N. TUVEL TO THE POSITION OF
LICENSED COLLECTION SYSTEM OPERATOR**

WHEREAS, the Mayor and Council have recognized the need to appoint an individual to the position of Licensed Collection System Operator (C-2 Classification); and

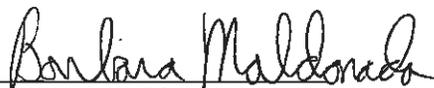
WHEREAS, the Borough has the mandated requirement pursuant to N.J.S.A. 7:10A-1.10(1) to maintain a Licensed Collection System Operator; and

WHEREAS, it is recommended that this reappointment be made in order to remain in compliance with DEP licensing laws; and

WHEREAS, Harry N. Tuvel shall be reappointed at an annual salary of \$3,100.00 (position carries no Borough issued benefits);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby reappoint Harry N. Tuvel to the position of Licensed Collection System Operator with a term expiring on December 31, 2016.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to provide a copy of this resolution to Harry N. Tuvel and the payroll clerk immediately upon passage.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 18

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

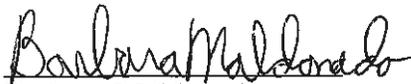
BM

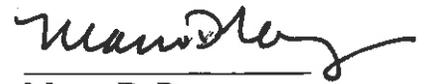
RE: A RESOLUTION REAPPOINTING CODE ENFORCEMENT OFFICER

WHEREAS, the Borough of Little Ferry has the need to appoint a Code Enforcement Officer; and

WHEREAS, the Governing Body has determined it to be in the best interest of the Borough of Little Ferry to reappoint Gino Tessaro to the position of Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Gino Tessaro is hereby reappointed to the position of Code Enforcement Officer for a one year term which shall expire on December 31, 2016.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 19

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

**RE: APPOINTING MANUEL FERNANDEZ AS PART-TIME ELECTRICAL
INSPECTOR/BUILDING INSPECTOR**

WHEREAS, the Borough is in need of a part-time Electrical Inspector for the Building Department of the Borough of Little Ferry; and

WHEREAS, the Mayor and Council have determined that Manuel Fernandez should be reappointed as a part-time Electrical Inspector for the Building Department of the Borough of Little Ferry; and

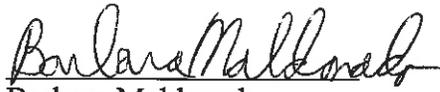
WHEREAS, the Mayor and Council have also determined that Manuel Fernandez should also be reappointed as a part-time Building Inspector on an as needed basis at no additional salary;

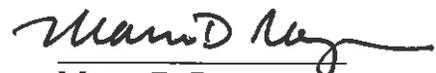
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Manuel Fernandez shall be appointed primarily as the part-time Electrical Inspector for the Building Department of the Borough of Little Ferry as well as a part-time Building Inspector on an as needed basis; and

BE IT FURTHER RESOLVED that Mr. Fernandez shall be paid at an annual salary of \$5,202.00; and

BE IT FURTHER RESOLVED that Mr. Fernandez's appointment shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that Mr. Fernandez shall not be entitled to any benefits.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 20

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

RE: A RESOLUTION REAPPOINTING ZONING OFFICER

WHEREAS, the Borough of Little Ferry has the need to appoint a Zoning Officer; and

WHEREAS, the Governing Body has determined it to be in the best interest of the Borough of Little Ferry to reappoint Richard Bolan to the position of Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Richard Bolan is hereby reappointed to the position of Zoning Officer for a 1 year term which shall expire on December 31, 2016.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 21

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BA

RE: A RESOLUTION REAPPOINTING CERTIFIED FLOOD PLAIN MANAGER

WHEREAS, the Borough of Little Ferry has the need to appoint a Certified Flood Plain Manager; and

WHEREAS, the Governing Body has determined it to be in the best interest of the Borough of Little Ferry to reappoint Richard Bolan to the position of Certified Flood Plain Manager; and

WHEREAS, there is no monetary compensation for this position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Richard Bolan is hereby reappointed to the position of Certified Flood Plain Manager for a one year term which shall expire on December 31, 2016.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 22

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

B M

RE: APPOINTMENT OF FIRE OFFICIAL AND FIRE INSPECTORS OF FIRE PREVENTION BUREAU

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby make the following appointments for the year 2016:

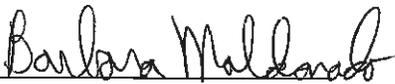
<u>NAME</u>	<u>POSITION</u>
William Holley	Fire Official – Fire Prevention Bureau

BE IT FURTHER RESOLVED that the Mayor and Council hereby appoint the following individuals as Fire Inspectors of the Fire Prevention Bureau for the year 2016:

Thomas Uzzalino
 Anthony DiBlasio
 Ed Frey
 William Weber
 Robert Knobloch
 Leo Morolla; and

BE IT FURTHER RESOLVED that these appointments are a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for these positions shall be set forth in the current salary ordinance.


 Barbara Maldonado
 Borough Clerk


 Mauro D. Raguseo
 Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 23

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

**RE: APPOINTMENT OF LITTLE FERRY FIRE DEPARTMENT CHIEF AND
ASSISTANT CHIEF DRIVERS & BOARD OF FIRE OFFICERS SECRETARY**

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby make the following appointments for the year 2016:

NAME	POSITION
Robert Cordasco	Chief Driver – Hook & Ladder Co. No. 1
John D’Amico	Assistant Driver – Hook & Ladder Co. No. 1
Ronald Anzalone	Chief Driver – Hose Company No. 1
Steven Iurato	Assistant Driver – Hose Company No. 1
Brian Busico	Board of Fire Officers Secretary; and

BE IT FURTHER RESOLVED that these appointments are for a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for these positions shall be set forth in the current salary ordinance.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 24

MOTION BY: C/M Lanum

SECOND BY: C/M MULLER

BM

RE: APPOINTMENT OF FIRE DEPARTMENT COMMUNICATIONS OFFICER
AND TRAINING/SAFETY OFFICER

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby make the following appointments for the year 2016:

NAME

POSITION

Albert DiCosimo

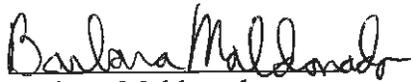
Communications Officer

Alfred Gerber III

Training/Safety Officer

BE IT FURTHER RESOLVED that these appointments are a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for these positions shall be set forth in the current salary ordinance.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 25

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

RE: A RESOLUTION APPOINTING OFFICE OF EMERGENCY MANAGEMENT
DEPUTY COORDINATORS

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby appoint the following individuals as Deputy OEM Coordinators of the Office of Emergency Management;

Police Commissioner – Expiration of Term – 12/31/16

John C. Schwedhelm – Expiration of Term – 12/31/16

Jennifer Ali – Expiration of Term – 12/31/16

Richard Bolan - Expiration of Term – 12/31/16

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to the OEM Coordinator and Deputy Coordinators immediately upon passage of same.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 26

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

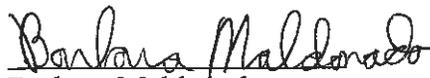
**RE: A RESOLUTION APPOINTING THE MEMBERS OF THE OFFICE OF
EMERGENCY MANAGEMENT COUNCIL**

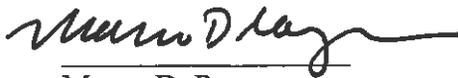
WHEREAS, the Borough of Little Ferry has established the Office of Emergency Management Council for the Borough of Little Ferry as a Local Committee to jointly address emergencies within the Borough under the direction of OEM Coordinator and Deputy Coordinators;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby appoint the following individuals to the Little Ferry OEM Council for the Calendar Year of 2016:

- Mauro D. Raguseo - 1 Year Term Expiring 12/31/16
- Peggy Steinhilber - 1 Year Term Expiring 12/31/16
- William Holley - 1 Year Term Expiring 12/31/16
- Ronald Anzalone - 1 Year Term Expiring 12/31/16
- George Muller, Council Rep. - 1 Year Term Expiring 12/31/16
- Administrator - 1 Year Term Expiring 12/31/16

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to the OEM Coordinator and Deputy Coordinators immediately upon passage of same.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 27

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

RE: A RESOLUTION REAPPOINTING RECYCLING COORDINATOR

WHEREAS, the Borough of Little Ferry has the need to appoint a Recycling Coordinator; and

WHEREAS, the Governing Body has determined it to be in the best interest of the Borough of Little Ferry to reappoint William Holley to the position of Recycling Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that William Holley is hereby reappointed to the position of Recycling Coordinator for a one year term which shall expire on December 31, 2016.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 28

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

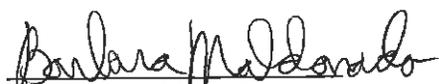
RE: APPOINTMENT OF MEDICAL PRONOUNCEMENT OFFICERS

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby appoint the following individuals as Medical Pronouncement Officers for the year 2016:

Imelda Guerra
Cheryl DeFilippis
Caren Remsa
Erin Aguilar

BE IT FURTHER RESOLVED that each appointment is for a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for these positions shall be set forth in the current salary ordinance.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 29

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

**RE: AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
BOROUGH PROSECUTOR**

WHEREAS, the Borough of Little Ferry has a need to engage the services of a Borough Prosecutor for the year 2016 to provide prosecutorial services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Little Ferry is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et.seq.) (“Act”); and

WHEREAS, by Resolution No. 337 adopted on November 10, 2015, the Borough determined it intended to acquire professional services for the year 2016 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Little Ferry followed the guidelines as set forth in the New Jersey Local Unit Pay-to-Play Law issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Little Ferry advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:30 a.m. on December 10, 2015, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk in the Borough Clerk’s office on December 10, 2015 at 10:30 a.m. and

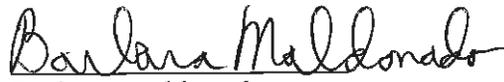
WHEREAS, the proposals and qualifications have been reviewed by the Mayor and Council who considered experience and reputation in the field; the firm’s knowledge of

the Borough of Little Ferry, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Michael Purvin is hereby appointed Borough Prosecutor for the Borough of Little Ferry from the date of this Resolution through December 31, 2016; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Prosecutor for the year 2016 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in The Record newspaper.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 30

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

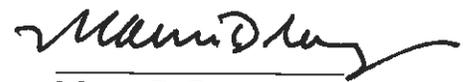
RE: A RESOLUTION REAPPOINTING ALTERNATE PRIMARY PROSECUTORS

WHEREAS, the Borough of Little Ferry has the need to appoint an Alternate Primary Prosecutor; and

WHEREAS, the Governing Body has determined it to be in the best interest of the Borough of Little Ferry to reappoint Elsbeth J. Crusius and Thomas Quirico to the positions of Alternate Primary Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Elsbeth J. Crusius and Thomas Quirico are hereby reappointed to the position of Alternate Primary Prosecutor for a one year term which shall expire on December 31, 2016.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 31

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

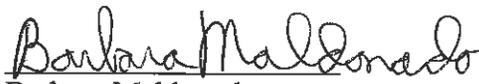
BM

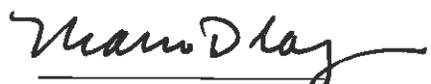
RE: A RESOLUTION REAPPOINTING ALTERNATE PUBLIC DEFENDER

WHEREAS, the Borough of Little Ferry has the need to appoint an Alternate Public Defender; and

WHEREAS, the Governing Body has determined it to be in the best interest of the Borough of Little Ferry to reappoint Daniel McNerney to the position of Alternate Public Defender.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that Daniel McNerney is hereby reappointed to the position of Alternate Public Defender for a one year term which shall expire on December 31, 2016.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 32

