

OFFICIAL MINUTES
OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF LITTLE FERRY
WORKSHOP MEETING
NOVEMBER 10, 2015 AT 6:00 P.M.

CALL TO ORDER: Mayor Raguseo called the meeting to order at 6:12 p.m.

PLEDGE OF ALLEGIANCE: Mayor Raguseo led the Pledge of Allegiance.

ROLL CALL: Present: Mayor Mauro Raguseo, Council President Roberta Henriquez, Councilman Ronald Anzalone, Councilman Stephen Lanum, Councilman George Muller, Councilman Thomas Sarlo
Absent: Councilwoman Peggy Steinhilber

NOTE: Councilwoman Steinhilber was not present during Roll Call but arrived for meeting at 6:30 p.m.

SUNSHINE STATEMENT:

Adequate notice of this meeting was approved by resolution adopted by the Governing Body on January 2, 2015, approved unanimously and transmitted to The Record and Star Ledger as provided by the Open Public Meeting's Act. A copy of meeting notice was filed outside of the Borough Clerk's Office and has been posted on the bulletin board outside of the Borough Clerk's Office.

OPEN TOPICS:

- Fire Safety Officer Position

Councilman Anzalone said that a Fire Safety Officer has been designated for the past two years and Fire Chief Gerber is requesting that a stipend be given for this position. There is one Safety Officer. Councilman Anzalone said that a stipend cannot be given since the position is not listed in the salary ordinance. It was mentioned that the designated Safety Officer is not always present at a scene/incident. The consensus was not to offer a stipend for this position and that the Fire Chief should designate the Fire Safety Officer at the time of the scene/incident.

OPEN TOPICS continued:

- Maiden Lane Pump Station Improvements

Mayor Raguseo said a grant is available from the State which the Borough can apply for. DPW Superintendent William Holley said this is the last pump station to be done. Mayor Raguseo said the Borough will need to spend money for soft costs in order to apply for the grant, therefore a decision needs to be made on whether or not to spend this money when the Borough may not receive the grant. The proposed cost for engineering would be approximately \$54,000 and construction costs would be approximately \$150,000. Mr. Holley said a rehabilitation would cost approximately \$75,000 - \$80,000 if the money was put in the capital account and he could save on engineering costs. He said that some of the work could be done by the Department of Public Works. Mr. Holley will provide a quote on a new electric panel.

- Liquor License Background Checks

Borough Clerk Barbara Maldonado said that applicants for a liquor license are fingerprinted but no type of investigation or interview process is done by the Police Department. It was decided that a committee consisting of the Police Chief, Borough Attorney and Borough Clerk would interview the applicants on an as needed basis. A resolution creating this committee will be placed on the December meeting agenda for consideration/adoption.

- DPW Equipment Shed

Mr. Holley said he will be subleasing space at 120 Industrial Ave. at \$5,000 per month for November and December, with a one month's refundable security deposit, to house their larger equipment while the DPW roof replacement project is taking place. This equipment is too large to fit in any other Borough buildings. A resolution will be added to tonight's regular meeting agenda authorizing the subleasing of space for DPW equipment.

- 2016 Reorganization Meeting

Ms. Maldonado explained that the Reorganization Meeting must be held within the first 7 days of January, therefore the 2016 Reorganization Meeting cannot be held on a Friday as usual since that date would be January 8th. A decision on the date will be made after checking on conflicts with other towns' Reorganization Meetings.

OPEN TOPICS continued:

- HMMC

Council President Henriquez said the HMMC is requesting each town that is part of this committee pay approximately \$7,000 to the committee to cover the salaries of the Executive Director and Secretary. Councilman Sarlo recommended that each town involved volunteer someone to handle meeting notifications per the direction of the Executive Director. Council President Henriquez will bring this recommendation to the HMMC.

- Woodland Ave.

Borough Engineer Kenneth Job said he is waiting for the contractor for the new 7/11 to finish work such as ramps, before the repaving of Woodland Ave.

- Willow Lake Tot Park

Mr. Job said that the wrong equipment was delivered. The equipment needed are not shelf items and could take approximately 6 – 8 months to receive as they are presently not in stock. He is waiting to find out if the equipment the Borough did receive can be modified to save on time.

- Brandt St.

Mr. Job said the contractor has to pour the concrete and the pavers are in. The contractor will add top soil when he returns to do the same on Woodland Ave.

- Headwall Improvements along Hackensack River

Topic was not discussed at the Workshop Meeting.

CITIZENS HEARING:

Mayor Raguseo entertained a Motion to Open Citizens Hearing:

Motion by: Councilman Muller

Second by: Councilwoman Steinhilber

All Ayes.

Since there was no one wishing to speak, Mayor Raguseo entertained a Motion to Close Citizens Hearing:

Motion by: Council President Henriquez

Second by: Councilman Muller

All Ayes.

