

OFFICIAL MINUTES  
OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF LITTLE FERRY  
WORKSHOP MEETING  
MAY 5, 2015 AT 6:00 P.M.

**CALL TO ORDER:** Mayor Raguseo called the meeting to order at 6:19 p.m.

**PLEDGE OF ALLEGIANCE:** Councilman Anzalone led the Pledge of Allegiance.

**ROLL CALL:** Present: Mayor Mauro Raguseo, Council President Roberta Henriquez, Councilman Ronald Anzalone, Councilman George Muller, Councilman Thomas Sarlo, Councilwoman Peggy Steinhilber  
Absent: Councilman Stephen Lanum

**SUNSHINE STATEMENT:**

Adequate notice of this meeting was approved by resolution adopted by the Governing Body on January 2, 2015, approved unanimously and transmitted to The Record and Star Ledger as provided by the Open Public Meeting's Act. A copy of meeting notice was filed outside of the Borough Clerk's Office and has been posted on the bulletin board outside of the Borough Clerk's Office.

**OPEN TOPICS:**

- Parking on Alsan Way

Borough Administrator Michael Capabianco spoke in reference to a letter sent by Bassil Bookbinding in reference to issues they were having on Alsan Way, i.e. potholes and drainage problems. Mr. Capabianco said all of their issues have been responded to except for their request to turn Alsan Way into a one way street.

- Signs

Mayor Raguseo said some of the businesses in town have put up lighted or blinking signs. He said he did not want to hurt any of these businesses, but if the ordinance states these types of signs are not permitted, then the ordinance must be enforced. Mr. Capabianco said he requested that the Borough's Planner, Clarke Caton Hintz, submit a proposal to review the Borough's sign ordinance. It needs to be reviewed to be uniform. It does not have standards for billboards on Route 46. The first step now is to work on enforcement. He said that technology has changed, i.e. LED lights. The ordinance needs to be updated.

**OPEN TOPICS continued:**

- Route 46 Sidewalk Replacement

Council President Henriquez said she was concerned with the car lots cramming too many cars on their lots since the Department of Transportation took land away. Councilman Anzalone said every car lot received new site plan approval listing the number of permitted spaces and signs. Mr. Capabianco said he has received less complaints in the last year. Overcrowding does not seem to be an issue.

- Project Updates

Mr. Capabianco said the Bond Ordinance for the DPW roof will be adopted next week. The project will begin asap. The contractor for the installation of the gazebo at Willow Lake was advised that the gazebo needs to be in place prior to the 5K. The bid for the Willow Lake Pump Station Generator will be awarded tonight. The next step is to set up the pre-construction meeting. Tilcon was hired by PSE & G to pave the Borough streets that were opened by PSE & G. They will begin work tomorrow and hope to have all the streets to be repaved done within two weeks. Hudson Exterminator is prepping to treat the senior center for June bugs. Mayor Raguseo recommended a backup location be selected for the seniors to use in case these bugs become an issue.

- Welcome to L.F. signs

Mayor Raguseo said that some of the "Welcome to Little Ferry" sponsorship signs are old. He said he was under the impression that the sponsoring businesses were to give the Borough a fee for their advertising under the sign. He questioned if there were any agreements on file. Mr. Capabianco said a concession needs to be bid out for advertising. Mayor Raguseo said he would like the signs to be refurbished and have the sponsorship signs removed as the signs don't match and these businesses have been reaping benefits for approximately 15 years. Mr. Capabianco said he will get pricing on refurbishing the signs.

- Project Updates cont'd:

Mr. Capabianco said the fiber installation in Borough buildings is on target for September. Time Warner Cable will be sending a technician to look at the wires connected to two of the houses on Niehaus Ave. to see if they are too low and to stop trucks passing through and hitting them.

**CITIZENS HEARING:**

Mayor Raguseo entertained a Motion to Open Citizens Hearing:

Motion by: Council President Henriquez

Second by: Councilwoman Steinhilber

All Ayes.

Since there was no one wishing to speak, Mayor Raguseo entertained a Motion to Close Citizens Hearing:

Motion by: Council President Henriquez

Second by: Councilwoman Steinhilber

All Ayes.

**RESOLUTION:**

168. Closed Session Resolution

Mayor Raguseo entertained a Motion to enter into Private Session on matters of Anticipated Litigation – Land Use & Future Sanitation and Personnel – Fire Prevention Bureau:

Motion by: Council President Henriquez

Second by: Councilman Sarlo

All ayes.

Return from Closed Session:

Motion by: Council President Henriquez

Second by: Councilman Muller

Roll Call: Present: Mayor Raguseo, Council President Henriquez, Councilman Anzalone, Councilman Muller, Councilman Sarlo, Councilwoman Steinhilber

Absent: Councilman Lanum

**AGENDA ITEMS: PROCLAMATION, RESOLUTION(S) –  
ORDINANCE(S) TO BE CONSIDERED AT REGULAR MEETING:**

Mayor Raguseo entertained a motion to vote on the Proclamation, Resolution Nos. 169 – 175 & 177 - 187:

Motion by: Council President Henriquez

Second by: Councilwoman Steinhilber

Roll Call: Ayes: Anzalone, Henriquez, Muller, Sarlo, Steinhilber

Nays: None

Absent: Lanum

**PROCLAMATION:** May, 2015 – National Elks Youth Week

**RESOLUTIONS:**

169. Rescinding Resolution No. 132 – Emergency Temporary Budget Appropriations for 2015
170. Recreation Fee for Learn To Skate Program
171. Ratifying Resolution Authorizing Award of State Aid Project Regarding State Aid Improvement of Brandt Street (Main Street to Route 46) and State Aid Improvement of Woodland Avenue (Bergen Turnpike to Summit Place)
172. Approval of Change Order No. 1 (Set forth in Quote 113740) Park Playground Equipment for Willow Lake Under State Contract #A81411
173. State of New Jersey Post Sandy Planning Assistance Grants
174. Bergen County Department of Health Services – 2015 Municipal Alliance to Prevent Substance Abuse
175. Ratifying Resolution Appointing Nicholas Cordasco as Part-Time Police Dispatcher
176. Amending Contract for Collection of Solid Waste, Bulk Waste and Recyclable Materials With Future Sanitation, Inc. (NOT ADOPTED)
177. Resolution to Approve the Corrective Action Plan for the Fiscal Year 2014 Audit Report of the Borough of Little Ferry
178. Acceptance of 2014 Municipal Audit
179. Appointment – Frank Smith – “Active Member” of Little Ferry Hook & Ladder Co. No. 1
180. Appointment – Ryan Daniel Buchmuller – “Reserve Member” of Little Ferry Hose Co. No. 1
181. Appointment – Anthony Riccardi – “Reserve Member” of Little Ferry Hose Co. No. 1
182. Resolution Regarding Settling Oronzio & Rosa Spinelli Tax Appeal
183. Waiving of Park Permit Fee Relating to Hook & Ladder Soccer Tournament
184. Waiving of Borough Fees Related to Hose Company No. 1 Circus
185. Authorizing the 2015 Summer Recreation Program
186. Resolution Adopting a Sports Related Concussion Protocol
187. Awarding of Bid for Willow Lake Pump Station Generator

**ORDINANCE(S) FOR INTRODUCTION:**

**BOND ORDINANCE NO. 1440-48-15** – ORDINANCE APPROPRIATING \$40,964.05 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF A GAZEBO AND IMPROVEMENTS TO WILLOW LAKE PARK IN AND BY THE BOROUGH OF LITTLE FERRY, IN THE COUNTY OF BERGEN, NEW JERSEY.