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

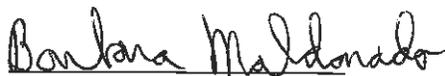
BM

RE: APPOINTMENT OF VIOLATIONS CLERK

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby reappoint Amy Way to the position of Violations Clerk for the year 2016:

BE IT FURTHER RESOLVED that this appointment is for a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for this position shall be set forth in the current salary ordinance.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 33

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

RE: A RESOLUTION APPOINTING LITTLE FERRY LIBRARY BOARD OF TRUSTEES ^{BM}

WHEREAS, the Borough of Little Ferry has a presiding Library Board to manage the services and personnel of the Little Ferry Library; and

WHEREAS, the Mayor and Council have the authority to appoint the Board of Trustees upon the expiration of any member's term; and

WHEREAS, the Mayor and Council hereby appoint the following individuals to the position of Library Board Trustee with expiring term as specified:

Barbara Brunck	5 Year Appt.	Expires 12/31/20
Roberta Henriquez, Council Rep	1 Year Appt.	Expires 12/31/16
Frank Scarafile, School Supt.	Fulfilling Unexpired Term	Expires 12/31/17

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that the aforesaid individuals are hereby appointed to the position of Library Board Trustee.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to the Library Board of Trustees immediately upon passage of same.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 34

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

RE: RESOLUTION APPOINTING REPRESENTATIVES TO THE LITTLE FERRY
RENT LEVELING BOARD

WHEREAS, the Borough of Little Ferry has the need to appoint representatives to the Rent Leveling Board on an annual basis; and

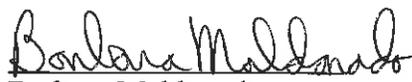
WHEREAS, it is in the best interest of the Borough of Little Ferry residents to appoint members of the community to positions on the Rent Leveling Board from both the tenant and landlord categories to represent each side of a matter that may be presented to them; and

WHEREAS, the Mayor and Council hereby appoint the following individuals to the designated positions on the Little Ferry Rent Leveling Board as of January 1, 2016 with expiring terms as specified:

Council Representative – Roberta Henriquez – Exp. 12/31/16
Landlord Representative – Robert Aitken – Exp. 12/31/17

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that the aforesaid individuals are hereby appointed to the positions stated for the Rent Leveling Board.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to the Rent Leveling Board and the Rent Leveling Board Attorney.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 35

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

BM

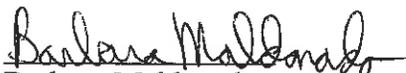
RE: A RESOLUTION APPOINTING CLEAN COMMUNITIES COORDINATOR

WHEREAS, the Borough of Little Ferry has the need to appoint a Clean Communities Coordinator to represent the Borough of Little Ferry on a variety of matters; and

WHEREAS, it is in the best interest of the Borough of Little Ferry to appoint William Holley to the position of Clean Communities Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that William Holley is hereby appointed to the position of Clean Communities Coordinator for the year 2016.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to provide a copy of this resolution to William Holley.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	10	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 36

MOTION BY: ~~C/M Lanum~~

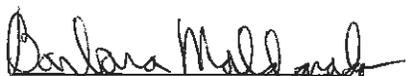
SECOND BY: ~~C/M Muller~~

BM

RE: APPOINTMENT OF RELOCATON ASSISTANCE COMMITTEE

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby appoint the following individuals to the Relocation Assistance Committee for a one year term with terms expiring on December 31, 2016:

Richard Bolan
Administrator
Ralph Verdi
William Holley
Robert Aitken


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 37

MOTION BY: C/M Lanum

SECOND BY: C/M Muller

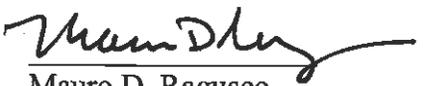
BM

RE: APPOINTMENT OF GREEN TEAM MEMBERS

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby appoint the following individuals as Members of the Green Team for a one year term with terms expiring on December 31, 2016:

Mayor or Councilperson Designee
 Borough Administrator
 Department of Public Works Superintendent
 Library Director
 Superintendent of Schools or Designee
 A.J. Joshi (citizen member)
 Bill Gates (local business member)
 Clarke Caton Hintz


 Barbara Maldonado
 Borough Clerk


 Mauro D. Raguseo
 Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 38

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

**RE: DESIGNATION OF OFFICIAL NEWSPAPERS FOR THE BOROUGH OF
LITTLE FERRY**

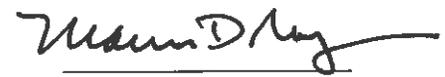
WHEREAS, N.J.S.A.10:4-8 (d) requires that notice of meetings be mailed, telephoned, telegraphed, or hand delivered to at least two newspapers which newspapers shall be designated by the public body to receive such notices because they have the greatest likelihood of informing the public within the area of jurisdiction of the public body of such meetings,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen, State of New Jersey, as follows:

1. The Record and Star Ledger are hereby designated to receive legal notices because they have the greatest likelihood of informing the public within the area of jurisdiction of the public body of such meetings; and

BE IT FURTHER RESOLVED that The Record is hereby designated as the official newspaper of the Borough of Little Ferry.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 39

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: ESTABLISHING DELINQUENT INTEREST CHARGES (TAX RATE)

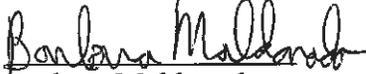
WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer charges and any other municipal liens or charges; and

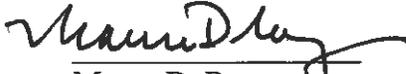
WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that the Tax Collector is hereby authorized and directed to charge for nonpayment of taxes, assessments, sewer charges and any other municipal liens or charges on or before the date when they become delinquent 8% per annum on the first \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Little Ferry that the Tax Collector is hereby authorized to charge a 6% penalty for a delinquency over \$10,000.00 if not paid prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 40

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

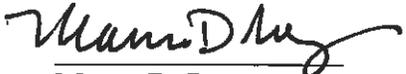
RE: ESTABLISHING OFFICIAL DEPOSITORIES

BE IT RESOLVED, by the Mayor and Council of the Borough of Little Ferry that it does and hereby designate the following banks and depositories for Borough Accounts:

PNC Bank
Bank of America
Valley National Bank

TD Bank
NJ State Cash Management Fund


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 41

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

**RE: RESOLUTION AUTHORIZING APPROVED SIGNATURES ON BOROUGH
ACCOUNTS/NECESSARY DISBURSEMENTS OF FUNDS**

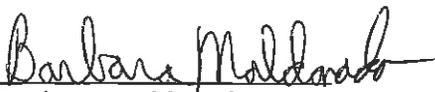
WHEREAS, it becomes necessary to disburse public funds prior to approval by the Mayor and Council at its regular and/or special meetings throughout the fiscal year; and

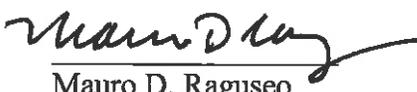
WHEREAS, the purpose of said expenditures are of an immediate and/or emergency nature such as payrolls, postage, certified mail, investments, reimbursements of petty cash, and for other purposes that may be determined by the Chief Financial Officer together with the Finance Committee Chairperson or two (2) members of the Finance Committee.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey authorizes the Chief Financial Officer to effectuate such listed disbursements using prudent and judicious discretion and the Chief Financial Officer, together with the Finance Chairperson or two (2) members of the Finance Committee, to effectuate such listed disbursements using prudent and judicious discretion for expenditures of an emergency nature not listed.

BE IT FURTHER RESOLVED that said disbursements be enumerated with proper description and amount on an interim claims resolution with appropriate completed vouchers, where applicable, attached thereto.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized and directed to forward a copy of this resolution to the Chief Financial Officer, Finance Chairperson and the members of the Finance Committee, immediately upon passage.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 42

MOTION BY: C/P Henriquez

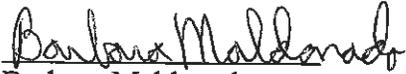
SECOND BY: C/M Anzalone

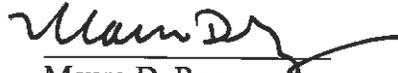
BM

RE: MUNICIPAL COURT BAIL TRUST ACCOUNT

WHEREAS, R.S. 40A: 4-63 provides that monies held in any separate funds shall be treated as monies held in trust and shall not be diverted to any other purpose.

NOW, THEREFORE, BE IT RESOLVED that TD Bank shall be the depository for TRUST BAIL ACCOUNT OF THE MUNICIPAL COURT and that all deposits and disbursements shall be made by the Municipal Court.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 43

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: MUNICIPAL COURT TRUST FINES AND COST ACCOUNT

WHEREAS, R.S. 40A: 4-63 provides that monies held in any separate funds shall be treated as monies held in trust and shall not be diverted to any other purpose.

NOW, THEREFORE, BE IT RESOLVED that TD Bank shall be the depository for Municipal Court Trust Fines and Cost Account and that all deposits and disbursements shall be made by the presiding Judge previously confirmed by the Mayor and Council.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 44

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

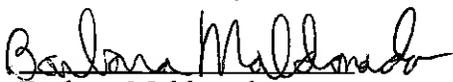
RE: BOROUGH TRUST ACCOUNTS

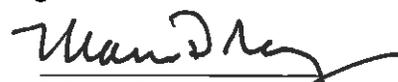
WHEREAS, R.S. 40A: 4-63 provides that monies held in any separate fund shall be treated as monies held in trust and shall not be diverted for any other purposes.

NOW, THEREFORE, BE IT RESOLVED that the official depositories shall be the depository for all of the following Borough Fund Accounts:

- Community Development Account
- Dog Control Account
- Unemployment Insurance Trust Account
- General Trust Account
- Library Trust Account
- Recreation Trust Account
- Escrow Developer Account
- Affordable Housing (COAH) Account
- Centennial Celebration Acceptance of Bequests/Gifts
- UCC Code Enforcement
- Accumulated Absences
- Green Acres Account
- Payroll Account
- Payroll Agency Account
- Current Account
- Current Money Market Account
- Capital Account
- NJMC Meadowlands Solar Program
- FEMA Community Disaster Loan
- NJEDA NCR Turf

The custodian shall be the Chief Financial Officer. All Disbursements shall be made by check signed with at least three signatures of the following individuals: Mauro D. Raguseo, Mayor, Lori Mudry, Chief Financial Officer, Barbara Maldonado, Borough Clerk and Treasurer.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 45

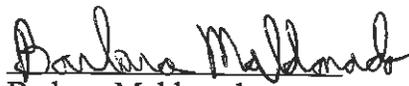
MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: PETTY CASH ACCOUNT – TAX COLLECTOR’S OFFICE

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that a Petty Cash Account be and is hereby established in the Office of the Tax Collector – Treasurer from the Current Account in the sum of \$250.00 for the year 2016 and the funds are to be replenished from time to time as the need arises.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 46

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: AUTHORIZING C.F.O TO INVEST MUNICIPAL FUNDS

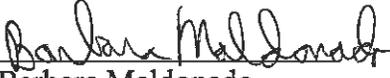
WHEREAS, it is the policy of the Governing Body of the Borough of Little Ferry to invest municipal funds not immediately needed for current and other municipal operations; and

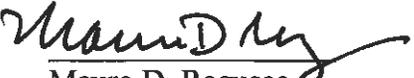
WHEREAS, the responsibility in determining the Municipality's financial needs and the proper investment of said funds lies with the Chief Financial Officer of the Borough.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is authorized and directed to invest municipal funds in a prudent and judicial manner; and

BE IT FURTHER RESOLVED that the aforementioned officer report to the Governing Body at least quarterly on the activity in this area; and