CLOSED TOPICS:

- Anticipated Litigation – LOSAP
- Personnel - Salaries

RESOLUTION:

334. Executive Closed Session Resolution

The Governing Body did not go into Closed Session during the workshop meeting.

AGENDA ITEMS: RESOLUTION(S) – ORDINANCE(S) FOR CONSIDERATION AT REGULAR MEETING:

RESOLUTIONS:

335. Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvement of Paroubek Street
336. Resolution Accepting Donation of Firefighting Foam and Ratifying Authorization to Execute an Agreement with the County of Bergen Regarding the Terms Thereof
337. Establishing Professional Services Contract Request for Qualifications Criteria Pursuant to the Fair and Open Process
338. Ratifying Approval to Hire the Canning Group to Supply an Interim Borough Administrator
339. Authorizing Borough Clerk to Sign an Agreement Between the Borough of Little Ferry and Kennedy/Jenks Consultants Inc. for Access to Property Located at 7 Capitol Drive, Moonachie, N.J.
340. Authorizing Kennedy/Jenks Consultants Inc. to Perform Remediation Work on Borough Owned Property Related to the Remediation Plan for Property Located at 7 Capitol Drive, Moonachie, N.J.
341. Authorizing the Little Ferry Fire Chief to Submit and Sign a “Make-Ready” Work Order on Pole License Application #DNJ110261037 P175”
342. Approval of Certificate No. 3 – Final Regarding “Roadway Improvements to Industrial Avenue” Project
343. Release of Performance Guarantee and Acceptance of Two (2) Year Maintenance Regarding Roadway Improvements to Industrial Avenue Project
344. Approval of Change Order No. 1 Regarding Roadway Improvements to Industrial Avenue Project

RESOLUTIONS continued:

- 345. Acceptance of Resignation – Debbie Buchanan – Qualified Purchasing Agent
- 346. Acceptance of Resignation – Michael Capabianco – Borough Administrator
- 347. Authorizing Holiday Pay for Full-Time Dispatchers
- 348. Refund of Taxes Collected for 100% Exempt Disabled Veteran Joseph J. Wisneski
- 349. Claims Resolution
- 350. Approval of Minutes – October 13, 2015 Workshop & Regular Meeting
- 351. Resolution Regarding Settling Adom-Yeboah (Etal), Gladys Tax Appeal
- 352. Resolution Regarding Settling Buonsanto, Cosimina
- 353. Resolution Regarding Settling Mosaid, Magdi – 190 Mehrhof
- 354. Resolution Regarding Settling Salamanca, Guillermo A. & Rosa
- 355. Resolution Regarding Settling Basulto, Eric & Tania Sparks
- 356. Resolution Regarding Settling Mosaid, Magdi – 115 Eckel
- 357. Resolution Regarding Settling Percontino, Matteo & Elizabeth
- 358. Resolution Regarding Settling Valerio, Arelys
- 359. Resolution Regarding Settling Viciconte, Vito & Concetta
- 360. Approving Renewal of Liquor License for A and B Liquors, LLC

ORDINANCE(S) FOR INTRODUCTION:

ORDINANCE NO. 1450-58-15 –A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$9,900 FOR ACQUISITION OF FURNITURE FOR VARIOUS DEPARTMENTS WITHIN THE BOROUGH OF LITTLE FERRY.

ORDINANCE(S) FOR FINAL ADOPTION:

ORDINANCE NO. 1449-57-15 – AN ORDINANCE ADDING AN ORDINANCE ENTITLED “REGISTRAR SCHEDULE OF FEES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LITTLE FERRY, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

Since there was no other business to be discussed, Mayor Raguseo entertained a Motion to Adjourn.

Motion by: Councilman Muller

Second by: Councilwoman Steinhilber

All ayes

Meeting adjourned at 6:58 p.m.

Minutes transcribed and respectfully submitted by Borough Clerk Barbara Maldonado. I hereby certify that the foregoing Minutes are a true account of the Workshop Meeting of the Mayor and Council held on November 10, 2015.


Barbara Maldonado, Borough Clerk

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OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF LITTLE FERRY
NOVEMBER 10, 2015 AT 6:00 P.M.

CALL TO ORDER: _____ TIME: _____ P.M.

PLEDGE OF ALLEGIANCE: _____

ROLL CALL: Mayor Mauro Raguseo, Council President Roberta Henriquez,
Councilman Ronald Anzalone, Councilman Stephen Lanum,
Councilman George Muller, Councilman Thomas Sarlo,
Councilwoman Peggy Steinhilber

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- Fire Safety Officer Position
- Maiden Lane Pump Station Improvements
- Headwall Improvements along Hackensack River
- Liquor License Background Checks
- DPW Equipment Shed
- 2016 Reorganization Meeting

CITIZENS HEARING:

Motion to Open Citizens Hearing:

Invitation to Speak:

Motion to Close Citizens Hearing:

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FERRY, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

MOTION TO ADJOURN: _____ TIME: _____ P.M.