**ORDINANCE(S) FOR FINAL ADOPTION:**

**BOND ORDINANCE NO. 1435-43-15** – BOND ORDINANCE PROVIDING FOR THE INSTALLATION OF A GENERATOR AT BOROUGH HALL IN AND BY THE BOROUGH OF LITTLE FERRY, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$225,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

**BOND ORDINANCE NO. 1436-44-15** – BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO LAKEVIEW FIELD IN AND BY THE BOROUGH OF LITTLE FERRY, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$4,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,000,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

**BOND ORDINANCE NO. 1437-45-15** – BOND ORDINANCE PROVIDING FOR A NEW ROOF AT THE DEPARTMENT OF PUBLIC WORKS GARAGE IN AND BY THE BOROUGH OF LITTLE FERRY, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$650,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$617,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

**ORDINANCE NO. 1438-46-15** – AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “SWIMMING POOLS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LITTLE FERRY, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

**ZONING ORDINANCE NO. 1439-47-15** – AN ORDINANCE ADDING AN ORDINANCE ENTITLED “LOCATION OF SWIMMING POOLS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LITTLE FERRY, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

**ORDINANCE(S) FOR FINAL ADOPTION continued:**

**ZONING ORDINANCE NO. 1439-47-15 continued:**

**(THE SECOND READING FOR THIS ORDINANCE SHALL BE  
CARRIED TO THE JUNE 9, 2015 MEETING)**

Since there was no other business to be discussed, Mayor Raguseo entertained a Motion to Adjourn.

Motion by: Councilman Anzalone

Second by: Councilman Muller

All ayes

Meeting adjourned at 8:20 p.m.

Minutes transcribed and respectfully submitted by Borough Clerk Barbara Maldonado. I hereby certify that the foregoing Minutes are a true account of the Workshop Meeting of the Mayor and Council held on May 5, 2015.

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Barbara Maldonado, Borough Clerk

A G E N D A  
WORKSHOP MEETING  
OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF LITTLE FERRY  
MAY 5, 2015 AT 6:00 P.M.

**CALL TO ORDER:** \_\_\_\_\_ **TIME:** \_\_\_\_\_ P.M.

**PLEDGE OF ALLEGIANCE:** \_\_\_\_\_

**ROLL CALL:** Mayor Mauro Raguseo, Council President Roberta Henriquez, Councilman Ronald Anzalone, Councilman Stephen Lanum, Councilman George Muller, Councilman Thomas Sarlo, Councilwoman Peggy Steinhilber

**SUNSHINE STATEMENT:**

Adequate notice of this meeting was approved by resolution adopted by the Governing Body on January 2, 2015, approved unanimously and transmitted to The Record and Star Ledger as provided by the Open Public Meeting's Act. A copy of meeting notice was filed outside of the Borough Clerk's Office and has been posted on the bulletin board outside of the Borough Clerk's Office.

**OPEN TOPICS:**

- Signs
- Parking on Alsan Way

**CITIZENS HEARING:**

Motion to Open Citizens Hearing:

Invitation to Speak:

Motion to Close Citizens Hearing:

**CLOSED TOPICS:**

- Anticipated Litigation – Land Use  
Future Sanitation
- Personnel – Fire Prevention Bureau

**RESOLUTION:**

168. Executive Closed Session Resolution

**AGENDA ITEMS: PROCLAMATION, RESOLUTION(S) –  
ORDINANCE(S) FOR CONSIDERATION AT REGULAR MEETING:**

**PROCLAMATION:** May, 2015 – National Elks Youth Week

**RESOLUTIONS:**

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**ORDINANCE(S) FOR FINAL ADOPTION continued:**

**ZONING ORDINANCE NO. 1439-47-15 continued:**

**(THE SECOND READING FOR THIS ORDINANCE SHALL BE  
CARRIED TO THE JUNE 9, 2015 MEETING)**

**MOTION TO ADJOURN: \_\_\_\_\_ TIME: \_\_\_\_\_ P.M.**

OFFICE OF THE MAYOR

PROCLAMATION

MAY, 2015 – NATIONAL ELKS YOUTH WEEK

**WHEREAS**, the Benevolent and Protective Order of the Elks has designated the first week of May as National Elks Youth Week to honor America's Junior Citizens for their accomplishments and to give fitting recognition of their Services to Community, State and Nation; and

**WHEREAS**, the Ridgefield Park Elks Lodge #1506 will sponsor an observance during that week in tribute to the Junior Citizens of this community; and

**WHEREAS**, no event could be more deserving of our support and participation than one dedicated to these young people who represent the nation's greatest resource, and who in the years ahead will assume the responsibility for the advancement of our free society; and

**WHEREAS**, our youth need the guidance, inspiration and encouragement which we alone can give in order to develop those qualities of character essential for future leadership; and to go forth to serve America; and

**WHEREAS**, to achieve this worthy objective we should demonstrate our partnership with youth, our understanding of their hopes and aspirations and responsibilities and opportunities of citizenship;

**NOW, THEREFORE, BE IT RESOLVED** that I, Mauro D. Raguseo, Mayor of the Borough of Little Ferry, do hereby proclaim the first week of May, 2015 as National Elks Youth Week and urge all departments of government, civic fraternal and patriotic groups and our citizens generally to participate wholeheartedly in its observance.