BE IT FURTHER RESOLVED that the Borough Clerk provide the Chief Financial Officer with a copy of this resolution upon its passage.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 47

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

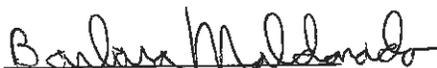
BM

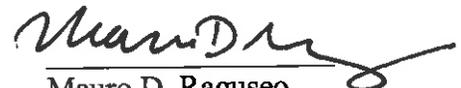
RE: APPOINTMENT OF SPECIAL POLICE SERGEANT – BRUCE SPAIN

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby reappoint Bruce Spain to the position of Special Police Sergeant for the year 2016; and

BE IT FURTHER RESOLVED that this appointment is for a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for this position shall be set forth in the current salary ordinance.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 48

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

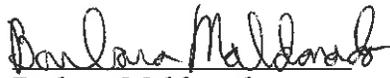
RE: APPOINTMENT OF CLASS 1B SPECIAL LAW ENFORCEMENT OFFICERS

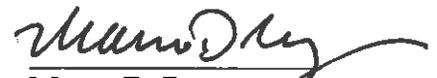
BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby reappoint the following individuals to the position of Class 1B Special Law Enforcement Officers for the year 2016:

- Frank Federico
- Scott Karavitis
- Christopher Spain
- Christopher Taylor
- Andrew Waring

BE IT FURTHER RESOLVED that these appointments are for a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for this position shall be set forth in the current salary ordinance.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 49

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: CASH MANAGEMENT PLAN

WHEREAS, P.L., 1983, Chapter 8, Local Fiscal Law; NJSA. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Little Ferry, that the following Cash Management Plan of the Borough of Little Ferry be and hereby is adopted:

A. DESIGNATION OF OFFICIAL DEPOSITORIES

1. Official Depositories of the Borough of Little Ferry shall be as designated at the start of each fiscal year by resolution adopted by the Municipal Council.
2. Designated official depositories are required to submit to the Chief Financial Officer of the Borough of Little Ferry a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act (GUPDA) Notification of Eligibility, which must be filed semi-annually in the Department of Banking as of June 30th and December 31st each year.
3. Designated Official depositories are required to submit to the Chief Financial Officer a copy of the institutions annual report on an annual basis.

B. DEPOSIT OF FUNDS

1. All funds shall be deposited within forty-eight (48) hours of receipt in accordance with the state statute
2. Operating funds shall be deposited into interest bearing accounts to

maximize interest earnings.

3. Capital, Trust and Payroll funds shall be deposited into interest bearing accounts whenever possible. Any non-interest bearing account should be regularly monitored for the availability of funds for investment.

C. DESIGNATION OF ALLOWABLE INVESTMENTS

1. The Borough of Little Ferry may permit deposits and investment in such depositories as permitted in NJSA 17: 9-44 and other instruments as specified below:
 - a. United States Treasury Bills
 - b. Borough of Little Ferry bonds or notes
 - c. Commercial Bank Deposits
 - d. Certificates of Deposit
 - e. State of New Jersey Cash Management Funds

D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS

1. All designated depositories must conform to all applicable State Statutes concerning depositories of Public Funds
2. All designated depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C, coverage of all Borough assets (demand and certificate of deposit)
3. Collateral will be required for all deposits and investments of the Borough except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments
4. For pledges by depositories on Borough funds, the following securities will be considered acceptable for pledges
 - a. Any security backed by the U.S. Government
 - b. Any direct obligation of any taxing authority within the Borough of Little Ferry
 - c. Real Estate mortgage loans for real estate property located within the Borough marketing area. Pledges of real estate mortgage loans shall be maintained at a market value of 115 percent of deposits.
 - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer

E. REPORT PROCEDURE

1. The Chief Financial Officer shall prepare for the Borough records a quarterly report of investments. A detail listing should be kept of

all investments purchased, specifying the amount, interest, percentage rate, period of investment and maturity date and name of the financial institution in which the investment is placed.

2. The Chief Financial Officer shall prepare for the Borough records a quarterly report of fund investments. A detail listing should be kept of all shares purchased, shares redeemed, interest received, and the name of the fund with which Borough funds are placed.

F. DIVERSIFICATION REQUIREMENTS

1. The Chief Financial Officer shall examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading investment around in various designated official depositories

G. MAXIMUM MATURITY POLICY

1. Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provisions of regulation promulgated by either the Federal or State Governments.

H. INVESTMENT PROCEDURES

1. Bids for certificates of deposit shall be solicited of all designated depositories only if the amount exceeds \$500,000.
2. Telephone bids shall be solicited of designated depositories by the Chief Financial Officer or a staff member the Chief Financial Officer shall Designate.
3. The depository shall specify the principal amount of the investment bid on interest rate, maturity date and the number of days used to calculate the interest to be paid upon maturity.
4. Interest shall be paid from the date the bid was awarded to the date of maturity.
5. All bidders may request the results of the informal bids after the bid is awarded.
6. A check or wire transfer of funds shall be made available, if necessary, to the winning bidder the same business day the informal bid is awarded.

I. CONTROLS

When possible, internal controls shall provide for a separation of investment placement and accounting activities. Controls must be recorded for wire transfers and securities safekeeping, where necessary.

J. BONDING

1. The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to ensure their proper execution:

Treasurer
Tax Collector

The following officials shall be covered by the Joint Insurance Fund blanket crime coverage; said bond/coverage to be examined by the independent auditor to ensure their proper execution:

Chief Financial Officer
Deputy Tax Collector

2. Any staff member of the department not covered by a surety bond shall be covered by a public employees' faithful performance bond in the minimum amount of \$5,000 or an amount required by law or set by the independent auditor.

K. COMPLIANCE

1. The Cash Management Plan of the Borough of Little Ferry shall be subject to the annual audit conducted pursuant to NJSA 40:5-4

L. LIABILITY

1. The Official charged with the custody of the monies of the Borough of Little Ferry shall deposit them(or designate a staff member to make such Deposit) as designated by the Cash Management Plan and shall thereafter be relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to NJSA 40A: 5-14

This Cash Management Plan as set forth has been designated the Cash Management Plan for the Department of Revenue and Finance and no other department of the Borough of Little Ferry.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 50

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

RE: APPOINTMENT OF CROSSING GUARDS

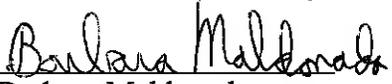
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BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby make the following appointments for the year 2016:

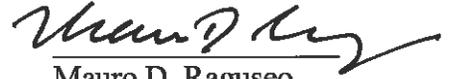
Anna Marie Ferrante
 Rodney Wilbur
 Sonia Rodriguez
 John P. Murray
 Adrienne Marzocchi
 Maria LoBalbo
 Mi Cha Santos
 Bella Suriaga
 Michael Lucey Jr.
 Madeline Olsen
 Joseph Estrella
 Douglas Griner
 Barbara Meccia
 George Way
 Tom Swiontek
 Frank Puzzo
 James Herlihy
 Robert Ebenau
 Gerard Settembre
 Joseph Kaplan
 Oranzio Spinelli
 Anthony Amello
 Ralph Defrancesco

BE IT FURTHER RESOLVED that these appointments are for a one year term and shall expire on December 31, 2016; and

BE IT FURTHER RESOLVED that compensation for these positions shall be set forth in the current salary ordinance.



Barbara Maldonado
Borough Clerk



Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 51

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

**RE: ESTABLISHING MEETING DATES – MAYOR AND COUNCIL MEETINGS
FOR 2016**

WHEREAS, the Mayor and Council hereby schedule public meetings for the year 2016 as follows:

WHEREAS, unless otherwise noted, the Mayor and Council hereby schedule the Workshop and Regular Meetings on the Second Tuesday of the months of February, March, April, June, July, August, September and October; and

WHEREAS, Workshop Meetings shall be held at 6:00 p.m. in the First Floor Conference Room and Regular Meetings shall be held at 7:00 p.m. in the Council Chambers; and

WHEREAS, the Council intends to meet twice during the month of May with the Workshop Meeting being held on the first Tuesday of the month beginning at 6:00 p.m. in the First Floor Conference Room and the Regular Meeting being held on the second Tuesday of the month beginning at 7:00 p.m. in the Council Chambers; and

WHEREAS, there shall be a combined Workshop/Regular Meeting on Thursday, November 10, 2016 ; and

WHEREAS, there shall be a Combined Workshop/Regular Meeting on Tuesday, December 6, 2016 and the Firemen’s Reorganization Meeting shall be held on Friday, December 16, 2016 at which time additional Borough action may or may not be taken by the Council;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Little Ferry will hold its 2016 Council Meetings at 215-217 Liberty Street, Little Ferry, New Jersey on the dates listed below:

WORKSHOP – 6:00 p.m.

REGULAR – 7:00 p.m.

February 9, 2016 – Combined Workshop/Regular Meeting

March 8, 2016 – Combined Workshop/Regular Meeting

April 12, 2016 – Combined Workshop/Regular Meeting

May 3, 2016

May 10, 2016 (Mayor for a Day)

June 14, 2016 – Combined Workshop/Regular Meeting

July 12, 2016 – Combined Workshop/Regular Meeting

August 9, 2016 – Combined Workshop/Regular Meeting

September 13, 2016 – Combined Workshop/Regular Meeting

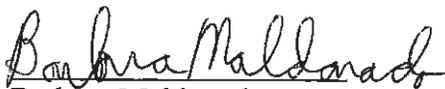
October 11, 2016 – Combined Workshop/Regular Meeting

November 10, 2016 – Combined Workshop/Regular Meeting

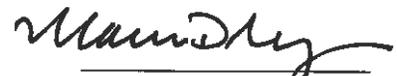
December 6, 2016 – Combined Workshop/Regular Meeting

December 16th,
2016 – 7:00 p.m.
(Firemen's Reorg.)

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby directed to forward a copy of this resolution to all Borough department heads, members of the Governing Body, post on the official bulletin board and transmit to at least two of the Borough's official newspapers.



Barbara Maldonado
Borough Clerk



Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 52

MOTION BY: C/P Henriquez

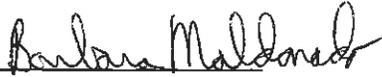
SECOND BY: C/M Anzalone

BM

RE: CHECK SIGNATURES

WHEREAS, official depositories, custodian of funds and required signatories of the various accounts of the Borough of Little Ferry are designated annually by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED that all signatures required on checks of the various accounts may be affixed manually or mechanically and all of the depositories previously established shall honor said checks.


Barbara Maldonado
Borough Clerk


Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 53

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

**RE: RESOLUTION ADOPTING POLICY GOVERNING THE USE OF
ELECTRONIC COMMUNICATIONS BETWEEN
MUNICIPAL OFFICIALS DISCUSSING BOROUGH BUSINESS**

WHEREAS, the Open Public Meetings Act (OPMA) defines a meeting as “any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of the public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.” N.J.S.A. 10:4-8(b); and

WHEREAS, “communication equipment” may include electronic equipment through email, text message, social media, or any other similar device; and

WHEREAS, communication using electronic equipment, among an effective majority of the members of a “public body” as defined by OPMA, held with the intent to discuss or act on public business, that is not open to the public, may violate OPMA; and

WHEREAS, it is appropriate for the Borough of Little Ferry to adopt guidelines regarding the use of electronic communications, such as e-mail, text messages, and other forms of electronic communication, when discussing or deliberating upon municipal business; and

WHEREAS, this need to establish a policy was prompted by recent events that have occurred in Gloucester County, Burlington County, and Bergen County, involving the exchange

of e-mail communications by and between elected members of governing bodies, and municipal clerks, managers, administrators, staff and professionals; and

WHEREAS, such communications, depending upon the circumstances, can be deemed to be “meetings” under the Open Public Meetings Act, N.J.S.A. 10:4-6, *et seq.* (“The Sunshine Law”); and

WHEREAS, it is important for municipal officials to identify the differences between typical communications in which “the business of the municipality is not discussed”, and other forms of communication which might fall under The Sunshine Law; and

WHEREAS, the Governing Body of the Borough of Little Ferry has determined it appropriate to adopt a policy governing the use of electronic communications by Borough officials where the business of the municipality is included within the content of said communications;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Little Ferry, County of Bergen, and State of New Jersey, that the following policy is hereby adopted and shall constitute the guidelines to be followed within the Borough of Little Ferry governing the use of electronic communications by municipal officials, when the business of the Governing Body is intended to be discussed:

1. E-mail communications should, as far as practicable, not include an effective majority of the governing body (e.g. 3 or less members of the Governing Body inclusive of the Mayor) and should never include an effective majority of the governing body where a discussion of information related to the business of the Borough is involved.
2. Where e-mail communications do include an effective majority of the governing body, such communications should not include any request for a response. Any e-mail communication should indicate that there should be no e-mail reply or response for communication.

3. In the rare instance when a response to an e-mail is appropriate, such response must not involve any decision-making or deliberative function of the governing body or otherwise address public business as contemplated by the OPMA. Further, the response shall not be made to the entire list of e-mail addressees to avoid even the appearance of circumvention of the Act. The use of the "Reply-All" function should be avoided and any response should be limited to a response to the sender only, such as the Administrator, Clerk, or Attorney.

4. Rolling e-mail conversations must be avoided. A 'rolling' e-mail occurs when one member of the governing body, or a third-party, contacts others via e-mail individually to successively discuss or gain opinions on an item of Borough business. This would apply to other forms of electronic communication as well. However, communications between less than effective majority of the governing body do not violate the OPMA provided the dialogue does not become a 'rolling' discussion that ends up including an effective majority of the governing body.

5. To the extent possible, e-mail communications regarding the public business of the Governing Body, when sent by Governing Body members, should be sent to the Administrator and Borough Clerk for dissemination to other members of the governing body, professionals, or staff.

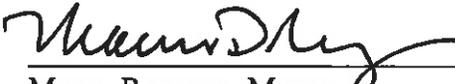
6. A member of a public body, or a third party, may communicate electronically with an effective majority of the public body if the communication is of a purely informational nature. For example, an administrator may email the council to inform them on current issues in the town or items to be placed on a future agenda.

7. This policy is adopted as a Borough Policy and shall apply to all Agencies and Boards of the Borough that are subject to the Open Public Meetings Act, including, but not limited to, the Joint Planning Board and the Zoning Board of Adjustment and/or any other Board.

8. Copies of this Resolution shall be provided to all elected and appointed officials and to those newly elected or appointed to any Borough agency or body that is subject to the Open Public Meetings Act.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.

Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 54

MOTION BY: C/P Henriquez

SECOND BY C/M Anzalone

Re: Open Public Meetings Act (Five Minute Rule)

WHEREAS, N.J.S.A. 10:4-12 (Open Public Meetings Act, "OPMA") was originally enacted in 1975, effective January 19, 1976 and provides, subject to certain statutory exceptions, that all meetings of public bodies shall be open to the public at all times; and

WHEREAS, N.J.S.A. 10:4-12 has, since, 1976 allowed the public body to permit, prohibit or regulate the active participation of the public at any public meeting; and

WHEREAS, until 2002, and in accordance with the OPMA, the Mayor and Council have generally prohibited active participation of the public at its work sessions and permitted active participation of the public at its regular meetings; and

WHEREAS, Law 2002, Chapter 80, §1, (effective September 5, 2002) amended N.J.S.A. 10:4-12 so as to require a governing body to set aside a portion of every meeting of the municipal governing body for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the municipality; and

WHEREAS, Law 2002, Chapter 80, §1, allows the governing body to determine the length of the portion of the meeting to be devoted to active participation of the public;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen, State of New Jersey that a portion of each meeting of the Mayor and Council of the Borough of Little Ferry shall be set aside for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the municipality; and

BE IT FURTHER RESOLVED that the maximum amount of time set aside for public comment at any meeting shall be five (5) minutes per speaker; and

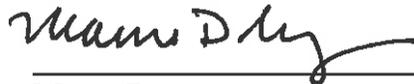
BE IT FURTHER RESOLVED the total length of the portion of the meeting set aside for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the municipality shall not exceed one (1) hour; and

BE IT FURTHER RESOLVED that the time limitations set forth herein shall apply to any other special meeting of the Mayor and Council of the Borough of Little Ferry; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Little Ferry specifically reserve the right, in its sole discretion, on a meeting-by-meeting basis, to further permit, prohibit or regulate the length of the portion of any meeting devoted to public comment.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.

Barbara Maldonado, Borough Clerk

Resolution Re: Temporary Budget Appropriations for 2016

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2016 Budget, temporary appropriations should be made for the purposes and amount required in the manner in and time therein provided, and

WHEREAS, the date of this resolution is within the first (30) days of January, 2016, and

WHEREAS, said total appropriations are limited to 26.25 percent of the total appropriations in the year 2015 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2015 Budget.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Little Ferry, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

GENERAL GOVERNMENT

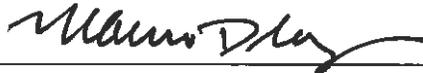
General Administration		
Salary and Wages	\$	34,125
Other Expenses - Postage	\$	6,169
Other Expenses - Misc	\$	20,211
Other Expenses - CDL Drug Testing	\$	1,313
Mayor and Council		
Salary & Wages	\$	9,437
Other Expenses	\$	1,826
Municipal Clerk		
Salary & Wages	\$	17,200
Other Expenses	\$	4,115
Financial Administration		
Salary & Wages	\$	29,531
Other Expenses	\$	12,075
Audit Services		
Other Expenses	\$	12,075
Revenue Administration		
Salary & Wages	\$	13,781
Other Expenses	\$	4,292
Tax Assessment Administration		
Salary and Wages	\$	5,885
Other Expenses	\$	12,600
Legal Services (Legal Department)		
Other Expenses - Fees and Costs	\$	24,500
Engineering Services		
Other Expenses	\$	7,900

LAND USE ADMINISTRATION

Planning Board / Zoning Board

	Salary & Wages	\$	2,428
	Other Expenses	\$	4,515
INSURANCE			
	General Liability	\$	119,175
	Employee Group Health	\$	485,000
PUBLIC SAFETY			
	Fire		
	Salary & Wages	\$	2,303
	Salary & Wages - Uniform Fire Safety	\$	4,855
	Other Expenses - Miscellaneous	\$	10,211
	Other Expenses - Uniform Fire Safety	\$	5,053
	Other Expenses - Fire Hydrant Services	\$	26,381
	Police		
	Salary & Wages	\$	842,371
	Other Expenses - Miscellaneous	\$	50,741
PUBLIC WORKS FUNCTIONS			
	Streets and Roads Maintenance		
	Salary and Wages	\$	226,144
	Other Expenses	\$	28,153
	Other Public Works Functions		
	Other Expenses - Sewer System	\$	10,920
	Other Expenses - Drainage	\$	15,225
	Building & Grounds		
	Salary and Wages	\$	4,594
	Other Expenses	\$	19,478
	Vehicles Maintenance		
	Other Expenses	\$	20,081
	Solid Waste Collection		
	Other Expenses - Garabage - Contractual	\$	52,500
HEALTH AND HUMAN SERVICES			
	Board of Health		
	Salary & Wages	\$	1,930
	Other Expenses	\$	16,433
PARK AND RECREATION FUNCTIONS			
	Recreation and Education		
	Salary & Wages	\$	2,400
	Other Expenses	\$	7,783
	Maintenance of Parks & Playgrounds		
	Other Expenses	\$	4,686
	Senior Citizens Programs		
	Other Expenses	\$	1,860
	Municipal Court		
	Salary & Wages	\$	12,268
	Other Expenses	\$	6,523
	Police Emergency Response "911"		
	Other Expenses	\$	2,500
	Construction Code Official		
	Salaries & Wages	\$	26,902
	Other Expenses	\$	2,796
UTILITY EXPENSES AND BULK PURCHASES			
	Electricity	\$	56,400
	Street Lighting	\$	34,200

Telephone	\$	10,500
Water	\$	4,331
Gasoline	\$	39,375
LANDFILL / SOLID WASTE DISPOSAL COSTS		
Garbage Tipping Fees	\$	76,300
Recycling - Leaf Disposal	\$	14,400
STATUTORY CHARGES		
Contribution to		
Social Security	\$	51,188
Defined Contribution Retirement Program (DCRP)	\$	1,969
OTHER OPERATIONS		
Maintenance of Free Public Library	\$	102,375
Sewerage Processing and Disposal Costs		
Bergen County Utilities - Operation & Maint. Costs	\$	236,720
Bergen County Utilities - Debt Service Costs	\$	102,357
Sub-total Current Fund	\$	2,963,359
MUNICIPAL DEBT SERVICE		
Interest on Bonds	\$	84,200
Green Acres Loan	\$	9,193
Total Current Fund	\$	3,056,752

Signed: 
Mauro Raguseo, Mayor

Attest: 
Barbara Maldonado, Borough Clerk

Dated: January 7, 2016

Motion By: C/P Henriquez

Second By: C/M Anzalone

Ayes: Anzalone, Henriquez, Lanum, Muller, Sarlo
Steinilber

Nayes: None

Absent: None

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Schuck	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 56

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

A RESOLUTION TO AFFIRM THE BOROUGH OF LITTLE FERRY'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Little Ferry to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the Governing Body of Little Ferry has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Mayor and Council of the Borough of Little Ferry that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

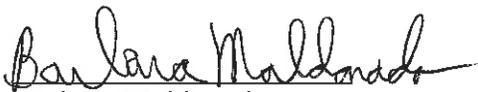
Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

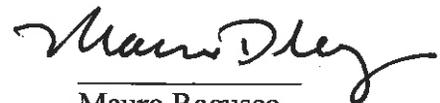
Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

Section 9: This resolution shall take effect immediately.


Barbara Maldonado
Borough Clerk


Mauro Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 57

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

B M

RE: CHANGE FUNDS – BUILDING DEPARTMENT & MUNICIPAL COURT

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that change funds be and are hereby established for the Building Department in the amount of \$100.00 and for Municipal Court in the amount of \$124.00 for the year 2016 and the funds are to be replenished from time to time as the need arise;

BE IT FURTHER RESOLVED that Bertha Sneyer shall be the custodian of the Building Department change fund and Debbie Brothers shall be the custodian of the Municipal Court change fund.