APPROVED: Mauro D. Raguseo  
Mauro D. Raguseo, Mayor

ATTEST: Barbara Maldonado  
Barbara Maldonado, Borough Clerk

Date: May 5, 2015



N.J.S.A. 10: 4-12-(b) (4) -----  
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A collective bargaining agreement

PURPOSE: \_\_\_\_\_

N.J.S.A.10: 4-12- (b) (5) -----  
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A matter involving the  
Expenditure of public funds  
For the acquisition of real  
property

PURPOSE: \_\_\_\_\_

N.J.S.A 10: 4-12 – (b) (5) -----  
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A matter involving the  
setting of banking notes or  
  
investment of public funds

PURPOSE: \_\_\_\_\_

N.J.S.A. 10:4-12 – (b) (6) -----  
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Tactics and Techniques  
utilized in protecting the  
safety and property of the  
public

PURPOSE: \_\_\_\_\_

N.J.S.A. 10:4-12 – (b) (6) -----  
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An investigation of the  
violation or possible  
violation of law

PURPOSE: \_\_\_\_\_

N.J.S.A. 10:4-12 (b) (7) -----  
--X-----

Pending or anticipated  
litigation or Contract  
negotiations.



**BOROUGH OF LITTLE FERRY  
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 169

MOTION BY: C/W Henriquez

SECONDED BY: C/W Steinhilber

*BM*

**RE: RESCINDING RESOLUTION NO. 132 – EMERGENCY TEMPORARY BUDGET  
APPROPRIATIONS FOR 2015**

WHEREAS, Resolution No. 132 was adopted by the Governing Body on April 14, 2015 and approved emergency temporary budget appropriations for 2015; and

WHEREAS, the 2105 Municipal Budget was adopted on the same date, therefore being no need for the adoption of Resolution No. 132.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby rescind Resolution No. 132 adopted on April 14, 2015.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 170

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

B/M

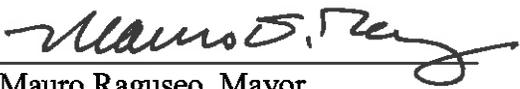
RE: RECREATION FEE FOR LEARN TO SKATE PROGRAM

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BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that the fee for Learn to Skate is hereby set at \$25.00 per participant.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum			X		
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 171

MOTION BY: C/W Henriquez

SECONDED BY: C/W Steinhilber

*SM*

**Re: Ratifying Resolution Authorizing Award of State Aid Project Regarding State Aid Improvement of Brandt Street (Main Street to Route 46) and State Aid Improvement of Woodland Avenue (Bergen Turnpike to Summit Place)**

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**WHEREAS**, on April 23, 2015, four (4) bids were submitted for the State Aid Improvement of Brandt Street and the State Aid Improvement of Woodland Avenue; and

**WHEREAS**, the bid submitted by AJM Contractors, Inc. was determined to be the lowest responsive bid; and

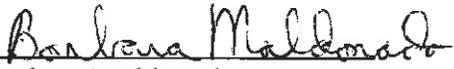
**WHEREAS**, a telephone poll awarding the project was necessary since the Borough needed to award the project prior to the next regularly scheduled meeting of the Governing Body; and

**WHEREAS**, the Borough Clerk conducted a telephone poll on April 24, 2015, with the Council voting in favor of awarding the project to AJM Contractors, Inc. on its bid of \$329,834.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Ferry that they hereby ratify the telephone poll authorizing the award of the State Aid Improvement of Brandt Street and the State Aid Improvement of Woodland Avenue Project to AJM Contractors, Inc. on its bid of \$329,834.00; and

**BE IT FURTHER RESOLVED** the Resolution making the “Recommendation of Award State Aid Project” dated April 24, 2015 is incorporated herein by reference and shall be attached hereto.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

  
Barbara Maldonado, Borough Clerk

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID  
AND ECONOMIC DEVELOPMENT**

**RECOMMENDATION OF AWARD  
STATE AID PROJECT**

**BE IT RESOLVED**

that the Borough of Little Ferry hereby recommends to the New Jersey Department of Transportation that the contract for the State Aid Improvement of Brandt Street (Main Street to Route 46), and State Aid Improvement of Woodland Avenue (Bergen Turnpike to Summit Place)  
(Name of Project)

in the Borough of Little Ferry County of Bergen be awarded to AJM Contractors, Inc.,  
(Name of Municipality)

300 Kuller Road, Clifton, New Jersey 07011, whose bid amounted to \$329,834.00 subject to the approval of the Department.

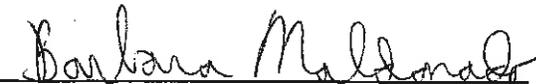
That the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

That the clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

Approved by the Borough of Little Ferry on April 24, 2015.  
(Name of Local Government) (Date of Award)

  
\_\_\_\_\_  
(Presiding Officer)

April 24, 2015  
\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
(Clerk)

April 24, 2015  
\_\_\_\_\_  
(Date)

(Affix Seal)

## CERTIFICATION OF AVAILABILITY OF FUNDS

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This is to Certify to the Municipal Council of the  
**BOROUGH OF LITTLE FERRY**  
Funds for the following Resolution(s) are available.

**Resolution Date:**     **May 5, 2015**

**Resolution Number:**     **171**

**Vendor:**                 **AJM Contractors**  
                               **300 Kuller Road**  
                               **Clifton, NJ 07011**

**Purchase Order No.:**     **15-00675 – Brandt Street**  
                                   **15-00676 – Woodland Ave.**

**Purpose:**                 **Authorizing Award of State Aid Project Regarding State Aid Improvement**  
                               **of Brandt Street (Main Street to Route 46) and State Aid Improvement of**  
                               **Woodland Avenue (Bergen Turnpike to Summit Place)**

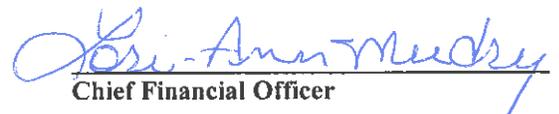
<u>Account Number</u>	<u>Budget Year</u>	<u>Amount</u>	<u>Department</u>
C-04-55-995-021	2015	\$225,000.00	Ord#1385-14-13
C-04-55-902-021	2015	\$104,834.00	Ord#1418-26-14

**Total: \$329,834.00**

**Only amounts for 2015 Budget Year have been Certified**

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**Amounts for future years are contingent upon sufficient funds being appropriated.**

  
Chief Financial Officer

Availability of funds for the remaining balance of the contract amount is contingent upon the necessary funds being appropriated by the governing body in the 2015 Municipal Budget, inclusive of amounts appropriated in the temporary budget.