Barbara Maldonado
Barbara Maldonado
Borough Clerk

Mauro D. Raguseo
Mauro D. Raguseo
Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #:58

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: RECREATION FEES – 2016

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby approve the following Recreation Fees for the year 2016:

Fall Soccer

\$30.00 per participant

*Late Registration fee of add'l \$10.00 per participant

Spring Soccer

\$10.00 per participant

Basketball

\$35.00 per participant

Summer Camp

\$275.00 per participant – morning program

\$275.00 per participant – afternoon program

\$500.00 full day per participant

Learn to Skate Program

\$25.00 per participant

Floor Hockey

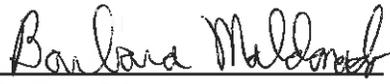
\$25.00 per participant

Roller Hockey

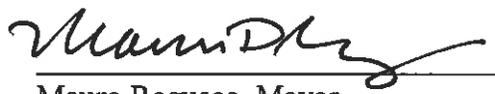
\$105.00 per participant with jersey

\$75.00 per participant without jersey

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 59

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

**Re: Entering into an agreement with eRevival LLC for free collection of
electronic recycling for Borough residents and businesses**

WHEREAS, the Mayor and Council are desirous of promoting “green” initiatives and increasing options for residents and businesses to recycling electronic equipment; and

WHEREAS, eRevival has offered a free recycling service of electronic equipment for a one (1) year period which shall be effective from January 1, 2016 through December 31, 2016; and

WHEREAS, the Borough Administrator is hereby directed to periodically remind residents through Facebook, Twitter, and press releases that residents and businesses can take advantage of this free service; and

WHEREAS, Borough residents and businesses are also permitted to utilize eRevival’s Garfield site;

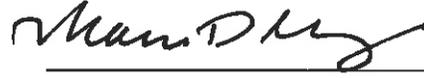
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that the Borough of Little Ferry Mayor and Borough Clerk are hereby authorized to sign an agreement and

eRevival may start collecting upon satisfactory submission of insurance, BRC and any other documentation that is required by law

ATTEST:

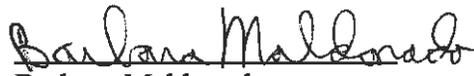


Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.



Barbara Maldonado,
Borough Clerk

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 60

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

DM

Re: Appointment of Renee Calabrese to the Position of Deputy Registrar

WHEREAS, the Borough is in need of a Deputy Registrar; and

WHEREAS, it is in the best interest of the Borough to appoint Renee Calabrese as the Deputy Registrar for the Borough of Little Ferry; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that Renee Calabrese is hereby appointed as the Deputy Registrar for the Borough of Little Ferry effective immediately.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro D. Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.


Barbara Maldonado,
Borough Clerk

BOROUGH OF LITTLE FERRY

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 61

MOTION BY: C/P Henriquez

SECONDED BY: C/M Anzalone

BM

Re: Service Charge for Checks Returned For Insufficient Funds

WHEREAS, N.J.S.A. 40:5-18 provides in relevant part: “The governing body of a municipality may provide, by resolution or ordinance, for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered on the account was by a check or other written instrument which was returned for insufficient funds”; and

WHEREAS, it is in the best interest of the Borough of Little Ferry to adopt a resolution providing for the imposition of a service charge in the amount of \$20.00 for the reasons and in the manner set forth in N.J.S.A. 40:5-18;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that the Borough hereby imposes a service charge in the amount of \$20.00 to be added to any account owing to the municipality, if payment tendered on the account was by a check or other written instrument which was returned for insufficient funds; and

BE IT FURTHER RESOLVED whenever the account is for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien; and

BE IT FURTHER RESOLVED any service charge authorized by this section shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered. In addition, the Borough reserves the right to require future payments be tendered in cash or by certified or cashier's check.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 62

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: SUPPORTING MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

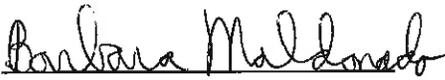
WHEREAS, it is the desire of the Mayor and Council of the Borough of Little Ferry to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Little Ferry that the Police Department of the Borough of Little Ferry and under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's

Association to create an Interlocal services agreement with all municipalities in the County of Bergen in order to put into place the mutual aid plan and rapid deployment force, and

BE IT FURTHER RESOLVED,that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all municipalities in Bergen County.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

BOROUGH OF LITTLE FERRY

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 63

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

Bm

RE: AUTHORIZING VEHICLE LICENSE TO M.A.B. CARS, INC.II FOR THE SALE/PURCHASE: EXCHANGE OF NEW, SECONDHAND OR USED VEHICLES

WHEREAS, M.A.B. Cars, Inc. II has taken ownership of the used car dealership formerly known as Luxury Haus Inc. located at 152 Route 46 W.; and

WHEREAS, M.A.B. Cars, Inc. II has completed the necessary application for a vehicle license for the sale, purchase and exchange of new, secondhand or used automobiles, trucks, vans, buses, recreational vehicles and motorcycles; and

WHEREAS, it was not necessary for the officer of M.A.B. Cars, Inc. to submit to the usual background check which consists of being fingerprinted as the officer was already approved on another car lot license in the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby approve a vehicle license to M.A.B. Cars, Inc. II for the premises located at 152 Route 46 W.

BE IT FURTHER RESOLVED that M.A.B. Cars, Inc. II will conform to any and all previous land use resolutions for this site.

ATTEST:

Barbara Maldonado
 Barbara Maldonado,
 Borough Clerk

Mauro Raguseo
 Mauro Raguseo, Mayor

BOROUGH OF LITTLE FERRY

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION NO. 64

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

Re: Appointment of George Shihanian, Jr. to the Little Ferry Police Department

WHEREAS, the Police Chief advised the Governing Body it was necessary to test for the position of Police Officer due to pending retirements; and,

WHEREAS, the Borough of Little Ferry contracted with the NJ Police Chief's Association to create a list of qualified candidates for the entry level position of Police Officer; and,

WHEREAS, the NJ Police Chief's Association provided the Governing Body with a list of the top ten (10) candidates for interviewing before the Governing Body; and,

WHEREAS, the Borough of Little Ferry, after interviewing the top ten (10) candidates for the position of Patrolman with the Little Ferry Police Department, determined to hire George Shihanian, Jr.; and

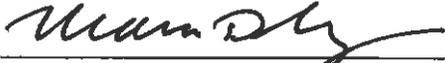
WHEREAS, there now exists a need to hire a Police officer for the Little Ferry Police Department; and

WHEREAS, George Shihanian, Jr., is qualified for the position of Patrolman;

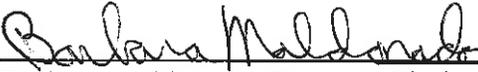
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that they hereby approve the appointment of George Shihanian, Jr., effective January 7, 2016 to the position of Police Officer or Patrolman of the Little Ferry Police Department at an annual salary in accordance with the PBA Collective Bargaining Agreement currently in effect contingent upon the successful completion of a physical evaluation, a psychological evaluation, and the successful completion of the Bergen County Police Academy.

ATTEST:


Barbara Maldonado, Borough Clerk


Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.


Barbara Maldonado, Borough Clerk

BOROUGH OF LITTLE FERRY

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION NO. 65

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

Re: Appointment of Michael Lee to the Little Ferry Police Department

WHEREAS, the Police Chief advised the Governing Body it was necessary to test for the position of Police Officer due to pending retirements; and

WHEREAS, the Borough of Little Ferry contracted with the NJ Police Chief's Association to create a list of qualified candidates for the entry level position of Police Officer; and,

WHEREAS, the NJ Police Chief's Association provided the Governing Body with a list of the top ten (10) candidates for interviewing before the Governing Body; and

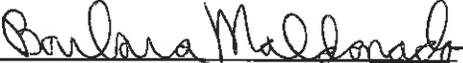
WHEREAS, the Borough of Little Ferry, after interviewing the top ten (10) candidates for the position of Patrolman with the Little Ferry Police Department, determined to hire Michael Lee; and

WHEREAS, there now exists a need to hire a Police officer for the Little Ferry Police Department; and

WHEREAS, Michael Lee is qualified for the position of Patrolman;

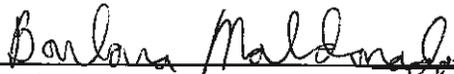
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that they hereby approve the appointment of Michael Lee effective January 7, 2016 to the position of Police Officer or Patrolman of the Little Ferry Police Department at an annual salary in accordance with the PBA Collective Bargaining Agreement currently in effect contingent upon the successful completion of a physical evaluation, a psychological evaluation, and the successful completion of the Bergen County Police Academy.

ATTEST:


Barbara Maldonado, Borough Clerk


Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.


Barbara Maldonado, Borough Clerk

BOROUGH OF LITTLE FERRY

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 66

MOTION BY: C/P Henriquez

SECOND C/M Anzalone

Re: Authorizing Execution of an Agreement with The Canning Group

WHEREAS, The Canning Group has submitted a proposal to the Borough to provide services related to preparing bids for the Bassano Field/EDA project; the Losen Slote Self Cleaning Grate project; and the in-house capital project for the DPW; and

WHEREAS, the proposal correctly sets forth the services to be provided however it incorrectly refers to the services as “Qualified Purchasing Services”; and

WHEREAS, the Borough is specifically not appointing The Canning Group as its Qualified Purchasing Agent pursuant to this Resolution however it does want to retain The Canning Group to perform the balance of the services set forth in the proposal; and

WHEREAS, it is in the best interest of the Borough to execute an Agreement with The Canning Group for the services set forth in the proposal dated December 15, 2015; and

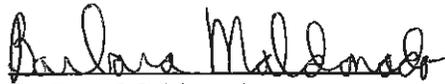
WHEREAS, The Canning Group is a company with the required expertise, training and proven reputation to provide such services; and

WHEREAS, the terms of the proposal are at a rate of \$75.00 per hour with a total not to exceed 30 hours; and

WHEREAS, any additional work beyond 30 hours shall not be conducted without prior written notice and approval of the Governing Body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that the Mayor and Clerk are hereby authorized to execute the Agreement by and between the Borough of Little Ferry and The Canning Group for the services, terms and conditions set forth in its proposal dated December 15, 2015 with the specific understanding any reference to "Qualified Purchasing Agent" in the proposal is deleted for the purpose of this Resolution.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.



Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 67

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

BM

RE: APPOINTMENT- WALTER ROSSI - "RESERVE MEMBER" OF
LITTLE FERRY FIRE DEPARTMENT, HOOK & LADDER COMPANY NO. 1

WHEREAS, at a meeting of Little Ferry Fire Department, Hook & Ladder Company No. 1 held on December 11, 2015, the membership accepted the appointment of Walter Rossi as a "Reserve Member" of Little Ferry Hook & Ladder Company No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby accept the appointment of Walter Rossi as a "Reserve Member" of Little Ferry Hook & Ladder Company No. 1, effective immediately.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

JANUARY 7, 2016 RE-ORG. MEETING

Payroll - Current Month Activity	
Payroll this Claim Period	-
Payroll Agency Claims	-
Total Payroll	-

Current Month Activity	
Current Fund	1,695,180.31
Grant Fund	
Appropriation Reserve Fund	-
Capital Fund	
Dog Trust Fund	
Escrow Fund	-
Recreation Trust Fund	
General Trust Fund	
N.J. STATE HEALTH INS./CURRENT	
Unemployment fund	-
Total Claims this Period	1,695,180.31

1,695,180.31 Checks to be issued

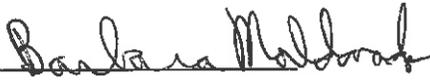
INCL. ABOVE TOTAL

Manual Checks issued	
Current Fund	
Capital Fund	
Dog Trust	-
Escrow Fund	-
Recreation Trust	
General Trust	-
	-
UNEMPLOYMENT	-
Manual checks Total	-

TOTAL CLAIMS	1,695,180.31
---------------------	---------------------

BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that the Treasurer be and is hereby authorized to issue warrants of the Borough in payment of claims against the Borough and made permanent part of this meeting as so approved by the Finance Committee.

Approved: 

Attest: 

Date: January 7, 2016

- Motion By: C/P Henriquez
- Second By: C/M Anzalone
- Ayes: Anzalone, Henriquez, Lanum, Muller, Sarlo, Steinhilber
- Nays: None
- Absent: None

JANUARY 7, 2016

RE-ORG. MEETING

VENDOR	AMOUNT	BUDGET ACCT.
NJ STATE HEALTH/DENTAL	3,121.89	INSURANCE
NJ STATE HEALTH/RETIRES	42,977.08	INSURANCE
L.F. PUBLIC SCHOOLS	1,518,720.00	TAXES
SOUTH BERGEN JIF	84,888.16	INSURANCE
IDA LIFE INS./EMPLOYEES	388.38	INSURANCE
NATION WIDE LIFE/VOLUNT.	210.64	INSURANCE
STATE TRUST FUND/IND. LK	3,815.27	GRANT
STATE TRUST FUND/IND. LK. PARK	5,378.47	GRANT
UNEMPL. COST CONTROL	249.00	FINANCE
611 RT 46 PARTNRS/ANTENNA	100.00	POLICE
KONICA MINOLTA PREM. FIN.	642.66	A&E
A SELF STORAGE	58.00	BLDGS & GRNDS
NATIONAL PAL/DUES	500.00	ALLIANCE
QSCEND	600.00	A&E
TIME WARNER /ALARM DPW	9.95	BLDGS & GRNDS
RFP SOLUTIONS/PHONE	238.68	A&E
RFP SOLUTIONS/PHONE/DPW	40.24	DPW
THE RODGERS GROUP	400.00	POLICE
NJ CONF.OF MAYORS	475.00	M&C
NJLM DUES	770.00	A&E
B-PROTECTED - BORO	77.85	BLDGS & GRNDS
B-PROTECTED - DPW	29.85	BLDGS & GRNDS
B-PROTECTED - SAFETY BLDG	29.85	BLDGS & GRNDS
B-PROTECTED - LIBRARY	197.85	LIBRARY
ARROW ELEVATOR	135.00	BDLGS & GRNDS
PETTY CASH/ ANNA MOROLLA	250.00	MISC. ACCT
THE RODGERS GROUP	300.00	POLICE
NEW HORIZON	106.15	LIBRARY
EDMUNDS	4,454.00	A&E, TAX, DOG
FUTURE SANITATION	26,016.34	
	<u>1,695,180.31</u>	

BOROUGH OF LITTLE FERRY

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum	X				
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 69

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

Re: Appointing Lori Mudry as the Temporary Purchasing Agent for the Borough of Little Ferry as per the guidelines in LFN 2012-9

WHEREAS, January 1, 2011 commenced the revision to the Local Public Contracts Law which created a bid threshold of \$17,500 for municipalities without a Qualified Purchasing Agent or \$36,000 for municipalities with a Qualified Purchasing Agent, and

WHEREAS, the Borough of Little Ferry can save significant funds in its operating budget by having a Qualified Purchasing Agent, and

WHEREAS, not having a Qualified Purchasing Agent can reduce state aid due to the deduction of ‘points’ in the Best Practices Questionnaire, and

WHEREAS, Lori Mudry is the Borough’s CMFO but is not currently a Qualified Purchasing Agent by and in the State of New Jersey; and

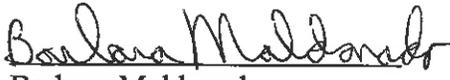
WHEREAS, N.J.S.A. 40A:11-9 (g) provides for the appointment of a Temporary Purchasing Agent of a person who does not possess the appropriate certificate; and

WHEREAS, Debbie Buchanan was the Borough’s Purchasing Agent and has submitted her resignation as Qualified Purchasing Agent for the Borough of Little Ferry, effective December 31, 2015 - which resignation has been accepted by the Borough; and

WHEREAS, it is in the best interest of the Borough to appoint Lori Mudry as
Temporary Purchasing Agent for the Borough of Little Ferry;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the
Borough of Little Ferry that they hereby appoint Lori Mudry as the Borough's
Temporary Purchasing Agent effective January 7, 2016 for a period not to exceed one (1)
year.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the
Mayor and Council at a meeting held on January 7, 2016.


Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone					
Henriquez					
Muller					
Sarlo					
Lanum					
Steinhilber					
Raguseo (Tie Only)					
Vote Total					

DATE: January 7, 2016

RESOLUTION #: 70

MOTION BY:

SECOND BY:

RE: AUTHORIZING RELEASE OF REMAINING ESCROW FOR DEVELOPER'S AGREEMENT, LIQUOR LICENSE FINANCIAL REVIEW & PLANNING/ZONING BOARD TO PALERMO'S WHOLESALE, INC.

WHEREAS, in accordance with the Developer's Agreement between the Borough of Little Ferry and Palermo's Wholesale, Inc. for property located at 389-399 Liberty Street, Little Ferry, also known as Lots 1.01 and 1.02 in Block 7, Palermo's Wholesale, Inc. submitted a total of \$7,750 in escrow to reimburse the Borough for engineering and inspection fees and legal fees; and

WHEREAS, Palermo's Wholesale, Inc. submitted \$2,500 for financial review of their liquor license application; and

WHEREAS, Palermo's Wholesale, Inc. submitted a total of \$12,340.38 for Planning/Zoning Board application #'s 2012-2-1-Z-2, 2012-2-1-Z-2R and 2013-8-2-Z-10; and

WHEREAS, the Borough Attorney, Planning/Zoning Board Attorney, Borough Auditor, Borough Engineer and Borough Planner have confirmed that all charges in connection with the aforementioned have been billed and paid and that they do not anticipate any further charges.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby authorize the release of the remaining balance of escrow in the total amount of \$8,757.27 to Palermo's Wholesale, Inc., 399 Liberty Street, Little Ferry, NJ 07643.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.


Barbara Maldonado,
Borough Clerk

**BOROUGH OF LITTLE FERRY
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	6	0	0	0	0

DATE: January 7, 2016

RESOLUTION #: 71

MOTION BY: C/P Henriquez

SECOND BY: C/M Anzalone

B/M

**Re: Amending Professional Services Contract for the Losen
Slote Self Cleaning Grate**

WHEREAS, the Mayor and Council awarded a Professional Services Contract to Maser Consulting for professional services related to the Losen Slote Self Cleaning Grate; and

WHEREAS, Maser Consulting submitted a Proposal for Additional Services on January 6, 2016 to include: 1) completion of a topographic survey of the existing Losen Slote Storm Water Pump Station for an additional lump sum fee of \$3,600 and 2) conducting at least two test borings to evaluate subsurface conditions for the proposed sheet pile wall design at a cost not to exceed \$4,000; and

WHEREAS, it is in the best interest of the Borough to amend the Agreement with Maser Consulting to expand the scope of services set forth in its proposal dated January 6, 2016 for the Proposed Losen Slote Self Cleaning Grate project; and

WHEREAS, Maser Consulting is a company with the required expertise, training and proven reputation to provide such services; and

WHEREAS, the Chief Financial Officer shall provide to the Governing Body a certificate in writing pursuant to N.J.A.C. 5:34-2 that funds are available to pay for the subject matter of this Resolution upon the completion of the estoppel period; and

WHEREAS, said certification has designated specifically the line item appropriation(s) of the official budget to which the contract will be officially charged;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that the Maser Consulting contract for Professional Services related to Professional Services for the Proposed Losen Slote Self Cleaning Grate project is hereby increased by \$7,600 for the services, terms and conditions as set forth in its proposal dated January 6, 2016 attached hereto and incorporated herein by reference; and

BE IT FURTHER RESOLVED this Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to forward a certified copy of this Resolution to Maser Consulting and to the Borough Attorney immediately upon its passage; and

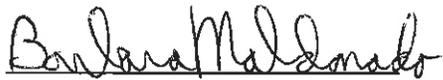
BE IT FURTHER RESOLVED that the Mayor and Clerk and/or the Borough Administrator are hereby authorized and directed to execute the contract amendment, as submitted by Maser Consulting, subject to attorney review and approval; and

BE IT FURTHER RESOLVED that the certification of availability of funds shall be attached to the original copy of this resolution and kept in the files of the Municipal Clerk; and

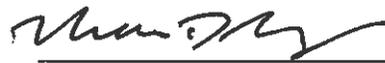
BE IT FURTHER RESOLVED the said certification shall specifically designate the line item appropriation(s) of the official budget to which the contract will be officially charged; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

ATTEST:



Barbara Maldonado,
Borough Clerk



Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on January 7, 2016.



Barbara Maldonado, Borough Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

This is to Certify to the Municipal Council of the
BOROUGH OF LITTLE FERRY
Funds for the following Resolution(s) are available.

Resolution Date: **January 7, 2016**

Resolution Number: **71**

Vendor: **Maser Consulting**
 200 Valley Road
 Suite 400
 Mt. Arlington, NJ 07856

Purchase Order No.: **15-01018**

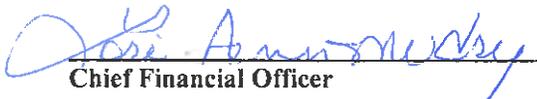
Purpose: **Amending Professional Services Contract for the Losen**
 Slote Self Cleaning Grate

<u>Account Number</u>	<u>Budget Year</u>	<u>Amount</u>	<u>Department</u>
C-04-55-910-232	2016	\$4,000.00	Ord#1441-49-15

Total: \$4,000.00

Only amounts for 2016 Budget Year have been Certified

Amounts for future years are contingent upon sufficient funds being appropriated.


Chief Financial Officer

Availability of funds for the remaining balance of the contract amount is contingent upon the necessary funds being appropriated by the governing body in the 2016 Municipal Budget, inclusive of amounts appropriated in the temporary budget.



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

January 6, 2016

VIA E-MAIL & U.S. MAIL

Ms. Jasmine Lim
Interim Administrator
Borough of Little Ferry
215-217 Liberty Ave
Little Ferry, NJ 07643

RE: Proposal for Additional Services
Engineering Services for Installation of a Self-Cleaning
Grate at the Losen Slote Storm Water Pump Station
MC Proposal No. 15001290A

Dear Ms. Lim:

Maser Consulting P.A. is pleased to submit this proposal to provide professional services for survey and geotechnical borings for the Installation of a Self-Cleaning Grate at the Losen Slote Storm Water Pump Station. As discussed these services are necessary in order to facilitate the design and reduce overall construction costs associated with this project. It is anticipated that the proposed geotechnical design will reduce the sheet wall design requirements and therefore reduce the total sheet pile wall by \$25,000 to \$30,000 as reflected in the project's current schedule of values dated January 6, 2016.

This proposal is being provided to cover specific out of scope work that is required in order to place the proposed generator outside in this approved location and is divided into four sections as follows:

- Section I – Scope of Services
- Section II – Business Terms and Conditions
- Section III – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
- Section IV – Client Contract Authorization

The following scope of services has been separated into phases so that it may be more easily reviewed. The order in which the phases are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Maser Consulting to meet project schedules.



SECTION I – SCOPE OF SERVICES

PHASE 1.0 TOPOGRAPHIC SURVEY

Maser Consulting will conduct a survey of the existing Losen Slote Storm Water Pump Station that is necessary to complete the self-cleaning screen installation design. It was originally assumed that as-built drawings to be provided by the Borough of Little Ferry would be sufficient to complete the design and, therefore, excluded from the scope of our original proposal dated July 2015.

The scope of this task assumes up to one day of a 2 man survey crew and associated office time to finalize the data and generate the final survey.