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION # 172

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

**Re: Approval of Change Order No. 1 (Set forth in Quote 113740) Park Playground  
Equipment for Willow Lake Park Under State Contract #A81411**

**WHEREAS**, the Mayor and Council of the Borough of Little Ferry and MRC are parties to a contract for the Willow Lake Park Playground Equipment under State Contract #A81411; and

**WHEREAS**, the original contract amount approved by the Mayor and Council was in the sum of Thirty Two Thousand, Four Hundred Four Dollars and 67/100 cents (\$32,404.67); and

**WHEREAS**, supplemental items in the amount of \$2,602.50 are required due to conditions encountered during construction requiring additional surface mount materials resulting in a net increase in the contract in the amount of \$2,602.50 for a new amended contract in the amount \$35,007.17 which changes are more specifically set forth in Quote #113740 dated April 23, 2015 (hereinafter referred to as "Change Order No. 1") attached hereto and incorporated herein by reference; and

**WHEREAS**, the Borough Administrator recommended that Change Order No. 1 be authorized to complete the Project; and

**WHEREAS**, the execution of Change Order No. 1 will not substantially change the quality or character of the items or work to be provided inasmuch as such would not have been a determining factor in the original bidding; and

**WHEREAS**, the execution of Change Order No. 1 will not cause the originally awarded contract price to be exceeded by more than 20%; and

**WHEREAS**, the Chief Financial Officer has provided to the Governing Body a certificate in writing pursuant to N.J.A.C. 5:34-2 that funds are available to pay for the subject matter of this Resolution; and

**WHEREAS**, said certification has designated specifically the line item appropriation(s) of the official budget to which the contract will be officially charged;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that MRC is hereby authorized to perform the changes as set forth in Change Order No. 1; and

**BE IT FURTHER RESOLVED** that the new net contract amount as a result of Change Order No. 1 is \$35,007.17; and

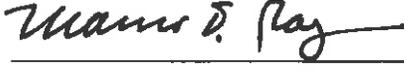
**BE IT FURTHER RESOLVED** that the Borough Administrator is hereby authorized to execute Change Order No. 1 on behalf of the Governing Body; and

**BE IT FURTHER RESOLVED** that the contract between the parties referred to above shall be amended to reflect the changes approved herein; and

**BE IT FURTHER RESOLVED** that the certification of availability of funds shall be attached to the original copy of this resolution and kept in the files of the Municipal Clerk.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

  
Barbara Maldonado, Borough Clerk



©2011. Site #101.

MRC  
PO Box 106  
Spring Lake, NJ 07762  
Ph: 732-458-1111  
Fx: 732-974-0226  
Email: MRC@GAMETIME.COM  
Web: www.mrcrec.com

QUOTE  
#113740

04/23/2015

### NJ Little Ferry Borough of Willow Lake Park Playground Equipment 4.23.15

Little Ferry Borough of  
Attn: Michael Capabianco  
212-217 Liberty Street  
Little Ferry, NJ 07643  
Phone: 201-641-9234 Ext. 658  
m-capabianco@littleferrynj.org

Project #: P73256  
Ship To Zip: 07643

Quantity	Part #	Description
2	28027	Game Time - Receptable W/Flat Top S/M
1	81748	Game Time - Beat Club
1	RDU	Game Time - GameTime 2-Bay PowerScape Swings - <i>With (2) Belt Seat Packages and (2) Enclosed Tot Seat Packages</i>
1	RDU	Game Time - GameTime Custom PrimeTime 2-5 Unit - <i>As per attached layout</i>
1	RDU	Game Time - Surface Mount Materials for PrimeTime Unit - #19288 Tunnel Up Climber cannot be surface mount
1	UF3648	Game Time - 8' Perf Bench W/ Arm - Inground Mount

NJ State Contract #A81411

**Total Amount: \$35,007.17**

Shipping to Little Ferry, NJ.

Materials to surface mount the playground are included. The swings, Beat Club, and #19288 Tunnel Up Climber CANNOT be surface mounted.

No installation or safety surfacing is included in the above price.

MN/jm

**CHOOSE YOUR COLOR SCHEME:** IT IS VERY IMPORTANT THAT YOU CHOOSE A COLOR SCHEME FOR YOUR MODULAR PLAYGROUND UNIT AT TIME OF ORDER. PLEASE SELECT FROM ONE OF THE MANY "PLAY PALETTES" LISTED IN THE BACK OF THE GAMETIME CATALOG OR ON OUR WEBSITE: [www.gametime.com](http://www.gametime.com). INDICATE YOUR SELECTION BELOW.  
**GAMETIME PLAY PALETTE:** \_\_\_\_\_ **NOTE: COLOR SELECTION FOR ALL OTHER EQUIPMENT SHOULD BE ENTERED IN THE SPACE PROVIDED UNDER THAT SPECIFIC ITEM.**





Official Site of NJ

MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Fx: 732-974-0226
Email: MRC@GAMETIME.COM
Web: www.mrcrec.com

QUOTE #113740

04/23/2015

NJ Little Ferry Borough of Willow Lake Park Playground Equipment 4.23.15

This quotation is subject to policies in the current MANUFACTURER'S CATALOG and the following terms and conditions.

Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to MRC Inc. Kindly issue one order for the equipment and a separate order for surfacing and/or equipment installation services. Customer is responsible for any required permits and fees pertaining to such permits.

PRICING / PAYMENT: Pricing f.o.b. factory, firm for 30 days from date of quotation unless otherwise stated above. Payment terms: Purchase order made payable to MRC, Inc. Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

TAXES: State and local taxes, if applicable, will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

FREIGHT/SHIPMENT: Freight charges: Prepaid and added at time of invoicing. Shipment: order shall ship within 30-45 days after MRC's receipt and acceptance of your PURCHASE ORDER, signed quotation and color selections.

RECEIPT OF GOODS: Customer is responsible for unloading and uncrating equipment from truck. Customer shall receive, unload and inspect goods upon arrival, noting any discrepancies on the Delivery Receipt prior to written acceptance of the shipment.

EXCLUSIONS: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; installation; installation tools/equipment; safety surfacing; borders and drainage provisions.

TO ORDER: Please complete the acceptance portion of this quotation and provide color selections, PURCHASE ORDER and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Acceptance of quotation:

Accepted By (printed): Borough of Little Ferry P.O. No:
Signature: [Signature] Date:
Title: Michael Capabianco, Borough Administrator Phone:
Email: m-capabianco@littleferrynj.org
Facsimile: 201-641-1957 Purchase Amount: \$35,007.17

Order Information:

Bill To: Ship To:
Contact: Contact:
Address: Tel:
Address: Address:
City, State, Zip: City, State, Zip:

SALES TAX EXEMPTION CERTIFICATE #:
(PLEASE PROVIDE A COPY OF CERTIFICATE)



## CERTIFICATION OF AVAILABILITY OF FUNDS

---

This is to Certify to the Municipal Council of the  
**BOROUGH OF LITTLE FERRY**  
Funds for the following Resolution(s) are available.