Phase 1.0 Lump Sum Fee **\$ 3,600.00**

PHASE 2.0 SUBSURFACE EXPLORATION-TEST BORINGS

In order to evaluate the subsurface conditions for the proposed sheet pile wall design, we propose advancing at least two (2) test borings to depths ranging from 32 to 42 feet below existing site grades. We propose to provide the following scope of services:

1. Retain a drilling contractor to advance one (1) day of test borings in the area of the proposed structure. The final number and depth of the test borings will be based upon access and subsurface conditions encountered. Conventional truck mounted drilling equipment will be used. Clear access to test boring locations to be provided by the site owner. Pricing reflects non-union rates;
2. Locate test borings based upon measurements from existing site features and field survey locations. No specific field survey will be provided for the location and elevation of the proposed test borings;
3. Provide full-time technical observation of the work of the drilling contractor. Technical observation will be performed by geotechnical technicians or geologists under the direct supervision of the project Geotechnical Engineer;
4. Obtain representative soil samples encountered within the zone of influence of the proposed construction. This includes collection of undisturbed Shelby tube samples of cohesive deposits if encountered. Laboratory testing is at the sole discretion of the Geotechnical Engineer;
5. Evaluate and prepare test boring logs indicating the types of soil and depth to encountered groundwater when drilling mud is not used; and,
6. Prepare a design memo establishing soil index properties for the sheet pile wall design.

Procedures for Geotechnical Explorations:

Due to the nature of the work, some disturbance and settlement should be anticipated at the completion of the test borings. Soil will be mounded at each location. This proposal excludes site



restoration other than backfilling the test borings with excavated soils. We can provide an additional, detailed price for site restoration so as to restore areas to the condition before the test excavations.

Our contractors shall be responsible for contacting the One Call System; however, the Client is responsible for providing us with available utility information. It is emphasized that determining the location of underground utilities and structures is an important part of the design and construction process. If a design is based on estimated or approximate underground utility information, it is likely that modifications will be required in the design and construction of the project after the actual underground utility location is determined. Accordingly, Maser Consulting recommends that the Client retain an underground utility location company to determine the location of underground utilities and structures with reasonable certainty. The client agrees to indemnify, hold harmless, and defend Maser Consulting and any of Maser Consulting's employees from and against all loss, injury, damage and legal liability, including attorney's fees and other costs of defense arising out of any utility damage or boring settlement.

The test borings will each be advanced utilizing hollow stem auger or mud-rotary drilling techniques. Representative soil samples will be obtained continuously from the surface to a maximum depth of 12 feet and then at a standard five foot interval. Soil samples will be obtained from within the borehole by means of a standard two-inch outside-diameter split spoon sampler advanced in accordance with ASTM Designation D-1586 for the Standard Penetration Test. The test borings will extend to depths ranging from 32 to 42 feet below existing grade if subsurface conditions permit. If conditions encountered differ significantly from those anticipated, and as a result would increase the scope of our service, we will notify you immediately and provide a new scope of service for your authorization so as to continue with our services.

Our representative will maintain logs of the explorations as the work proceeds. Samples collected will be classified in accordance with the Burmister Soil Classification system. Samples will be delivered to our laboratory for further review and evaluation. Soil samples will be discarded after 60 days from the date of the final report.

Phase 2.0 Not To Exceed **\$ 4,000.00**

SCHEDULE OF FEES

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

PHASE 1.0	SUPPLEMENTAL TOPOGRAPHIC SURVEY	\$ 3,600.00
PHASE 2.0	SUBSURFACE EXPLORATION-TEST BORINGS	\$ 4,000.00
TOTAL LUMP SUM FEE		\$ 7,600.00

This Contract and Fee Schedule are based upon the acceptance of Maser Consulting's Business Terms and Conditions contained in Section II of this Contract. Delivery, printing and reproduction, overnight mail service and postage costs are not included in the lump sum fees and will be added to each monthly invoice.



EXCLUSIONS AND UNDERSTANDINGS

Services relating to the following items are not anticipated at this time with regard to the current scope of services for this project. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement:

- Services not specifically outlined above in Section I;
- Survey for test boring locations and elevations;
- Any triaxial, consolidation, unconfined compressive strength, permeability, pH, acid-producing soils, direct shear or seismic testing that may be warranted due to the subsurface conditions encountered;
- This proposal does not include exploratory or testing services, interpretations or conclusions related to determination of potential chemical, toxic, radioactive or other type of contaminants on site.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary Maser Consulting may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services.



SECTION II – BUSINESS TERMS AND CONDITIONS

Maser Consulting P.A. agrees to provide professional services under the following terms and conditions:

The term Client referenced herein is the person, persons, corporation, partnership, or organization referenced in the proposal between Maser Consulting P.A. and said Client.

1.0 SCOPE OF SERVICES:

Services not set forth in the Scope of Services, are excluded from the Scope of Services, and Maser Consulting P.A. will assume no responsibility to perform such services under the base contract. In situations where a written contract is not executed or where additional services becomes necessary during the course of the project, Maser Consulting P.A. may provide such services using our Technical Staff Hourly Rate Schedule in effect at the time of services. The hourly rates listed in our Technical Staff Hourly Rate Schedule are adjusted semi-annually and the Client shall be billed at the rates that are in effect at the time of service.

Since there are substantial costs to stop and restart a project once it is underway, should a project's progress be halted at any time by the client, for any reason, Maser Consulting P.A. reserves the right to charge a restart fee and/or to renegotiate the remaining fees within the contract.

These Business Terms and Conditions are applicable for any additional professional services rendered for this project including, but not limited to, change orders, client service authorization forms, etc.

2.0 STANDARD OF CARE:

In performing services, we agree to exercise professional judgment, made on the basis of the information available to us, and to use the same degree of care and skill ordinarily exercised in similar circumstances and conditions by reputable consultants performing comparable services in the same locality. This standard of care shall be judged as of the time the services are rendered, and not according to later standards. Reasonable people may disagree on matters involving professional judgment and, accordingly, a difference of opinion on a question of professional judgment shall not excuse a Client from paying for services rendered. NO OTHER REPRESENTATION OR WARRANTY, EXPRESSED OR IMPLIED, IS MADE.

3.0 INVOICES:

Maser Consulting P.A. bills its Clients on a monthly basis using a standard invoice format. This format provides for a description of services performed and a summary of professional fees, expenses, and other charges. For more detailed invoicing requests, Maser Consulting P.A. reserves the right to charge for invoice preparation time by staff members. Monthly invoices will be submitted based upon percentage of services completed and reimbursable expenses. Any comments or discrepancies, relative to invoices shall be submitted in writing within fourteen (14) days or the account will be considered correct.

For professional services billed on an hourly basis, Maser Consulting P.A. reserves the right to invoice all overtime services performed by our employees using our Technical Staff Hourly Rate Schedule in effect at the time of services at ONE AND ONE-HALF TIMES our standard hourly rate for those employees.

Expenses incurred for services, equipment, and facilities not furnished by Maser Consulting P.A. are charged to the Client at cost plus an up-charge not to exceed 15 percent of the invoice for said services.

Client shall pay Maser Consulting P.A. for reimbursable expenses, including, but not limited to, application fees, printing and reproduction, courier and express delivery service, special/overnight mailings, facsimile transmissions, specialized equipment and laboratory charges, and costs of acquiring materials specifically for the Client. Reimbursable charges will be added to each monthly invoice and are part of Client's responsibility.

4.0 PAYMENT:

Maser Consulting P.A. bills are payable in full UPON RECEIPT and payment is expected within thirty (30) days. We reserve the right to assess a late charge of 1.5 percent per month for any amounts not paid within 45 days of the billing date. In the event payment is not made according to the terms and conditions herein, the matter may proceed to a collections agency or to an attorney for collection. Client shall be responsible for fees charged by the collections agency and/or attorney's fees incurred to collect the monies owed. Should the matter proceed to court, client shall also be responsible for court costs.

In addition, where payment is not received in accordance with the terms of this contract, Maser Consulting P.A. reserves the right to withdraw any applications to federal, state, or local regulatory agencies / boards filed on behalf of the client with the understanding that these applications are the property of Maser Consulting P.A. Maser Consulting P.A. will provide you with written notification two (2) weeks prior to taking any action to withdraw an application submitted on behalf of the client. If payment of all outstanding invoices is not received within two (2) weeks of receipt of this letter, Maser Consulting P.A. will withdraw all pending applications for the project.

5.0 RETAINER:

Maser Consulting P.A. reserves the right to request a retainer from the Client prior to the commencement of services on a project. While retainers are collected prior to the start of a project, the retainer is held to the end of the project, and will be applied to the final invoices. Retainers are not applied to the beginning of the project.

6.0 RIGHT OF ENTRY/JOBSITE:

Client will provide for right of entry for Maser Consulting P.A. personnel and equipment necessary to complete our services. While Maser Consulting P.A. will take all reasonable precautions to minimize any damage to the property, it is understood by the Client that in the normal course of our services some damage may occur, the correction of which is not part of this Agreement.

Client shall furnish or cause to be furnished to Maser Consulting P.A. all documents and information known to the Client that relate to the identity, location, quantity, nature or characteristics of any hazardous or toxic substances at, on, or under the site. In addition, the Client will furnish or cause to be furnished such other information on surface and subsurface site conditions required by Maser Consulting P.A. for proper performance of its services. Maser Consulting P.A. shall be entitled to rely on the accuracy and completeness of Client provided documents and information in performing the services required under this Agreement and Maser Consulting P.A. assumes no responsibility or liability for their accuracy or completeness.

Maser Consulting P.A. will not direct, supervise, or control the work of Client's contractors or their subcontractors. Maser Consulting P.A. shall not have authority over or responsibility for the construction means, methods, techniques, sequences, or procedures and Maser Consulting P.A.'s services will not include a review or evaluation of the contractors (or subcontractor's) safety precautions, programs or measures.

Maser Consulting P.A. shall be responsible only for its activities and that of its employees on any site. Neither the professional activities nor the presence of Maser Consulting P.A. or its employees or subcontractors on a site shall imply that Maser Consulting P.A. controls the operations of others, nor shall this be construed to be an acceptance by Maser Consulting P.A. of any responsibility for jobsite safety.



7.0 UTILITIES:

In the execution of our services, Maser Consulting P.A. will take reasonable precautions in accordance with the professional standard of care to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold Maser Consulting P.A. harmless and defend and indemnify Maser Consulting P.A. for any claims or damages to subterranean structures or utilities, which have not been marked-out under the One-Call system or are not shown or are incorrectly shown on the plans furnished.

8.0 TERMINATION OR SUSPENSION OF SERVICES:

Should Client fail to make payments when due or is otherwise in material breach of this Agreement, Maser Consulting P.A. at their election may suspend services at any time after PROVIDING WRITTEN NOTICE TO THE CLIENT until payments are brought current. Maser Consulting P.A. shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension and the Client agrees to indemnify and hold Maser Consulting P.A. harmless from any claim or liability resulting from such suspension.

This Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Maser Consulting P.A. shall be paid for service performed to the termination notice date plus reasonable termination expenses.

In the event of termination, or suspension for more than three (3) months, prior to completion of all services contemplated by the Agreement, Maser Consulting P.A. may complete such analyses and records as are necessary to complete its files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension shall include all direct costs of Maser Consulting P.A. in completing such analyses, records and reports.

9.0 SUBCONTRACTORS:

Maser Consulting P.A. prefers that its Clients directly retain other contractors whose services are required in connection with field services for a project (e.g., drillers, analytical laboratories, transporters, etc.), except in unusual circumstances. As a service, we will advise Clients with respect to selecting other such contractors and will assist Clients in coordinating and monitoring their performance. In no event will we assume any liability or responsibility for the work performed by other contractors, or for their failure to perform any work, regardless of whether we hire them directly as subcontractors, or only coordinate and monitor their work. When Maser Consulting P.A. does engage a subcontractor on behalf of the Client, the expenses incurred, including rental of special equipment necessary for the work, will be billed as they are incurred, at cost plus an up-charge not to exceed 20 percent of the invoice. By engaging us to perform services, you agree to defend, indemnify and hold Maser Consulting P.A. its directors, officers, employees, and other agents harmless from and against any and all claims, losses, liabilities, damages, demands, costs, or judgments arising out of or relating in any way to the performance or non-performance of work by another contractor or subcontractor. In addition, Client agrees to pursue recovery of and assert any claims based upon its loss, expenses and/or damages solely and directly against those contractors or subcontractors. In consideration of such indemnity and waiver, Maser Consulting P.A. agrees to assign its rights and/or claims against those contractors or subcontractors pursuant to the contractors' or subcontractors' agreements with Maser Consulting P.A. to the Client.