**Resolution Date:**     **May 5, 2015**

**Resolution Number:**     **172**

**Vendor:**                 **MRC**  
                               **PO Box 106**  
                               **Spring Lake, NJ 07762**

**Purchase Order No.:**     **15-00465**

**Purpose:**     **Approval of Change Order No. 1 (Set forth in Quote 113740) Park Playground Equipment for Willow Lake Park Under State Contract #A81411**

<u>Account Number</u>	<u>Budget Year</u>	<u>Amount</u>	<u>Department</u>
C-04-55-992-02J	2015	\$2,602.50	Ord#1373-02-13

**Total: \$2,602.50**

**Only amounts for 2015 Budget Year have been Certified**

---

**Amounts for future years are contingent upon sufficient funds being appropriated.**

  
Chief Financial Officer

Availability of funds for the remaining balance of the contract amount is contingent upon the necessary funds being appropriated by the governing body in the 2015 Municipal Budget, inclusive of amounts appropriated in the temporary budget.

**BOROUGH OF LITTLE FERRY**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum			X		
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION#: 173

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

**Resolution Re: State of New Jersey Post Sandy Planning Assistance Grants**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Little Ferry has received grant award notification for \$247,995 from the State of New Jersey Post Sandy Planning Assistance Grants for the purpose of Community Development Block Grant-Disaster Recovery and wishes to amend its 2015 Budget to include this amount as a Current Fund revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Little Ferry in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of ..... \$247,995 which is now available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with Prior	
Written Consent of the Director of Local Government Services	
Public and Private Revenues Offset with Appropriations	
Post Sandy Planning Assistance Grants	
Neighborhood Planning Tilcon Site	\$49,800
Open Space Plan	\$30,000
Master Plan Circulation Element	\$46,675
North Area of Hackensack River Sites	\$44,750
Losen Slote Park Master Plan	\$46,770
Memorial School Resiliency	\$30,000

BE IT FURTHER RESOLVED, that a like sum of .....\$247,995 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from Caps

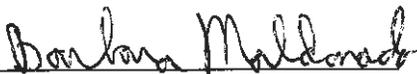
Public and Private Programs Offset by Revenues

Post Sandy Planning Assistance Grants	
Neighborhood Planning Tilcon Site	\$49,800
Open Space Plan	\$30,000
Master Plan Circulation Element	\$46,675
North Area of Hackensack River Sites	\$44,750
Losen Slote Park Master Plan	\$46,770
Memorial School Resiliency	\$30,000

BE IT FURTHER RESOLVED, that two copies of this resolution be filed with the Director of the Division of Local Government Services.

Dated: May 5, 2015

ATTEST:

  
Borough Clerk

  
Mayor

**BOROUGH OF LITTLE FERRY**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Muller	X				
Sarlo	X				
Lanum			X		
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION#: 174

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

**Resolution Re: Bergen County Department of Health Services – 2015 Municipal Alliance to Prevent Substance Abuse**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Little Ferry has received grant award notification for \$4,676 from the Bergen County Department of Health Services for the purpose of Municipal Alliance to Prevent Substance Abuse and wishes to amend its 2015 Budget to include this amount as a Current Fund revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Little Ferry in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of ..... \$4,676 which is now available as a revenue from:

- Miscellaneous Revenues
- Special Items of General Revenue Anticipated with Prior  
Written Consent of the Director of Local Government Services
- Public and Private Revenues Offset with Appropriations
- Municipal Alliance Grant

BE IT FURTHER RESOLVED, that a like sum of .....\$4,676  
be and the same is hereby appropriated under the caption of:

- General Appropriations
- (a) Operations Excluded from Caps
- Public and Private Programs Offset by Revenues
- Municipal Alliance Grant

BE IT FURTHER RESOLVED, that two copies of this resolution be filed with the Director of the Division of Local Government Services.

May 5, 2015

ATTEST:

  
Borough Clerk

  
Mayor

**BOROUGH OF LITTLE FERRY**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 175

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

BM

**Re: Ratifying Resolution Appointing Nicholas Cordasco as Part-Time Police Dispatcher**

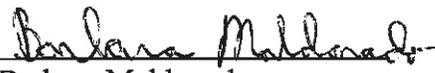
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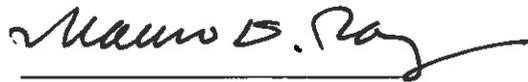
**WHEREAS**, the Borough Clerk conducted a “Telephone Poll” of the Little Ferry Council on April 24, 2015 regarding the appointment of Nicholas Cordasco as a part-time Police Dispatcher; and

**WHEREAS** a telephone poll was necessary since the Police Department was in immediate need of a part-time dispatcher and wished to begin training on May 4, 2015;

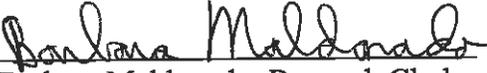
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Ferry that they hereby ratify the appointment of Nicholas Cordasco as a part-time Police Dispatcher effective May 4, 2015 at an hourly rate of \$13.57.

ATTEST:

  
 Barbara Maldonado,  
 Borough Clerk

  
 Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

  
Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY  
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone					
Henriquez					
Muller					
Sarlo					
Schuck					
Steinhilber					
Raguseo (Tie Only)					
Vote Total					

DATE: May 5, 2015

RESOLUTION #: 176

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**Re: Amending Contract for Collection of Solid Waste, Bulk Waste and Recyclable  
Materials With Future Sanitation, Inc.**

**WHEREAS**, the Borough and Future Sanitation, Inc. are parties to a contract for five (5) years for the collection of Solid Waste; Bulk Waste and Recyclable Materials; and

**WHEREAS**, the bid was not clear whether it included the apartments in the Borough; and

**WHEREAS**, it is in the best interest of the Borough to amend the Contract with Future Sanitation, Inc. to include collection from the apartments in the Borough so as to include an additional "per pull" payment for all apartments in the total amount of \$6,000.00 per month beginning July 1, 2015 through December 31, 2015 and \$9,000.00 per month beginning January 1, 2016 through December 31, 2018; and

**WHEREAS**, the total amount paid per the amended contract is still lower than the next lowest bid;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that the five (5) year contract for the collection of Solid Waste, Bulk Waste and Recyclable Materials from January 1, 2014 through

December 31, 2018, be and the same is amended to include collection from the apartments in the Borough so as to include an additional “per pull” payment for all apartments in the total amount of \$6,000.00 per month beginning July 1, 2015 through December 31, 2015 and \$9,000.00 per month beginning January 1, 2016 through December 31, 2018; and

**BE IT FURTHER RESOLVED** that this Resolution authorizes the award of the bid only on the terms as set forth above and there shall be no deviations from the bid or this Resolution; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to forward a certified copy of this Resolution to Future Sanitation, Inc. and to the Borough Attorney immediately upon its passage.