10.0 AGREED REMEDY:

Maser Consulting P.A. shall be liable to the Client only for direct damages to the extent caused by Maser Consulting P.A.'s negligence in the performance of its services. UNDER NO CIRCUMSTANCES SHALL MASER CONSULTING P.A. BE LIABLE FOR INDIRECT, CONSEQUENTIAL, PUNITIVE, SPECIAL, OR EXEMPLARY DAMAGES, OR FOR DAMAGES CAUSED BY THE CLIENT'S FAILURE TO PERFORM ITS OBLIGATIONS. With regard to services involving hazardous substances, Maser Consulting P.A. has neither created nor contributed to the creation or existence of any actually or potentially hazardous, radioactive, toxic, or otherwise dangerous substance or condition at any site, and its compensation is in no way commensurate with the potential liability that may be associated with a substance or site.

To the fullest extent permitted by law, the total liability, in the aggregate, of Maser Consulting P.A. and Maser Consulting P.A.'s officers, directors, employees, agents and consultants to Client and anyone claiming by, through or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of in any way related to Maser Consulting P.A.'s services, the Project or this Agreement, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, breach of contract or breach of warranty shall not exceed the total compensation received by Maser Consulting P.A. under this Agreement, not including reimbursable expenses and any subconsultant fees rendered on the project.

It is intended by the parties to this Agreement that Maser Consulting P.A.'s services in connection with the project shall not subject Maser Consulting P.A.'s individual employees, officers or directors to any personal legal exposure for the risks associated with this project. Therefore, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Maser Consulting P.A., a New Jersey corporation, and not against any of Maser Consulting P.A.'s employees, officers or directors.

11.0 LIABILITY TO THIRD PARTIES:

The Client agrees to be solely responsible for, and to defend, indemnify, and hold Maser Consulting P.A. harmless from any and all liabilities, claims, damages and costs (including reasonable attorney's fees and defense costs) by third parties arising out of, or in any way related to, our performance or non-performance of services, except claims for personal injury, death, or personal property damage to the extent caused by the sole negligence, gross negligence or willful misconduct of employees of Maser Consulting P.A.

12.0 INDEMNIFICATION:

Maser Consulting P.A. shall maintain, at its own expense, Workers Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance at all times and will, upon request, furnish insurance certificates to the Client.

To the fullest extent permitted by law, Client shall indemnify, defend and hold harmless Maser Consulting P.A. and its agents, officers, directors and employees, subcontractors or consultants (herein for the remainder of this section collectively referred to as Maser Consulting) from and against all claims, damages, losses and expenses, whether direct, indirect or consequential or punitive, including but not limited to fees and charges of attorneys and court and arbitration costs, arising out of or resulting from the services of Maser Consulting or any claims against Maser Consulting arising from the acts, omissions or work of others, unless it is proven in a court of competent jurisdiction that Maser Consulting is guilty of negligence, gross negligence, or willful misconduct in connection with the services and such negligence, gross negligence, or willful misconduct was the sole cause of the damages, claims, and liabilities.

Client agrees to defend, indemnify and hold harmless Maser Consulting from and against all claims, damages, losses and expenses, direct or indirect, and consequential damages, including but not limited to fees and charges of attorneys and court, and arbitration costs, brought by any person or entity, or claims against Maser Consulting which arise out of, are related to, or are based upon, the actual or threatened dispersal, discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemical, radioactive materials, liquids, gases, or any other material, upon it or into the surface or subsurface soil, water or watercourse, objects, or any tangible or intangible matter.



To the fullest extent permitted by law, such indemnification shall apply regardless of the fault, negligence breach of warranty or contract, or strict liability of Maser Consulting. This indemnification shall not apply to claims, damages, losses, or expenses which are determined by a court of competent jurisdiction to be the sole result of negligence or willful misconduct by Maser Consulting of obligations under this Agreement.

13.0 ASSIGNS:

The Client may not delegate, assign, sublet, or transfer his duties or interest in the Agreement without written consent of Maser Consulting P.A. Maser Consulting P.A. shall not, in connection with any such assignment by the Client, be required to execute any documents that in any way might, in the sole judgment of Maser Consulting P.A., increase Maser Consulting P.A.'s contractual or legal obligations or risks, or the availability or costs of its professional or general liability insurance.

The Agreement shall not create any rights or benefits to parties other than the Client and Maser Consulting P.A., and nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or Maser Consulting P.A. Maser Consulting P.A.'s services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claim against Maser Consulting P.A. because of this Agreement of Maser Consulting P.A.'s performance or non-performance of services hereunder.

14.0 OWNERSHIP AND RESTRICTION ON REUSE OF DOCUMENTS:

All drawings, calculations, reports, plans, specifications, computer files, field data, notes, and other documents and instruments ("Documents") prepared by Maser Consulting P.A. are and remain the property of Maser Consulting P.A. as instruments of service. The Documents may not be copied by the Client or others on extensions of this project or on any other project. The Client agrees not to use Maser Consulting P.A.'s Documents for marketing purposes, for projects other than the project for which the Documents were prepared by Maser Consulting P.A., or for future modifications to this project, without Maser Consulting P.A.'s express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Maser Consulting P.A. will be at the Client's sole risk and without liability to Maser Consulting P.A. or its employees, subsidiaries, independent professional associates, sub consultants, and subcontractors. The Client shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless Maser Consulting P.A. from and against any and all expenses, fees, demands, liabilities, suits, actions, claims, damages or losses including attorneys' fees and costs, arising out of or resulting from such unauthorized distribution or reuse of Documents.

Computer files are not considered part of deliverables unless specifically requested or required by the signed contract. If computer files are required, Maser Consulting P.A. shall provide Client files subject to the following conditions:

The Client must execute our standard Electronic Media Release form prior to any distribution of files. The Client recognizes that data, plans, specifications, reports, documents or other information recorded on or transmitted as electronic media are subject to undetectable alteration, either intentional or unintentional due to, among other causes, transmission, conversion, media degradation, software error, or human alteration. Accordingly, it is understood that electronic files provided to the Client are for informational purposes only and are not intended as an end-product. Maser Consulting P.A. makes no representation of any warranties, either expressed or implied, regarding the fitness or suitability of the electronic documents. Accordingly, the Client agrees to waive any and all claims against Maser Consulting P.A. and Maser Consulting P.A.'s consultants relating in any way to the unauthorized use, reuse or alteration of the electronic documents. Any unlicensed use or reuse of the documents without our written consent will constitute a violation of our copyright. Only original plans and reports of the most recent date bearing the signature and the embossed seal of the professional will be considered documents of record.

Maser Consulting P.A., shall maintain in its storage facility, samples collected as part of their services provided for a period of three (3) months after issuance of final reports. After the three (3) month time limit, all samples will be disposed of in accordance with appropriate regulations at the time. Extended storage of samples can be arranged at an additional cost to be established on a project by project basis.

15.0 GENERAL CONDITIONS:

Maser Consulting P.A. shall not be responsible for the delays caused by factors beyond its reasonable control, including but not limited to delay due to accidents, an act of God, fire, hurricane, flood, explosions, strike, boycott or other labor dispute, failure of the Client to furnish timely information or approve or disapprove of Maser Consulting P.A.'s services or work product, delays caused by faulty performance by the Client or contractors of any level, or by acts of Government, which, in the opinion of Maser Consulting P.A., could not have been reasonably foreseen and provided for, such delay will entitle Maser Consulting P.A. to an extension of time in performing its Services. If there is any increase in the total cost of providing Services by reason of any such delay, Maser Consulting P.A. will notify Client of particulars, and Client will pay for such increase. When such delays beyond Maser Consulting P.A.'s reasonable control occur, the Client agrees that Maser Consulting P.A. shall not be responsible for damages, nor shall Maser Consulting P.A. be deemed in default of this Agreement.

The fees quoted in this proposal assume that upon authorization, this project will commence through to completion without a stop work order from the Client. Should a stop work order be received from the Client before completion of the project or any task, additional fees may be required to restart the project.

16.0 ENTIRE AGREEMENT:

This Agreement comprises the final and complete Agreement between the Client and Maser Consulting P.A. It supersedes all prior or contemporaneous communications, representations, or Agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly, has had the opportunity to have questions explained by independent counsel and is satisfied with the terms and conditions contained herein. Amendments to this Agreement shall not be binding unless made in writing and signed by both the Client and Maser Consulting P.A.

To the extent Client provides its own Agreement and that Agreement conflicts with or is silent with respect to any term or condition expressed herein, these conditions shall prevail and shall be binding upon the parties.



SECTION III – 2016 RATE SCHEDULE

TECHNICAL STAFF RATES

BILLING TITLES	HOURLY RATES
Executive Principal.....	225.00
Principal.....	195.00
Senior Technical Director.....	190.00
Senior Project Professional.....	185.00
Senior Project Manager.....	180.00
Project Professional.....	175.00
Technical Director.....	170.00
Project Manager.....	155.00
Senior Project Specialist.....	150.00
Senior Technical Professional.....	145.00
Project Specialist.....	140.00
Senior Technical Specialist.....	135.00
Technical Professional.....	130.00
Senior Specialist.....	125.00
Technical Specialist.....	115.00
Specialist.....	105.00
Senior Data Technician.....	95.00
Senior Technical Assistant.....	85.00
Technical Assistant.....	75.00
Data / Field Technician.....	65.00
Survey Crew – 2 Man.....	200.00
Survey Crew – 1 Man.....	170.00
Expert.....	250.00
Sr. LSRP.....	225.00
LSRP.....	190.00

REIMBURSABLE EXPENSES

General Expenses.....	Cost + 15%
Travel (Hotel, Airfare, Meals).....	Cost + 15%
Sub-Consultants/Sub-Contractors.....	Cost + 15%
Mileage Reimbursement*.....	0.56 / Per Mile
Plotting.....	3.50 / Each
Computer Mylars / Color Plots.....	45.00 / Each
Photo Copies.....	0.10 / Each
Color Photo Copies.....	1.50 / Each
Document Binding.....	3.00 / Each
Compact Disk CD/DVD.....	75.00 / Each
Exhibit Lamination (24" x 36" or larger).....	50.00 / Each

* Mileage reimbursement subject to change based upon IRS standard mileage rate.

RATES ARE EFFECTIVE THROUGH DECEMBER 31, 2016



SECTION IV – CLIENT CONTRACT AUTHORIZATION

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.



Signature

1/7/16

Date

MAURO J. RAGUZO

Printed Name

Mayor

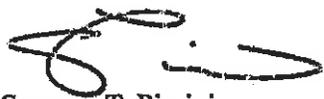
Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office. Invoices are due within 30 days. This proposal is valid until March 6, 2016.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Very truly yours,

MASER CONSULTING P.A.


Spencer T. Pierini
Senior Project Manager

STP/msd

cc: Leonardo E. Ponzio, P.L.S., Maser Consulting P.A. (via e-mail)
Susan S. Brasefield, P.E., P.P., Maser Consulting P.A. (via e-mail)