ATTEST:

\_\_\_\_\_  
Barbara Maldonado,  
Borough Clerk

\_\_\_\_\_  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

\_\_\_\_\_  
Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY  
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 177

MOTION BY: C/W Henriquez

SECONDED BY: C/W Steinhilber

**RE: RESOLUTION TO APPROVE THE CORRECTIVE ACTION PLAN FOR THE  
FISCAL YEAR 2014 AUDIT REPORT OF THE BOROUGH OF LITTLE FERRY**

---

WHEREAS, the Division of Local Government Services requires the Chief Financial Officer to file a "Corrective Action Plan" outlining the actions to be taken by the Borough relative to the findings and recommendations in the annual audit report; and

WHEREAS, this "Corrective Action Plan" shall be prepared by the Chief Financial Officer with assistance from other officials affected by the audit findings and recommendations; and

WHEREAS, the Governing Body is required by resolution, to approve said "Corrective Action Plan"; and

WHEREAS, the "Corrective Action Plan", as prepared by the Chief Financial Officer and approved by the Governing Body, shall be placed on file and made available for public inspection in the Borough Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Little Ferry hereby approves the "Corrective Action Plan" for the Fiscal Year 2014 Audit Report submitted by the Chief Financial Officer.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

  
Barbara Maldonado, Borough Clerk

Borough of Little Ferry  
Corrective Action Plan  
Year Ended December 31, 2014

**Recommendation Number 1:**

All Municipal court monthly reports be generated, reviewed and action taken in accordance with guidelines established by the State of New Jersey Administrative Office of Courts.

**Response:**

Monthly Municipal court reports will be generated and reviewed. Any necessary actions shall be taken on guidelines established by the State of New Jersey Administrative Office of Courts.

**Recommendation Number 2:**

With Respect to Contract Awards:

- a) Certification of availability of funds be obtained prior to governing body approval of contract
- b) Chapter 159 resolution approval be obtained prior to contract awards: and
- c) All contracts be formally approved by resolution prior to execution.

**Response:**

- a) Certification of availability of funds will be obtained prior to governing body approval of contract.
- b) Chapter 159 resolutions will be approved prior to contract awards
- c) All contracts will be formally approved by resolution prior to execution

**Recommendation Number 3:**

Internal controls be enhanced over the classification of expenditures to ensure compliance with the flexible chart of accounts and/or in accordance with adopted ordinances.

**Response:**

Internal controls will be enhanced over the classification of expenditures to ensure compliance with the flexible chart of accounts and/or in accordance with adopted ordinances.

**Recommendation Number 4:**

The Municipal Court bail and fines accounts bank reconciliations be reviewed for accuracy and validity of reconciling items.

**Response:**

The Municipal Court bail and fines accounts bank reconciliations will be reviewed for accuracy and validity of reconciling items.

Lori-Ann Mudry, CMFO

Lori-Ann Mudry, CMFO

**BOROUGH OF LITTLE FERRY  
RESOLUTION No.**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 178

MOTION BY: C/W Henriquez

SECONDED BY: C/W Steinhilber

BM

RE: ACCEPTANCE OF 2014 MUNICIPAL AUDIT

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WHEREAS, N.J.S.A 40A: 5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the "Municipal Clerk" pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the Governing Body; and

WHEREAS, R.S. 52:27BB-34, authorized the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the Governing Body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6-5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52 "A local officer or member of a local Governing Body who, after a dated fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Little Ferry, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MAY 5, 2015.

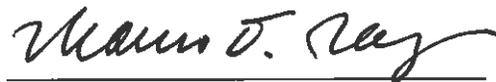


Barbara Maldonado, Borough Clerk

ATTEST:



Barbara Maldonado,  
Borough Clerk



Mauro Raguseo, Mayor

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT  
GROUP AFFIDAVIT FORM  
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY  
COUNTY OF BERGEN

We, members of the Governing Body of the Borough of Little Ferry, in the County of Bergen, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Borough Council of the Borough of Little Ferry in the County of Bergen;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2014;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) <u><i>Mano J. Gayer</i></u>	(L.S.) <u><i>Ronald Angione</i></u>
(L.S.) <u><i>Margaret A. Stone</i></u>	(L.S.) <u><i>Steph Lerner</i></u>
(L.S.) <u><i>Francis C. Hernandez</i></u>	(L.S.) _____
(L.S.) <u><i>[Signature]</i></u>	(L.S.) _____
(L.S.) <u><i>[Signature]</i></u>	(L.S.) _____

Sworn to and subscribed before me this  
5th day of May, 2015  
Notary Public of New Jersey

*Barbara Maldonado*  
Clerk

-----  
The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total					

DATE: May 5, 2015

RESOLUTION #: 179

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

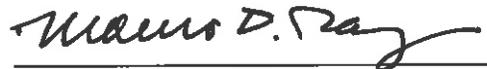
RE: APPOINTMENT- FRANK SMITH - "ACTIVE MEMBER" OF  
LITTLE FERRY HOOK & LADDER CO. NO. 1

WHEREAS, at a regular meeting of Little Ferry Hook & Ladder Co. No. 1, held on April 10, 2015 the membership accepted the appointment of Frank Smith as an "Active Member" of Little Ferry Hook & Ladder Co. No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby accept the appointment of Frank Smith as an "Active Member" of Little Ferry Hook & Ladder Co. No. 1, effective immediately.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 180

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

*BM*

RE: APPOINTMENT- RYAN DANIEL BUCHMULLER - "RESERVE MEMBER"  
OF LITTLE FERRY FIRE DEPARTMENT, HOSE COMPANY NO. 1

WHEREAS, at a meeting of Little Ferry Fire Department, Hose Company No. 1 held on March 20, 2015, the membership accepted the appointment of Ryan Daniel Buchmuller as a "Reserve Member" of Little Ferry Hose Company No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby accept the appointment of Ryan Daniel Buchmuller as a "Reserve Member" of Little Ferry Hose Company No. 1, effective immediately.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 181

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

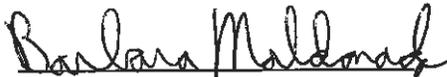
SM

RE: APPOINTMENT- ANTHONY RICCARDI - "RESERVE MEMBER"  
OF LITTLE FERRY FIRE DEPARTMENT, HOSE COMPANY NO. 1

WHEREAS, at a meeting of Little Ferry Fire Department, Hose Company No. 1 held on March 20, 2015, the membership accepted the appointment of Anthony Riccardi as a "Reserve Member" of Little Ferry Hose Company No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry that they hereby accept the appointment of Anthony Riccardi as a "Reserve Member" of Little Ferry Hose Company No. 1, effective immediately.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 182

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

**RESOLUTION REGARDING <sup>BM</sup>SETTLING  
ORONZIO & ROSA SPINELLI TAX APPEAL**

**WHEREAS**, the Mayor & Council of the Borough of Little Ferry have been advised of a proposed settlement of a Tax Appeal filed on behalf of Oronzio & Rosa Spinelli regarding Docket No. 015431-2014, regarding Block 20.01, Lot 35.01 commonly known as 72 Kaufman Avenue, Little Ferry, New Jersey; and

**WHEREAS**, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough's Tax Assessor; and

**WHEREAS**, the settlement includes an amended assessment for the year 2014 in the amount of \$300,000.00; and

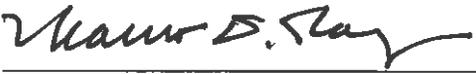
**WHEREAS**, it is in the best interest of the Borough of Little Ferry to settle the subject tax appeal in accordance with the settlement proposal set forth hereinabove;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that settlement of the said Tax Appeal be finalized and the Mayor, Borough Administrator, or any other appropriate official is

hereby authorized and directed to perform any act in order to effectuate the purposes set forth in this Resolution; and

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

  
Barbara Maldonado,  
Borough Clerk

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 183

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

DM

**RE: WAIVING OF PARK PERMIT FEE RELATED TO HOOK & LADDER SOCCER TOURNAMENT**

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WHEREAS, the Little Ferry Hook & Ladder, a volunteer fire company for the Borough of Little Ferry, has a need to raise funds to replenish its treasury; and

WHEREA, in order to raise funds, the Hook & Ladder intends to run a Soccer Tournament for children approximately ages seven through nine at the Mehrhof Road Park Soccer Field; and

WHEREAS, it is in the best interests of the Borough to waive the permit fee for the use of the Mehrhof Road Soccer field since all residents will benefit by a financially healthy fire company.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that all permit fees for the use of the Mehrhof Road Soccer field related to the Hook & Ladder Soccer Tournament scheduled for June 26, 2015 through June 28, 2015 are hereby waived; and

BE IT FURTHER RESOLVED that the waiver of the permit fees pursuant to this Resolution shall only be waived upon satisfactory proof that the Sponsor of the tournament has provided to the Borough Clerk a Certificate of Insurance and Hold Harmless Agreement satisfactory to the Borough's Risk Manager and Borough Attorney; and

BE IT FURTHER RESOLVED that the Hook & Ladder is specifically responsible for cleaning up the field and surrounding areas both before and after the tournament and for returning the field and park to its pre-tournament condition or, if it

fails to do so, the Hook & Ladder will be financially responsible to the municipality for any costs related to returning the field to its pre-tournament condition.

ATTEST:

Barbara Maldonado  
Barbara Maldonado,  
Borough Clerk

Mauro B. Raguseo  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

Barbara Maldonado  
Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 184

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

BM

RE: WAIVING OF BOROUGH FEES RELATED TO HOSE COMPANY NO. 1  
CIRCUS

WHEREAS, Little Ferry Hose Company No. 1, a volunteer fire company for the Borough of Little Ferry, has a need to raise funds to replenish its treasury; and

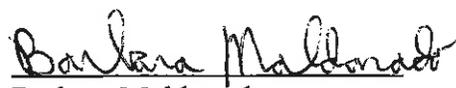
WHEREAS, in order to raise funds, Hose Company No. 1 intends to host a circus at 250 Bergen Turnpike (H-Mart Lot) on May 26, 2015 and May 27, 2015; and

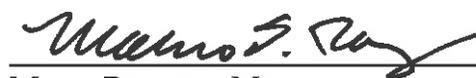
WHEREAS, it is in the best interests of the Borough to waive any permit fees associated with this circus since all residents will benefit by a financially healthy fire company;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that all permit fees for the circus being hosted by Hose Company No. 1 scheduled for May 26, 2015 and May 27, 2015 are hereby waived; and

BE IT FURTHER RESOLVED that the waiver of the permit fees pursuant to this Resolution shall only be waived upon satisfactory proof that the Sponsor of the circus has provided to the Borough Clerk a Certificate of Insurance and Hold Harmless Agreement satisfactory to the Borough's Risk Manager and Borough Attorney.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

A handwritten signature in cursive script that reads "Barbara Maldonado". The signature is written in black ink and is positioned above a solid horizontal line.

Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 185

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

B/M

**Re: Authorizing the 2015 Summer Recreation Program**

**WHEREAS**, the Borough of Little Ferry runs a "Summer Recreation Program" for approximately seven (7) weeks for the residents of Little Ferry during the summer months; and

**WHEREAS**, the Borough of Little Ferry desires to set forth in a Resolution the dates, hours and registration fees of the 2015 Summer Recreation Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that the Borough of Little Ferry will run a Summer Recreation Program located at Memorial School in the Borough of Little Ferry, Monday through Friday only, from July 6, 2015 through August 21, 2015; and

**BE IT FURTHER RESOLVED** that the Registration fees for the 2015 Summer Recreation Program are as follows:

Morning Program:	8:00 a.m. to 1:00 p.m.	Fee: \$275.00
Afternoon Program:	12:30 p.m. to 5:30 p.m.	Fee: \$275.00
Full Day Program:	8:00 a.m. to 5:30 p.m.	Fee: \$500.00; and

**BE IT FURTHER RESOLVED** that payment for registration shall be by Check or Money Order only; and

**BE IT FURTHER RESOLVED** that the Summer Recreation Program is for children of the Borough of Little Ferry Grade 1 [to wit: the child must be entering into the first grade in September, 2015] through Grade 8 [to wit: the child must be entering into the eighth grade in September, 2015]; and

**BE IT FURTHER RESOLVED** Registration requires the following:

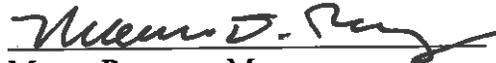
1. Proof of Residency
2. Emergency Contacts and Physician Information.

**BE IT FURTHER RESOLVED** that the Summer Recreation Program shall also be offered to non-residents whose parent or guardian can show Proof of Employment in the Borough of Little Ferry at the following registration fees:

Morning Program:	8:00 a.m. to 1:00 p.m.	Fee:	\$350.00
Afternoon Program:	12:30 p.m. to 5:30 p.m.	Fee:	\$350.00
Full Day Program:	8:00 a.m. to 5:30 p.m.	Fee:	\$600.00

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

  
Barbara Maldonado,  
Borough Clerk

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 186

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

BM

RE: Resolution Adopting a Sports Related Concussion Protocol

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Whereas, the Center for Disease Control estimates that 300,000 concussions are sustained during sports-related activity each year in the United States; and

Whereas, a concussion is a traumatic brain injury (TBI) caused by a direct or indirect blow to the head or body; and

Whereas, in order to ensure the safety of young athletes, it is imperative that athletes, coaches, and parents/guardians are educated about the nature and treatment of sports-related concussions and brain injuries; and

Whereas, allowing a young athlete to return to play before recovering from a concussion increases the chance of a more serious brain injury that can result in severe disability and/or death.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Little Ferry that the following protocol shall be applicable to each sports organization sponsored by the municipality or using municipal facilities:

1. When a concussion is suspected during a practice or competition:
  - a. The athlete shall be immediately removed from competition or practice and 911 should be called if there is a deterioration of symptoms, loss of consciousness, or direct neck pain associated with the injury.
  - b. In addition to the appropriate official in the sports organization, the coach or manager shall notify parents/guardians and inform them of the suspected sports-related concussion.

c. The child shall be evaluated by a physician who is trained in the evaluation and management of concussions to determine whether or not a diagnosis of concussion is warranted.

d. Information and instructions regarding return to learn and return to play shall be provided to the parents/guardians.

e. The child must receive written clearance from a physician trained in the evaluation and management of concussions that states the student-athlete is asymptomatic at rest.

2. Pursuant to the requirements of NJSA 2A:62A 6, all staff, volunteers, coaches and officials shall complete a brain injury prevention training program that includes information about risk of concussion, prevention of concussion, and return to academic and sports-related activities when a concussion is suspected during practice or competition.

3. On an annual basis, each such sports organization shall provide the municipality with a list of all such staff, volunteers, coaches and officials along with evidence of completion of a course that meets the requirements of this protocol.

4. If a sports organization is based in another municipality that has similar requirements, compliance with the requirements of this resolution can be met by producing a letter from the Municipal Clerk of the home town verifying that such organization is in compliance with that town's protocol.

5. If a sports organization sponsored by this municipality uses facilities of any Board of Education, it shall comply with that BOE's sports concussion prevention program adopted pursuant to NJSA 8A:40-41.3.

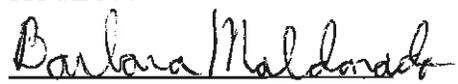
6. A copy of this resolution shall be sent to:

a. Each sports organization using municipal facilities.

b. The Board of Education (and regional Board of Education if applicable).

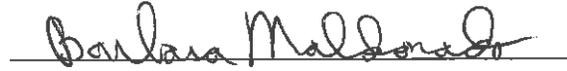
c. The Brain Injury Alliance of New Jersey  
Concussion in Youth Sports Committee  
825 Georges Road  
North Brunswick, NJ 08902

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

A handwritten signature in black ink, reading "Barbara Maldonado", is written over a horizontal line.

Barbara Maldonado, Borough Clerk

**BOROUGH OF LITTLE FERRY  
RESOLUTION**

	Aye	Nay	Absent	Abstain	No Vote
Anzalone	X				
Henriquez	X				
Lanum			X		
Muller	X				
Sarlo	X				
Steinhilber	X				
Raguseo (Tie Only)					
Vote Total	5	0	1	0	0

DATE: May 5, 2015

RESOLUTION #: 187

MOTION BY: C/W Henriquez

SECOND BY: C/W Steinhilber

*BM*

**Re: Awarding of Bid for Willow Lake Pump Station Generator**

**WHEREAS**, the Borough of Little Ferry advertised for bids for the Willow Lake Pump Station Generator; and

**WHEREAS**, five (5) bids were received by the Little Ferry Municipal Clerk on April 30, 2015; and

**WHEREAS**, the bid submitted by J. Fletcher Creamer & Son, Inc. has been determined by the Project Engineer to be the lowest responsive bid; and

**WHEREAS**, the Project Engineer has reviewed the bid and recommended that the bid be awarded to J. Fletcher Creamer & Son, Inc.; and

**WHEREAS**, the Mayor and Council have reviewed the recommendations made by Project Engineer on the said bids; and

**WHEREAS**, the Chief Financial Officer has provided to the Governing Body a certificate in writing pursuant to N.J.A.C. 5:34-2 that funds are available to pay for the subject matter of this Resolution; and

**WHEREAS** said certification has designated specifically the line item appropriation(s) of

the official budget to which the contract will be officially charged;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Little Ferry, County of Bergen and State of New Jersey that the bid for the Willow Lake Pump Station Generator be and the same is awarded to J. Fletcher Creamer & Son, Inc. on its bid in the amount of One Hundred Seventy Three Thousand, Eight Hundred dollars and .00 cents (\$173,800.00); and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to forward a certified copy of this Resolution to J. Fletcher Creamer & Son, Inc. and to the Borough Attorney immediately upon its passage; and

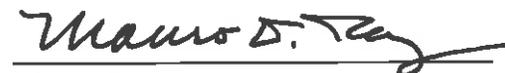
**BE IT FURTHER RESOLVED** that the Borough Attorney be and is hereby authorized to prepare a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute the contract with J. Fletcher Creamer & Son, Inc.; and

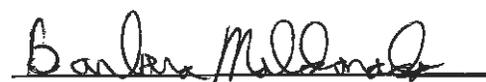
**BE IT FURTHER RESOLVED** that the certification of availability of funds shall be attached to the original copy of this resolution and kept in the files of the Municipal Clerk.

ATTEST:

  
Barbara Maldonado,  
Borough Clerk

  
Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on May 5, 2015.

  
Barbara Maldonado, Borough Clerk

## CERTIFICATION OF AVAILABILITY OF FUNDS

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This is to Certify to the Municipal Council of the  
**BOROUGH OF LITTLE FERRY**  
Funds for the following Resolution(s) are available.

**Resolution Date:**      **May 5, 2015**

**Resolution Number:**      **187**

**Vendor:**                      **J. Fletcher Creamer & Son, Inc.**  
   **101 E. Broadway**  
   **Hackensack, NJ 07601**

**Purchase Order No.:**      **15-00730**

**Purpose:**                      **Awarding of Bid for Willow Lake Pump Station Generator**

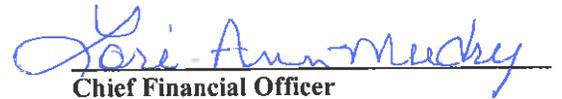
<u>Account Number</u>	<u>Budget Year</u>	<u>Amount</u>	<u>Department</u>
C-04-55-997-021	2015	\$173,800.00	Ord#1393-01-14

**Total: \$173,800.00**

**Only amounts for 2015 Budget Year have been Certified**

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**Amounts for future years are contingent upon sufficient funds being appropriated.**

  
\_\_\_\_\_  
Chief Financial Officer

Availability of funds for the remaining balance of the contract amount is contingent upon the necessary funds being appropriated by the governing body in the 2015 Municipal Budget, inclusive of amounts appropriated in the temporary budget.